

Northern Highlands School Email Address:

Example email address for John Smith: **smithj@st.northernhighlands.org**

1. Go to www.gmail.com (*You will be able to access your school email by signing in through gmail*).
2. **User name** is your Northern Highlands user ID (last name, first initial)
* In some cases it may be the first two letters in your first name.
3. **Password:** Nhrhs#### (your 4 digit NH student ID).
4. You **should change** your password after logging in for the first time.