

NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT

TITLE: SCHOOL PSYCHOLOGIST

QUALIFICATIONS:

1. Valid New Jersey Educational Services Certificate and School Psychologist Endorsement
2. A Master's Degree from accredited college or university
3. Knowledge of Special Education laws and regulations
4. Ability to effectively conduct testing/psychological evaluations
5. Strong interpersonal and communication skills
6. Required criminal history background check and proof of US citizenship or legal resident alien status

REPORTS TO: Director of Special Education

POSITION GOAL:

Work on multidisciplinary Child Study Team to identify at-risk students for participation in special education programs.

ESSENTIAL JOB FUNCTIONS:

1. Participates in the evaluation, classification and placement of all pupils with special needs.
2. Administers, scores and evaluates standard psychological tests.
3. Assesses student's intellectual, emotional and social needs.
4. Assists in the development and coordination of an appropriate individualized education plan for each pupil.
5. Participates in the ongoing evaluation of the academic progress of educational placement of classified pupils.
6. Serves as a case manager as assigned and maintains appropriate case records.
7. Provides psychological counseling to students.
8. Refers parents to appropriate community resource.
9. Assists in the development and delivery of in-service programs and parent

- seminars.
10. Maintains professional competence through continuing education and other professional growth activities.
 11. Observes pupils in classrooms and other school settings.
 12. Serves as a consultant to parents and school personnel on child development and mental health topics.
 13. Performs other related duties as may be assigned by the Director of Special Education or his/her designee.

**TERMS OF
EMPLOYMENT:**

Salary and work year to be determined by the Board.

EVALUATION:

Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations.

BOE APPROVED: 10/2/17
2nd Reading: 10/16/17