

NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT

TITLE: **SPEECH/LANGUAGE SPECIALIST**

QUALIFICATIONS:

1. Valid New Jersey Educational Services Certificate with Speech-Language Specialist Endorsement
2. A Master's Degree from an accredited college or university
3. Demonstrated comprehensive knowledge in the field of speech-language pathology
4. Ability to effectively apply the principles of assessment, treatment and prevention of speech, language and hearing disorders.
5. Effective problem-solving, human relations and communication skills.
6. Required criminal history background check and proof of US citizenship or legal resident alien status

REPORTS TO: Director of Special Education

POSITION GOAL:

Work on multidisciplinary Child Study Team to identify at-risk students for participation in special education programs. In addition, to help reduce or eliminate speech problems that interfere with the student's ability to learn.

ESSENTIAL JOB FUNCTIONS:

1. Provide diagnostic evaluations of pupils referred to the Child Study Team.
2. Participates in Child Study Team conferences to review findings.
3. Plans, prepares and delivers treatment programs for children with speech and language deficiencies.
4. Develop and implement individualized educational programs (IEP) for pupils who are eligible for speech/language services.
5. Provides individual and small group speech sessions.
6. Maintains close liaison with the Child Study Team and serves as a case manager as assigned.
7. Keeps those records necessary for each child and completes all required local, state

- and federal reports.
8. Participates in the development of experiences for staff and parents.
 9. Conducts ongoing evaluation of all children in the program to determine appropriateness of their program.
 10. Acts as educational consultant to classroom teachers, guidance counselors and administrators as required.
 11. Assists in proper referrals of individuals to agencies and specialists in the community.
 12. Assumes primary responsibility for requisitioning and maintaining speech/language equipment and supplies.
 13. Maintains professional competence through in-service education and other professional growth activities.
 14. Assumes other related duties as assigned by the Director of Special Education or his/her designee.

**TERMS OF
EMPLOYMENT:**

Salary and work year to be determined by the Board.

EVALUATION:

Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations.

BOE APPROVED: 10/2/17
2nd Reading: 10/16/17