

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**January 25, 2010**

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**MINUTES**

**1. CALL TO ORDER** – The meeting was called to order at 8:05 p.m. by President Garand.

**2. PLEDGE OF ALLEGIANCE**

The Board Secretary read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on April 24, 2009 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School.

**3. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Jean Borzilleri	X	_____
Mrs. Barbara Garand	X	_____
Mrs. Carolee Gravina	X	_____
Dr. Robert Hands	X	_____
Mr. Robert Inglima, Jr.	X	_____
Mrs. Cheryl Kashishian	X	_____
Mrs. Lori Loughnane	X	_____
Mr. James Mulanaphy	X	_____
Mr. Dale Roberts	X	_____
Mrs. Gail Trumbetti	X	_____
Mr. Henry Senger (Saddle River Liaison)	X	_____
Ms. Jessica Parker (Student Representative)	X	_____
Mr. Daniel White (Student Representative)	X	_____
Mr. John J. Keenan, Superintendent	X	_____
Mr. James Davis, Business Administrator/Board Secretary	X	_____

**4. STUDENT REPRESENTATIVE REPORT**

The student representatives updated members of the board about the following topics:

- Marking period has ended, and grades will be available on Genesis

- Guitar Club performance
- Red Cross fund raiser for Haiti
- Pasta Mania tomorrow

## 5. COMMITTEE REPORTS

Mrs. Loughnane stated that a Personnel committee meeting was held tonight before the board meeting regarding non-tenured staff and changes in support staff.

Mrs. Gravina stated that there is an Education committee meeting scheduled for February 3.

Mrs. Kashishian stated that a Policy committee meeting is scheduled for February 5.

Mr. Roberts discussed the workshops regarding finance and the budget held earlier this month attended by board members and presented by Mr. Davis and a representative from NJSBA. In addition, Mr. Roberts discussed the recent Special board meeting held on January 20 pertaining to the annual school budget process. Lastly, Mr. Roberts stated that there is a Finance committee meeting scheduled for February 8 prior to the board meeting.

Mrs. Trumbetti stated that the Community Relations committee should meet prior to the February 22 board meeting.

## 6. LIAISON REPORT

Mrs. Borzilleri stated that HASA met on January 20.

Mrs. Gravina discussed a wine tasting fund raiser pertaining to Music and Performing Arts.

Mr. Mulanaphy reminded everyone about Pasta Mania scheduled for tomorrow. Also, the Sports Association is working on revising their bylaws.

## 7. OPEN TO THE PUBLIC TO DISCUSS AGENDA ITEMS ~ None ~

## 8. ACTION ITEMS FOR Business Agenda for January 25, 2010 BOARD OF EDUCATION MEETING:

Mrs. Kashishian moved, and Mrs. Loughnane seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator.

**B-1.** Approval of transfers as per attached document.

**B-2.** Approval of the Board Secretary and Treasurer's reports for the month of December, 2009 as per attached document.

**B-3.** Approval of the Budget Report as per attached document.

- B-4.** Approval of current bills list (check register), for December in office checks and January bills list as per attached document.
- B-5.** Approval of minutes, December 14<sup>th</sup> Board of Education meeting as per attached document.
- B-6.** Approval of the following staff travel (*accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law*).

Who: Michele Zungoli  
 What: Prism High School Workshop for Geometer’s Sketchpad  
 Where: Montclair State University  
 When: February 8 and March 16  
 Costs: Registration: \$200  
 Mileage/Tolls: 41.56 miles round trip

Who: Mary Lou Corbett, Linda Roberto  
 What: AESOP Certification Course  
 Where: Raritan Plaza III, Edison, New Jersey  
 When: March 17, 18, 2010  
 Costs: Registration: \$1,000 (\$500 each)  
 Mileage/Tolls: 191.30 miles round trip

**Roll Call Vote: 10 - 0**

**9. ACTION ITEMS FOR Region I Agenda for January 25, 2010 BOARD OF EDUCATION MEETING:**

Mrs. Gravina moved, and Mrs. Loughnane seconded:

RESOLVED: That the Board of Education approves/accepts the following:

- R-1.** Approval of the following transportation routes for the 2009 – 2010 school year as per quote:

Route	Contractor	Per Diem	Inc/Dec	Aide
Q503	D&J	\$128.00	\$2.99	\$39.00
Q504	D&R	\$110.00	\$5.00	\$30.00
	A-1			
Q505	Elegant	\$220.00	\$2.00	\$48.00
Q506	Lenoirs	\$92.00	\$3.00	\$40.00
Q507	K&S	\$145.00	\$1.95	\$40.00

- R-2.** Acceptance of 2008/09 Comprehensive Annual Financial Report and Auditor’s Management Report for the year ended June 30, 2009, prepared by VM Associates, with no recommendations for 2008/09, as per attached document.
- R-3.** Approval of the reappointment of THOMAS DOWD as Northwest Bergen Council Director, for the period February 1, 2010 - January 31, 2011, per attached document.

**Roll Call Vote: 10 - 0**

**10. ACTION ITEMS FOR Education Agenda for January 25, 2010 BOARD OF EDUCATION MEETING:**

Mr. Mulanaphy moved, and Mrs. Trumbetti seconded:

RESOLVED: That the Board of Education approves/accepts the following education item(s) upon the recommendation of the Superintendent

- E-1.** Approval of Change in Degree Status for THOMAS WALSH, Special Education Teacher, from MA (Step 7) \$64,425 to MA+30 (Step 7) \$67,444, effective February 1, 2010.
- E-2.** Approval of Maternity Leave for CHRISTINA STRANGE, Teacher of World Languages, effective March 24, 2010 to June 30, 2010.
- E-3.** Approval of new job description for Special Education Instructional Aide, per attachment.
- E-4.** Appointment of VICTORIA TULLO as a new Substitute Teacher for the 2009 – 2010 school year.
- E-5.** Approval of Revised Board of Education Policy #5460 High School Graduation.
- E-6.** Approval of the following Athletics/Extracurricular appointments for the 2009 – 2010 school year, effective immediately:
- JOEL DE STASO (Group 2a, Step 3 - \$2,863.50) and KURT ROGERS (Group 2a, Step 1 - \$2,577) as Co-Assistant Spring Track Coaches.
  - KERRI HEINEMANN as Assistant Spring Track Coach at a stipend of \$5,154.00 (Group 2a, Step 1).
  - JEN SAYEGH as Freshman Class Co-Advisor (Group 5, Step 1, pro-rated).
  - CHRISTINA STRANGE as co-advisor of Italian Club at ½ of Group 5 stipend.
  - THEODORA SOTIROPOULOS as co-advisor of Winter Guard (Group 5, Step 3, pro-rated to 2/3) and VICTORIA KRUEGER as co-advisor of Winter Guard (Group 5, Step 1, pro-rated to 1/3)
- E-7. APPROVAL OF SPECIAL BOARD RESOLUTION**  
RESOLVED: That the Board of Education approve a Special Resolution, per attachment.
- E-8. ACCEPTANCE OF RESIGNATION**  
RESOLVED: That the Board of Education accept, with regret, the resignation of MARILYN WONG, Supervisor of Mathematics and Business Education, effective June 30, 2010, for the purpose of retirement.
- E-9. APPROVAL OF CHANGES IN DEGREE STATUS**  
RESOLVED: That the Board of Education approve a change in degree status for the following teachers:
- FRANK GILLI, Teacher of World Languages, from MA+30 \$104,177 to MA+60 \$108,344 (4.0%) effective February 1, 2010.
  - JOEL DESTASO, Teacher of Science, from MA+30 (Step 8) \$70,589 to MA+60 (Step 8) \$73,649, effective February 1, 2010.

**Roll Call Vote: 10 – 0**

**11. DISCUSSION ITEMS/SUPERINTENDENT'S REPORT**

Mr. Keenan updated members of the board about the following topics:

- 2010/11 School Calendar
- March Board of Education Meeting Dates
- Update on Bleacher, Boiler and Generator Projects
- NHEA "Teacher For A Day Program"
- TD Bank donation regarding the Big Brother/Big Sister program

**12. BOARD PRESIDENT'S REPORT**

Mrs. Garand discussed the transition project report released by the new administration as it pertains to school districts that included a varied list of recommendations prepared by several committees.

**13. OLD/NEW BUSINESS**

Mrs. Kashishian stated that there is a Bergen County School Board meeting scheduled for next week. Mrs. Trumbetti mentioned a recent article in the Town Journal especially as it pertained to quotes made by Mrs. Garand.

**14. OPEN TO THE PUBLIC ~ None ~****15. EXECUTIVE SESSION**

Mrs. Kashishian moved, and Mrs. Loughnane seconded that the Board move into closed session to discuss a legal matter.

**Roll Call Vote: 10 - 0**

Time: 8:40 p.m.

**16. RECONVENED FROM CLOSED SESSION**

Time: 9:05 p.m.

**17. ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Jean Borzilleri	X	_____
Mrs. Barbara Garand	X	_____
Mrs. Carolee Gravina	X	_____
Dr. Robert Hands	X	_____
Mr. Robert Inglima, Jr.	X	_____
Mrs. Cheryl Kashishian	X	_____
Mrs. Lori Loughnane	X	_____
Mr. James Mulanaphy	X	_____
Mr. Dale Roberts	X	_____
Mrs. Gail Trumbetti	X	_____

Mr. John J. Keenan, Superintendent	X	_____
Mr. James Davis, Business Administrator/Board Secretary	X	_____

**18. ADJOURNMENT** **TIME:** 9:05 p.m.  
Mr. Roberts moved, and Mrs. Borzilleri seconded:

**Roll Call Vote: 10 – 0**

Respectfully submitted,

James J. Davis  
Business Administrator/Board Secretary