

## NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT

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**TITLE:** **LEARNING DISABILITIES TEACHER CONSULTANT**

**QUALIFICATIONS:**

1. Valid New Jersey Teaching Certificate
2. Ability to maintain a positive learning environment
3. Strong interpersonal and communications skills
4. Required criminal history background check and proof of US citizenship or legal resident alien status

**REPORTS TO:** Director of Special Education

**POSITION GOAL:**

To provide consultant services to the professional staff, make assessments and analyses of students' learning characteristics and assist in the designing and planning of instructional strategies and educational programs.

**ESSENTIAL JOB FUNCTIONS:**

1. Consult with school personnel regarding student educational progress, needs, and learning environment.
2. Review referrals with the Child Study Team for the purpose of determining appropriate steps to be taken in the study process.
3. Preparation of educational assessments.
4. Administer, score, and interpret diagnostic testing.
5. Serve as Case Manager for Special Education students.
6. Serve as a member of the Child Study Team.
7. Review student's educational programs to determine effectiveness.
8. Advises and consults with all professional staff members in the design and implementation of educational programs for referred students.
9. Associate with professional organizations for the purpose of professional growth.
10. Implement educational plans recommended by the Child Study Team within the school setting.
11. Review student educational, psychological, medical, speech and language, and social evaluations with the Child Study Team to determine the most appropriate educational program and placement for the student.

12. To be knowledgeable about new instructional and evaluative methods and materials.
13. To be knowledgeable about new techniques for determining the specific needs of the individual student.
14. Accept and carry out additional professional responsibilities as requested by the Director of Special Education.

**TERMS OF  
EMPLOYMENT:**

Salary and work year to be determined by the Board.

**EVALUATION:**

Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations.

BOE APPROVED: 10/2/17

2<sup>nd</sup> Reading: 10/16/17