

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**July 16, 2012**

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**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on May 24, 2012 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Anne Goddard		
Mrs. Barbara Garand		
Mrs. Lisa Jill Webb		
Dr. Robert Hands		
Mrs. Ann Pagano		
Mrs. Lori Loughnane		
Mr. James Mulanaphy		
Mr. Robert C. Wei		
Mrs. Colleen Federer		
Mrs. Gail Trumbetti		
Mr. Henry Senger (Saddle River Liaison)		
(Student Representative)		
(Student Representative)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Interim Business Administrator/Board Secretary		

4. **STUDENT REPRESENTATIVE REPORT**
5. **COMMITTEE REPORTS**
6. **LIAISON REPORTS**
7. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
8. **ACTION ITEMS FOR Business Agenda for July 16, 2012, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) B-1 thru B-27 in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of Transfers. (Attch. B-1)
- B-2.** Approval of Secretary's and Treasurer's report for the month of June, 2012 will be approved at the August 20, 2012 Board of Education meeting.
- B-3.** Approval of current bills list (check register), from June 19, 2012 through July 6, 2012. (Attch. B-3)
- B-4.** Approval of minutes, June 11, 2012 and June 25, 2012, Board of Education meetings and executive sessions. (Attch. B-4).
- B-5.** **RESOLUTION** - Withdrawing funds from a maintenance reserve

**WHEREAS**, N.J.A.C. 6A:23A-14.2(d) provides that a district board of education, as appropriate, may by resolution withdraw funds from the maintenance reserve account and appropriate such funds into the required maintenance account lines any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan, and

**WHEREAS**, the Northern Highlands Regional High School Board of Education has identified a parking area requiring additional required maintenance activities and it finds such activities essential to the efficient and effective management of district facilities and financial resources; now, therefore, be it

**RESOLVED**, that the Northern Highlands Regional High School Board of Education hereby authorizes the withdrawal \$31,665.00 from its maintenance reserve fund for the paving of our west parking lot.

- B-6.** Approval of Leave, that the Board of Education approve an unpaid leave for BRIAN FERRARO, Custodian, for five weeks (or less) beginning July 23, 2012. (Attch. B-6)
- B-7.** Approval of the appointment of ROGER GRIFFITH, on call/substitute custodian for the 2012-2013 school year, to be paid at the hourly rate of \$12.00 for custodial work. (Attch. B-7)
- B-8.** Approval of the contract for Physical Therapy services for student (ID#6268), for the period of June, 2012 to August 2012, \$85 per each session at Rickard Rehabilitation Services, Inc. in the Amount of \$1,030.00. (Attch.B-8)
- B-9.** Approval of the contract for Physical Therapy services (School year 2012-13) for student (ID#6268), for the period of September 1, 2012 to June 30, 2013, \$85 per each session plus \$350 evaluation fee at Rickard Rehabilitation Services, Inc. in the Amount of \$3,920.00. (Attch.B-9)
- B-10.** Approval of the contract for related services (2012-13) for student (ID#5441), for the period of September 1, 2012 - June 30, 2013 at the State of New Jersey, Department of Human Services, Commission for the Blind and Visually Impaired, in the amount of \$1,700.00. (Attch.B-10).
- B-11.** Approval of the agreed upon settlement for school year tuition (2012-2013) for student (ID#4285), commencing on July 1, 2012 at Jespy House in the amount not to exceed \$26,566.65. (Attch.B-11)
- B-12.** Approval of regular school year tuition (2012-2013) for student (ID#5386), for the period of July 2, 2012 – June 30, 2013 at (EPIC) Educational Partnership for Instructing Children, Inc. in the amount of \$87,822.00. (Attch.B-12)
- B-13.** Approval of regular school year tuition (2012-2013) for student (ID#5878), for the period of July 2, 2012 – June 30, 2013 at (EPIC) Educational Partnership for Instructing Children, Inc. in the amount of \$87,822.00. (Attch.B-13)
- B-14.** Approval of regular school year tuition (2012-2013) for student (ID#6265), for the period of July 2, 2012 – June 30, 2013 at Banyan School in the amount of \$51,158.93. (Attch.B-14)
- B-15.** Approval of regular school year tuition (2012-2013) for student (ID#5056), for the period of July 2, 2012 – June 30, 2013 at Banyan School in the amount of \$51,158.93. (Attch.B-15)
- B-16.** Approval of regular school year tuition (2012-2013) for students (ID#5058), (ID#4279) and (ID#5134) for the period of July 9, 2012 – June 30, 2013 at the Institute for Educational Achievement in the amount of \$95,913.30 each = \$287,739.90. (Attch.B-16)
- B-17.** Approval of regular school year tuition (2012-2013) for student (ID#5075), for the period of August 30, 2012 – June 14, 2013 at Douglass Development Disabilities Center in the amount of \$98,060.00. (Attch.B-17)
- B-18.** Approval of the contract for Speech Therapy services for student (ID#6087), for the period of July 1, 2012 - July 31, 2012, \$46 per each session with Denise Altman, M.S., CCC-SLP in the Amount of \$368.00. (Attch.B-18)

- B-19.** Approval of the contract for Speech Therapy services (School year 2012-2013) for student (ID#6268), for the period of July 1, 2012 - June 30, 2013, \$170.00 per session, one session per week for 43 weeks with Jill Hollander, M.A., CCC-SLP in the Amount of \$7,310.00. (Attch.B-19)
- B-20.** Approval of ABA services (School year 2012-2013) for student (ID#5386), for the period of July 1, 2012 - June 30, 2013, \$50.00 per session, 4 hour session per week for 52 weeks with Melissa O'Carroll in the Amount of \$10,400.00. (Attch.B-20)
- B-21.** Approval of DBT Skills Training (School year 2012-2013) for student (ID#5387), for the period of July 1, 2012 - June 30, 2013, \$100.00 per session, 1 session per week for 50 weeks plus an evaluation fee of \$200.00 with Christine Hudson in the Amount of \$5,200.00. (Attch.B-21)
- B-22.** Approval of Home Based Self-Care Program (School year 2012-2013) for student (ID#5878), for the period of July 1, 2012 - June 30, 2013, \$40.00 per hour session, 2 hour session per week for 52 weeks with Nigel Chan Wai Hong in the Amount of \$4,160.00. (Attch.B-22)
- B-23.** Approval of regular school year tuition (2012-2013) for student (ID#4324), for the period of July 1, 2012 – June 30, 2013 at (ECLC) Educational Partnership for Instructing Children, Inc. in the amount of \$48,852.00. (Attch.B-23)
- B-24.** Approval of regular school year tuition (2012-2013) for student (ID#5441), for the period of July 1, 2012 – June 30, 2013 at Ridgefield Board of Education in the amount of \$34,674.00. (Attch.B-24)
- B-25.** Approval of regular school year tuition (2012-2013) for student (ID#5913), for the period of July 1, 2012 – June 30, 2013 at Holmstead School in the amount of \$45,358.20. (Attch.B-25)

**B-26. RESOLUTION – TRANSFER FUNDS FROM CAPITAL PROJECTS TO DEBT SERVICE**

**WHEREAS**, NJSA 18A:24-54 permits a Board of Education to transfer the proceeds of a capital project when the project is completed, and such funds are no longer necessary for the original purpose or any other authorized purpose; and

**WHEREAS**, the aforementioned statute authorizes the Board of Education to determine whether to apply such funds to either the general fund or the debt service fund of the district; and

**WHEREAS**, the Northern Highlands Regional High School Board of Education has determined that \$ 44,775.05 is available for such transfer;

**NOW THEREFORE BE IT RESOLVED** by the Northern Highlands Regional High School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer to the debt service fund consistent with all applicable laws and regulations.

**B-27. RESOLUTION – TRANSFER FUNDS FROM GENERAL FUND TO DEBT SERVICE**

**Whereas**, the Northern Highlands Board of Education estimated debt service aid in the 2012/13 school year budget, in the amount of \$33,782; and

**Whereas**, actual debt service aid for the 2012/13 school year is \$28,715; now

**Be It Resolved that** the Northern Highlands Board of Education, upon the recommendation of the Superintendent of Schools and Interim School Business Administrator/Board Secretary approves a transfer of the difference of \$5,067 from General Fund Unreserved Fund Balance to Fund 40/Debt Service.

Roll Call:

**9. ACTION ITEMS FOR THE Business Agenda for the August 20, 2012 BOARD OF EDUCATION MEETING.**

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- a. Approval of transfers.
- b. Approval of Secretary's and Treasurer's report for the month of \_\_\_\_\_, 2012.
- c. Approval of current bills list (check register).
- d. Approval of minutes, \_\_\_\_\_, 2012, Board of Education meeting.

**10. ACTION ITEMS FOR Education Agenda for July 16, 2012 BOARD OF EDUCATION MEETING, upon recommendation of the Superintendent:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items (**E-1 to E-8**):

- E-1.** Accept, with regret, the resignation of OKSANA SOBOLTA, Administrative Assistant to the Superintendent, effective January 10, 2013, for the purpose of retirement.
- E-2.** Approve the appointment of KIMBERLY HAYES as a full-time Teacher of English for the 2012-2013 school year, effective September 1, 2012, at a total annual salary of \$65,461 (MA+30, Step 6) which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.
- E-3.** Approve the appointment of MICHAEL HEALY and THOMAS ALBANO as new substitute teachers for the 2012-2013 school year.
- E-4.** Approve an adjustment in annual salary for MARY JEAN BADALAMENTI, High School Secretary, from \$32,244 to \$35,178, effective May 1, 2012.
- E-5.** Approve a Change in Degree status for CAROL VOLPE, Teacher of Science, from BA to MA, effective September 1, 2012.
- E-6.** Approve an extension of Maternity Leave for KRISTEN SCHUMACHER (Ruckdeschel), Teacher of English, from September 1, 2012 to January 25, 2013.
- E-7.** Accept, with regret, the resignation of JOSEPHINE KLOMBURG, Guidance Secretary, effective November 6, 2012, for the purpose of retirement.

- E-8.** Approve the First Reading of the following Board of Education Policies:
  - 0151** - Organization Meeting (Revised)
  - 0167** - Public Participation in Board Meetings (Revised)
  - 2361** - Acceptable Use of Computer Networks/Computers and Resources (Revised)
  - 2431.4 & 2431.4R** - Prevention and Treatment of Sports-Related Concussions and Head Injuries (Revised)
  - 2622** – Pupil Assessment (Revised)
  - 3282.1** - Use of Social Networking Sites (New)
  - 4282.1** - Use of Social Networking Sites (New)
  - 2361R** – Acceptable use of computer networks/computers and resources
  - 2363** – Pupil use of privately owned technology
  - 6470 & 6470R** – Payment of Claims (Revised)
- E-9.** Approval of a new out-of-district Tuition Student for the 2012-2013 school year, per attachment.

Roll Call Vote:

- 11. PRINCIPAL’S REPORT**
- 12. DISCUSSION ITEMS/SUPERINTENDENT’S REPORT**
- 13. BOARD PRESIDENT’S REPORT**
- 14. OLD BUSINESS**
- 15. NEW BUSINESS**
- 16. OPEN TO THE PUBLIC**
- 17. EXECUTIVE SESSION (if necessary)**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- \_\_\_\_\_

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**18. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_