

ADVERTISEMENT OF PUBLIC NOTICE
February 29, 2016

Request for Proposals

Notice is hereby given that the **Board of Education of the Northern Highlands Regional High School District in the County of Bergen, New Jersey** (the "Board") is seeking Proposals from qualified Energy Service Companies for the planning, development and implementation of an Energy Savings Plan through an Energy Savings Improvement Program pursuant to the Energy Savings Improvement Program Law, P.L. 2009, c. 4, N.J.S.A. 18A:18A-4.6 and N.J.S.A. 18A:18A-42.

All comments and questions concerning this Request for Proposal ("RFP") and the corresponding procedures and requirements must be addressed in writing, via email, facsimile or mail, to the following:

Stephen Secora, PE,PP
LAN Associates
445 Godwin Avenue
Midland Park, New Jersey 07432
Phone: 201-447-6400
Email: stephen.secora@lan-nj.com

AS REPRESENTATIVE FOR:

DISTRICT PROJECT DIRECTOR: James Davis
School Business Administrator / Board Secretary
The Board of Education of the Northern Highlands Regional High School District
298 Hillside Avenue
Allendale, New Jersey 07401
Office: 201-327-8700
Email: davisj@northernhighlands.org

The Board has participated in the New Jersey Board of Public Utilities' Local Government Energy Audit Program and has received its completed energy audit report. A hard copy of this completed, independent energy audit report, a complete 24 month history of the most recent utility bills for all utilities serving each Board facility within the scope of this RFP (electric, natural gas, fuel oil, water, sewer, propane, etc.) and one complete set of RFP documents may be obtained by interested parties at no cost from the above address. Upon request, electronic copies of both the energy audit report and RFP documents may also be obtained via electronic mail.

A **mandatory** Pre-Proposal Conference will be held on Wednesday, March 16, 2016 at 9:00 a.m. at the Board address above. An optional facility inspection visit will occur immediately following the Pre-Proposal Conference. Follow-up facility inspections may be scheduled at times that are mutually convenient to Proposers and Board representatives. It is **mandatory** that a Proposer conduct at least one facility inspection to be considered an eligible Proposer responding to this RFP.

Sealed Proposals will be received by Thursday, April 28, 2016 at 4:00 p.m. Eastern Standard Time at the Board's offices. The Board reserves the right to reject Proposals that are not received by the Board at the time and in the manner designated by this RFP. Any and all Proposals may be rejected if deemed by the Board to be in its best interests.

Proposers are required to comply with the affirmative action requirements set forth in P.L. 1975, c. 127 (N.J.A.C. 17:27).