

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

September 18, 2023

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting on January 6, 2023, by having the date, time and place sent to the North Jersey Media Group, the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a five-minute time period.
3. **ADMINISTRATION OF THE OATH OF OFFICE**
Pursuant to NJ Statute, newly appointed Board Member, Suzanne Warzala, will be sworn in by Ms. Mather.
4. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mrs. Maggie Liljegren		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Gail Trumbetti		
Mrs. Suzanne Warzala		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Drishti Chauhan (Student Representative)		
Maddison Petrow (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

5. **SPECIAL PRESENTATION:** Joseph Occhino - AP Exam Results
Robin Knutelsky - NJSLA and DLM State Testing Results

6. **STUDENT REPRESENTATIVE REPORTS**
7. **COMMITTEE & LIAISON REPORTS**
8. **SUPERINTENDENT’S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR the Business Agenda for the September 18, 2023, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-14** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from September 5, 2023 through September 15, 2023, per attachment.
- B-2.** Approval of Minutes, Regular and Executive from the August 28, 2023, Board of Education meeting, per attachments.
- B-3.** Approval of Minutes, Workshop and Executive, from the September 5, 2023, Board of Education meeting, per attachments.
- B-4.** Approval of the Board Secretary, Treasurer and Transfer reports as of August 31, 2023.
- B-5.** Approval of the following staff travel (accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Erkan Gumustekin	“School Security: Creating Safe Schools Through Comprehensive Security Strategies,” sponsored by NJASBO, Whippany, NJ	9/21/23	Registration	\$125
Kristen Schumacher Tiffany Cohen	“Artificial Intelligence: How Are Real Educators Using It Right Now,” sponsored by NJPSA/FEA, <i>virtual</i>	10/2/23	Registration	\$75
Lisa Whalen	“SUPA Spanish Fall Seminar” sponsored by Syracuse University, New York, NY	10/2/23	Public Transportation	\$24.90
Jennifer Ferentz	“University of Wisconsin-Madison Information Session (Counselor Breakfast), Paramus, NJ	10/4/23	Mileage	\$6.86
Joseph Occhino Christine Wegert	“Global Educator Summit,” sponsored by CIEE, New Orleans, LA	10/13/23- 10/15/23	N/A	No Cost to District

Tiffany Cohen	“Equity in Action: Building Mathematical Thinking,” sponsored by AMTNJ, Lincroft, NJ	10/20/23	Registration Mileage Tolls	\$215 \$30.08 \$5.20
Annais Cummiskey	“Equity in Action: Building Mathematical Thinking,” sponsored by AMTNJ, Lincroft, NJ	10/20/23	Registration Mileage Tolls	\$215 \$34.31 \$9.93
Joseph Occhino	“2023 New Jersey School Boards Association Workshop,” Atlantic City, NJ	10/26/23	Mileage Tolls	\$125.40 \$20
Kristen Schumacher	“FLENJ Annual Conference 2024,” sponsored by the Fellowship of Language Educators of NJ, New Brunswick, NJ	3/13/24	Registration Mileage Tolls	\$140 \$35.63 \$25

B-6. Approval of the following student placements/services for the 2023-2024 school year.

Item	Student ID	Provider	Type	Duration	Cost
a.	27814	New Jersey Commission for the Blind and Visually Impaired	Educational Services	9/1/23-6/30/24	\$2,200

B-7. Approve the appointment of MELISSA DUNCAN to the vacant Allendale position on the Board of Education through December 31, 2023.

B-8. *RESCIND* the following School Official for the 2023-2024 school year:

Homeless Liaison Officer	Cathy Berberian
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B-9. Approve the following School Officials for the 2023-2024 school year:

Homeless Liaison Officer	Joseph Occhino, Robin Knutelsky
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B-10. Approval of the agreement with the parent of a student (ID 25418) to transport his/her minor child to and from Reed Academy in Oakland, NJ, from September 7, 2023 to June 30, 2024, to be compensated at \$125 per day, not to exceed \$22,500.

B-11. Approval of Home Programming services provided by the Northern Valley Regional High School District for the 2023-2024 school year for student (ID 21406) with all services not to exceed \$16,000 as follows:

- Counseling and Training Services: 3 hours per month @ \$80/hour
- Individual Home Services: 6 hours per week @\$40/hour
- 20 hours @ \$80/hour for program implementation

B-12. Approve Northern Highlands to provide transportation to and from Universal Technical Institute (UTI), located in Bloomfield, New Jersey, for Monday, October 9, 2023, for a full-day workshop for the Child Study Team, School Counselors, and Wellness Staff, at no cost to the district.

- B-13.** Approve the final settlement documents with the Frantz Law Group and accept the settlement offer of \$3,101, which will be allocated toward vaping prevention.
- B-14.** Approve the agreement with Albertsons Companies, Inc. (dba “Acme”), for a staff member flu clinic on 10/3/2023 at no cost to the district.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for the September 18, 2023 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-22**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the Class of 2023 Graduation Statistics as follows:
1. The total number of students graduating in the prior school year (2023): **346 students (342 NHRHS, 0 NHRHS Accelerated Juniors, 4 OOD/OODH students)**
 2. The number of graduates who met the graduation assessment requirements by:
 - a. Passing a substitute competency test: **(0) All students in the Class of 2023 were waived from the NJ State Graduation Assessment Requirements per NJDOE Guidelines.**
 - b. The portfolio appeals process: **(0) All students in the Class of 2023 were waived from the NJ State Graduation Assessment Requirements per NJDOE Guidelines.**
 - c. Meeting alternate requirements specified in their IEPs: **(0) All students in the Class of 2023 were waived from the NJ State Graduation Assessment Requirements per NJDOE Guidelines.**
 3. The number of 12th grade students who were denied graduation and how many of those students were denied solely due to failure to meet the graduation assessment requirements. **1 Student was denied Graduation. 0 students were denied graduation solely because of failure to pass graduation assessment.**
- E-4.** Approve the Early College Program Memorandum of Agreement between Fairleigh Dickinson University and Northern Highlands Regional High School, for the Dual Enrollment Program, otherwise known as the Early College Program, effective for the 2023-2024 school year, per attachment.

- E-5.** Approve the School Improvement Panel (ScIP) Members, for the 2023-2024 school year, per attachment.
- E-6.** Accept and affirm the Statement of Assurance certifying compliance with the Use of Paraprofessional Staff requirements, for the 2023-2024 school year, per attachment.
- E-7.** Approve NHPASS parent program series, per attachment.
- E-8.** Approve Dr. Sara Martino Ph.D., LPC, NCC to present "Social Media's Influence on Self Esteem" as part of NHPASS parent program series on November 1, 2023, at a cost of \$250. (To be paid through ARP/ESSER III funds)
- E-9.** Approve Barbros Dinler LPC, LCADC & Julia Tsakalis LCSW to present "College & Mental Health" as part of NHPASS parent program series on January 24, 2024, at no cost to the district.
- E-10.** Approve Aaron Golub to present "Achieving Goals Through Adversity" during an assembly program during the school day for students and a community presentation in the evening for parents on March 6, 2024, at a cost of \$5,000. (To be paid through Student Activities Wellness account)
- E-11.** Approve faculty for the delivery of various professional development workshops for the October 9, 2023 Professional Development Day at a total cost not to exceed \$1,980, per attachment.
- E-12.** Approve the Activities related to Week of Respect, October 2-6, 2023, School Violence Awareness Week, October 16-20, 2023 and Red Ribbon Week, October 23-31, 2023, per attachment.
- E-13.** Approve and adopt the following Student Activity Club(s), operated on a volunteer/non-financial support basis, effective for the 2023-2024 school year.
- Junior Reserve Officer Training Corps Club (JROTC Club), History Club, Astronomy Club
- E-14.** *RESCIND* the following Athletic/Co-Curricular assignment(s) for the 2023-2024 school year.
1. JESSICA THOMPSON as Art Club Advisor (Group 5, \$1,673)
- E-15.** Approve the following Athletic/Co-Curricular assignment(s) for the 2023-2024 school year.
1. KRISTA CARPINO as Art Club Advisor (Group 5, \$1,673)
 2. KIMBERLY HAYES as Volunteer Junior Reserve Officer Training Corps Club Advisor (JROTC Club Advisor)
 3. JOSEPH OCCHINO as Volunteer History Club Advisor
 4. LORREN HOTALING as Volunteer Astronomy Club
- E-16.** Approve the following field trip(s) for the 2023-2024 school year.
1. TEEEM: The Water Gala - Award ceremony for Advisor: 9/29/23
 - 849 6th Avenue, NYC
 2. TEEEM: Annual Symposium: 10/24/23
 - Ramapo College, Mahwah NJ
 3. TEEEM: Fundraiser: 11/16/23
 - French American Academy, Englewood NJ

2. AP Art History Classes: Art Exhibit: 12/8/23
 - The Met Cloisters, NYC
3. Honors Engineering Class: Engineering Application and Study: 11/3/23
 - Accurate Box Corporation, Paterson NJ
4. DECA: North East District Conference: 1/11/24
 - Ramapo College of NJ, Mahwah NJ
5. DECA: Competition: 3/4/24-3/6/24 (Overnight trip)
 - Harrah's Resort, Atlantic City NJ
6. DECA: Competition and Awards 4/26/24-5/1/24
 - Anaheim, California (Competition location/accommodations to be announced)
7. CJCEE: Conference: 10/4/23, 6/5/24
 - Monmouth University, West Long Branch NJ
8. Baseball Team: Training and Teambuilding: 3/22/24-3/27/24 (Overnight trip)
 - Wide World of Sports Complex, Orlando FL (Training)
 - Caribbean Beach Resort, Lake Buena Vista, FL (Accommodations)
9. Newspaper Club (The Highland Fling): Garden State Scholastic Press Association: 10/30/23
 - Rutgers University, Piscataway NJ
10. Newspaper Club (The Highland Fling): Columbia University Press Association: 11/6/23
 - Columbia University, NYC

E-17. Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
SIDONIE KING	TEEEM	9/29/23	No Substitute cost
SIDONIE KING	TEEEM	10/24/23	Substitute cost
JOSEPH OCCHINO	TEEEM	10/24/23	No Substitute cost
KRISTEN SCHUMACHER	TEEEM	11/16/23	No Substitute cost
SIDONIE KING	TEEEM	11/16/23	Substitute cost
KRISTA CARPINO	AP Art History Classes	12/8/23	Substitute cost
MARY LARDIERE	AP Art History Classes	12/8/23	Substitute cost
TBD (3 additional chaperones based on availability)	AP Art History Classes	12/8/23	Substitute cost
AL MUGNO	Honors Engineering Class	11/3/23	Substitute cost
ZACH LISELLA	DECA	1/11/24	No Substitute cost
TBD (8 additional chaperones based on availability)	DECA	1/11/24	Substitute cost not to exceed \$1,200
ZACH LISELLA	DECA	3/4/24-3/6/24	No Substitute cost M&IE - not to exceed \$147.50 Hotel reimbursement rate \$107 per night (if applicable)
JENNIFER LEDERMAN	DECA	3/4/24-3/6/24	Substitute cost M&IE - not to exceed \$147.50 Hotel reimbursement rate \$107 per night (if applicable)

DIANE DEVOE	DECA	3/4/24- 3/6/24	Substitute cost M&IE - not to exceed \$147.50 Hotel reimbursement rate \$107 per night (if applicable)
ANTHONY SAGLIOCCA	DECA	3/4/24- 3/6/24	Substitute cost M&IE - not to exceed \$147.50 Hotel reimbursement rate \$107 per night (if applicable)
MELISSA DECARLO	DECA	3/4/24- 3/6/24	Substitute cost M&IE - not to exceed \$147.50 Hotel reimbursement rate \$107 per night (if applicable)
GEORGE CARBONE	DECA	3/4/24- 3/6/24	Substitute cost Overnight event \$150 per night/non advisor M&IE - not to exceed \$147.50 Hotel reimbursement rate \$107 per night (if applicable)
DONNA SCRIVANICH	DECA	3/4/24- 3/6/24	Substitute cost Overnight event \$150 per night/non advisor M&IE - not to exceed \$147.50 Hotel reimbursement rate \$107 per night (if applicable)
TBD (5 additional chaperones based on availability and number of students)	DECA	3/4/24- 3/6/24	Substitute cost Overnight event \$150 per night/non advisor M&IE - not to exceed \$147.50 Hotel reimbursement rate \$107 per night (if applicable)
NURSE (TBD)	DECA	3/4/24- 3/6/24	\$825 M&IE - not to exceed \$147.50 Hotel reimbursement rate \$107 per night (if applicable)
ZACH LISELLA	DECA	4/26/24- 5/1/24	No Substitute cost M&IE - not to exceed \$407 Hotel reimbursement rate \$183 per night (if applicable)
JENNIFER LEDERMAN	DECA	4/26/24- 5/1/24	Substitute cost M&IE - not to exceed \$407 Hotel reimbursement rate \$183 per night (if applicable)
DIANE DEVOE	DECA	4/26/24- 5/1/24	Substitute cost M&IE - not to exceed \$407 Hotel reimbursement rate \$183 per night (if applicable)

ANTHONY SAGLIOCCA	DECA	4/26/24- 5/1/24	Substitute cost M&IE - not to exceed \$407 Hotel reimbursement rate \$183 per night (if applicable)
MELISA DECARLO	DECA	4/26/24- 5/1/24	Substitute cost M&IE - not to exceed \$407 Hotel reimbursement rate \$183 per night (if applicable)
NURSE (TBD)	DECA	4/26/24- 5/1/24	\$1,650 M&IE - not to exceed \$407 Hotel reimbursement rate \$183 per night (if applicable)
TBD (2 additional chaperones based on availability and number of students)	DECA	4/26/24- 5/1/24	Substitute cost Overnight event \$150 per night/non advisor M&IE - not to exceed \$407 Hotel reimbursement rate \$183 per night (if applicable)
JESSICA VERDICCHIO	CJCEE	10/4/23, 6/5/24	No Substitute cost
PAUL ALBARELLA	Baseball Team	3/22/24- 3/27/24	Substitute cost M&IE - not to exceed \$379.50
DAN REHAIN	Baseball Team	3/22/24- 3/27/24	No Substitute cost M&IE - not to exceed \$379.50
BRANDON ELDRIDGE	Baseball Team	3/22/24- 3/27/24	No Substitute cost M&IE - not to exceed \$379.50
JOHN KAMINSKI	Newspaper Club (The Highland Fling)	10/30/23, 11/6/23	Substitute cost
SARA BELGIOVINE CAPONE	Newspaper Club (The Highland Fling)	10/30/23, 11/6/23	Substitute cost

- E-18.** Approve BRANDON MUNOZ, as participating Montclair State University Student Athletic Trainer, for the 2023 Fall Semester.
- E-19.** Approve DANIEL MONCHEK, SR. as a substitute teacher for the 2023-2024 school year.
- E-20.** Accept with regret, the retirement of BERNADETTE RICCA, Administrative Assistant to the Principal, effective January 1, 2024.
- E-21.** Approve AMY FANNING and JENNIFER MONAHAN to provide on-site job training services for the 2023-2024 school year for student #21406, for a total of 125 hours at \$40/hour, not to exceed \$5,000, per attachment.
- E-22.** Approve the Advanced Academic Achievement Secondary School Partnership Program Agreement between Northern Highlands Regional High School and New Jersey Institute of Technology for the 2023-2024, 2024-2025 and 2025-2026 academic years, per attachment.

Roll Call:

12. BOARD PRESIDENT’S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

• **Personnel Matters**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____