

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

September 13, 2010

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on April 16, 2010 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Jean Borzilleri	_____	_____
Mrs. Colleen Federer	_____	_____
Mrs. Barbara Garand	_____	_____
Mrs. Carolee Gravina	_____	_____
Dr. Robert Hands	_____	_____
Mrs. Lori Loughnane	_____	_____
Mr. James Mulanaphy	_____	_____
Mrs. Ann Pagano	_____	_____
Mrs. Gail Trumbetti	_____	_____
Mr. Robert C. Wei	_____	_____
Mr. Henry Senger (Saddle River Liaison)	_____	_____
Ms. Caroline Broder (Student Representative)	_____	_____
Ms. Emma Collins (Student Representative)	_____	_____
Mr. John J. Keenan, Superintendent	_____	_____
Mr. Roderic McLaughlin, Business Administrator/Board Secretary	_____	_____

4. **STUDENT REPRESENTATIVE REPORT**
5. **COMMITTEE REPORTS**
6. **LIAISON REPORT**
7. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
8. **ACTION ITEMS FOR Business Agenda for September 13, 2010 BOARD OF EDUCATION MEETING, upon recommendation of the Superintendent:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator.

B-1. Approval of the following staff travel (*accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law*).

Who: Barbara Garand
What: NJSBA Intermediate Bargaining Workshop
Where: The Conference Center at RWJ Hamilton Center for Health and Wellness
Hamilton Twp. (Mercer County), NJ
When: September 25, 2010
Costs: Registration: \$125
Mileage/Tolls: To be determined

B-2. Approval of the Letter of Agreement from Dynamic Therapeutic Services for the 2010-2011 school year, as per attachment.

Roll Call Vote:

9. **ACTION ITEMS FOR Business Agenda for September 27, 2010 BOARD OF EDUCATION MEETING:**
 - a. Approval of transfers.
 - b. Approval of the Board Secretary's and Treasurer's reports.
 - c. Approval of the Budget Report.
 - d. Approval of current bills list (check register).
 - e. Approval of minutes, August 23, 2010 Board of Education meetings, Open and Closed Sessions.
 - f. Approval of Memorandum of Understanding with the College of Saint Elizabeth for the 2010 – 2011 school year as per the attached document.

- g. Approval of tuition contract for student #NH25-9-7-22 at Franklin Lakes Middle School, facilitated by Bergen County Special Services, in the amount of \$67,600, for the 2010 – 2011 school year.
- h. Approval of contracts for Speech Therapy and Occupational Therapy from Rickard Rehabilitation Services, Inc., for student #NH25-9-7-22, in the amount of \$10,000, for the 2010 – 2011 school year.
- i. Approval of tuition contracts for six (6) students through Bergen County Special Services, in the amount of \$49,800 each, for the 2010 – 2011 school year: Springboard Program: #NH24-21-12-8 and #NH26-16-18-9; Visions Program: #NH23-23-22-12; #NH7-23-22-8; #NH5-9-22-18 and #NH16-9-12-25
- j. Approval of payment to 4 students responsible for changing the message board on a monthly basis, to receive \$5 each for every update. The students will rotate, in pairs.

STUDENT PAIR	GRADE	MONTH ASSIGNED
Jimmy Zhang, Catherine Peebles	12 th , 11 th	Sept., Nov., January, March, May
Zoe Ross-Nash, Jennifer Yeaton	10 th , 10 th	Oct., Dec., Feb., April, June

- k. Approval of the following staff travel *(accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).*
 Who: John Keenan, Joe Occhino, Tom Buono
 What: NJASA One Day Seminars
 Where: Trenton, New Jersey
 When: 10/5/10; 12/9/10; 3/2/11; 4/7/11, 5/5/11
 Costs: Registration Previously Approved
 Mileage/Tolls: 170 miles round trip (x 5)

10. ACTION ITEMS FOR Region I Agenda for September 13, 2010 BOARD OF EDUCATION MEETING.

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following:

Approval of the following staff travel *(accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).*

- Who: Thomas Dowd, John Keenan and Martyne Schroder
- What: Autism NJ Annual Conference
- Where: Sheraton Atlantic City Convention Center Hotel
2 Ocean Way, Atlantic City, NJ
- When: October 7, 8 & 9, 2010
- Costs: Registration: \$430 per person
Hotel: \$167 per night (host hotel) X 3
Mileage/Tolls: 301 miles round trip

Roll Call Vote:

11. ACTION ITEMS FOR Region I Agenda for September 27, 2010 BOARD OF EDUCATION MEETING.

- a. Approval of the following adjusted prices for route renewals for the 2010 – 2011 school year. Prices were adjusted for decreased enrollment so per-pupil cost did not exceed AIL cost.

Route	Contractor	Per Annum Cost	Per Diem Cost	Aide
NN0007	Scholastic		\$108.04	
NP404	Scholastic		\$127.68	\$40.00
S903	Scholastic	\$27,172.00		
PV013	First Stdnt		\$112.95	

- b. Approval to award the following transportation routes for the 2010 – 2011 school year as per the bid opening of August 24, 2010:

Route	Contractor	Per Diem	Inc/Dec	Aide
E628	Alpha Care	\$120.00	\$1.00	\$21.00
E630	Jordan	\$221.49	\$2.50	\$50.00
E631	Elite	\$120.00	\$1.99	\$25.00
E632	Yellowbird	\$60.79	\$2.50	\$24.00
E633	Scholastic	\$75.00	\$1.50	\$23.00
E634	Elite	\$110.00	\$1.99	\$25.00

- c. Approval to award the following transportation routes for the 2010 – 2011 school year as per quote:

Route	Contractor	Per Diem	Inc/Dec	Aide
Q525	First Student	\$121.22	\$1.50	\$18.00
Q526	Valley	\$120.00	\$2.50	\$17.00
Q527	Valley	\$41.00	\$2.50	\$18.00
Q528	Yellowbird	\$58.00	\$3.00	\$25.00
Q529	Elite	\$43.50	\$0.99	\$20.00
Q530	Lenoirs	\$116.00	\$3.00	\$40.00
Q531	K&S	\$110.00	\$1.95	\$40.00
Q532	D&R	\$147.00	\$5.00	\$32.00
Q533	Valley	\$120.00	\$1.00	\$20.00
Q534	First Student	\$97.02	\$1.50	\$40.00
Q535	Valley	\$244.54		\$50.00
Q536	Yellowbird	\$34.00	\$3.00	\$15.00

- d. Approval of the following prices for the renewal of athletic/field trips for the 2010-2011 school year:

Contractor	Bus for 4 hours	Each 1/4 hour addtnl
Scholastic	\$322.42	\$15.00

12. ACTION ITEMS FOR Education Agenda for September 13, 2010 BOARD OF EDUCATION MEETING, upon recommendation of the Superintendent:

E-1. APPOINTMENT OF PHYSICAL EDUCATION TEACHER

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the appointment of DANA KHALAF as a full-time, Replacement Teacher of Health & Physical Education at a total annual salary of \$48,000 pro-rated (BA, Step 1), effective September 13, 2010 – April 4, 2011.

Roll Call Vote:

E-2. APPROVAL OF NEW TUITION STUDENTS

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve new out-of-district Tuition Students, per attachments 2a, 2b & 2c.

Roll Call Vote:

E-3. APPROVAL OF SECOND READING OF BOE POLICIES

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the second reading of new and revised Board of Education Policies:

- 3351 Healthy Workplace Environment (New)
- 5338 Diabetes Management & 5338 Regulation (New)
- 5512.01 Harassment, Intimidation, and Bullying (Revised)
- 5533 Pupil Smoking (Revised)
- 6360 Political Contributions (Revised)
- 7434 Smoking on School Grounds (Revised)
- 8461 Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse (Revised)
- 9700 Special Interest Groups (Revised)
- 0142.1 Nepotism (Revised)
- 0174 Legal Services (Revised)
- 0177 Professional Services (Revised)
- 1570 Internal Controls & 1570R Regulation (Revised)
- 1620 Administrative Employment Contracts (Revised)
- 6111 Special Education Medicaid Initiative (SEMI) Program & 6111R Reg (Revised)
- 6471 School District Travel & 6471R Regulation (Revised)
- 6360 Political Contributions (Revised)
- 6422 Budget Transfers & 6422 Regulation (Revised)
- 6740 Reserve Accounts (Revised)
- 8420 Emergency and Crisis Situations (Revised)

8420.1 Fire and Fire Drills (Revised)

2361 Acceptable Use of Computer Network/Computers (Revised)

Roll Call Vote:

13. ACTION ITEMS FOR Education Agenda for September 27, 2010 BOARD OF EDUCATION MEETING, upon recommendation of the Superintendent:

- a. Approval of new and revised Board of Education Policies per E-3 above.
- b. Approval of a revised employment contract for JOSE MADHAVASSERIL, Computer Technician, for the 2010-11 school year, per attachment.
- c. Approval of a revised employment contract for PAUL EMPORELLIS, Computer Technician, for the 2010-11 school year, per attachment.
- d. Appointment of BETTY SANCHEZ as a Substitute Teacher for the 2010-11 school year.
- e. Approval of the 2010-2011 Substitute Teacher List, per attachment.
- f. Approval of the following changes in degree status, effective September 1, 2010:
MARY LARDIERE, Teacher of Art, from BA (Step 7, \$58,457) to MA (Step 7, \$65,069)
HALLIE DEMARCO, Teacher of Mathematics, from MA (Step 4, \$56,280) to MA+30 (Step 4, \$58,865)
- g. Approval of 2010-2011 District Goals and Objectives, per attachment.
- h. Approval of the following new Textbooks:
Stitches: A Memoir, David Small (W.W. Norton & Co., 2009) for Literature About the Individual, Grades 10-12.
Zeitoun, Dave Eggers (McSweeney's Books, 2009), for English 9, Grade 9.
- i. Approval of AP Environmental Science & Honors Chinese III curricula, per attachments.

Roll Call Vote:

14. DISCUSSION ITEMS/SUPERINTENDENT'S REPORT

15. PRINCIPAL'S REPORT

16. BOARD PRESIDENT'S REPORT

17. OLD BUSINESS

18. NEW BUSINESS

19. OPEN TO THE PUBLIC

20. EXECUTIVE SESSION (If Needed)

_____ moved, and _____ seconded that the Board move into closed session to discuss _____.

Board Members Not Present during Executive Session from Initial Roll Call_____.

Time:

_____ moved, and _____seconded that the Board reconvene in public.

Time:

21. ADJOURNMENT

TIME:

_____ moved, and _____seconded that the meeting be adjourned.

TIME:

All in Favor: _____

All Opposed: _____