

NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT

TITLE: TITLE 1 AFTER SCHOOL HOMEWORK SUPPORT – ALL SUBJECT AREAS

QUALIFICATIONS:

1. Minimum of (2) years teaching experience
2. Demonstrated leadership in program development, curriculum integration and application of technology across the curriculum
3. Strong interpersonal and communication skills

REPORTS TO: Director of Special education & Title 1 Coordinator

POSITION GOAL:

Provide after school homework support in qualified area (Language Arts or Mathematics) on a regular basis to Title 1 students and students at-risk as per Title 1 grant requirements.

ESSENTIAL JOB FUNCTIONS:

1. Provide after school instructional support at the designated times to students in assigned subject areas.
2. Works with the Title 1 Coordinator to meet the requirements of the grant.
3. Communicates regularly with students' Basic Skills teachers.
4. Communicates regularly with the students' Language Arts/Mathematics teachers.
5. Makes himself/herself available at the specified times for the students.
6. Responsible for working with the Title 1 Coordinator in monitoring entrance and exit criteria for academic intervention and Title 1 programs goals.
7. Works with the I&RS team when necessary.
8. Incorporate Title 1 issued technology/devices in the support program methodology on a regular basis.
9. Reports attendance of students regularly to the Title 1 Coordinator.
10. Provides feedback on the program to the Title 1 Coordinator on a regular basis.
11. Performs other duties as assigned by the Administration.

TERMS OF EMPLOYMENT 10 Month Stipend to coincide with school year

EVALUATION: Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations.

BOE APPROVED: 10/2/17
2nd Reading: 10/16/17