

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

June 28, 2010

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on June 4, 2010 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Jean Borzilleri	_____	_____
Mrs. Colleen Federer	_____	_____
Mrs. Barbara Garand	_____	_____
Mrs. Carolee Gravina	_____	_____
Dr. Robert Hands	_____	_____
Mrs. Lori Loughnane	_____	_____
Mr. James Mulanaphy	_____	_____
Mrs. Ann Pagano	_____	_____
Mrs. Gail Trumbetti	_____	_____
Mr. Robert C. Wei	_____	_____
Mr. Henry Senger (Saddle River Liaison)	_____	_____
Mr. John J. Keenan, Superintendent	_____	_____
Mr. David Rinderknecht, Interim Business Administrator/Board Secretary	_____	_____

4. COMMITTEE REPORTS

5. LIAISON REPORT

6. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS

7. **ACTION ITEMS FOR Business Agenda for June 28, 2010 BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator.

B-1. Approval of transfers as per attached document.

B-2. Approval of the Board Secretary and Treasurer's reports for the month of May, 2010 as per attached document.

B-3. Approval of the Budget Report as per attached document.

B-4. Approval of current bills list (check register), for May in office checks and June bills list as per attached document.

B-5. Approval of minutes, May 3rd and May 24th Board of Education meetings, Open and Closed Sessions.

B-6. Approval of annual membership in the NJSIAA (New Jersey State Interscholastic Athletic Association) and the Big North Athletic Conference for the 2010 – 2011 school year.

B-7. Approval of Employment Contract between the Northern Highlands Regional High School Board of Education and the Northern Highlands Administrators' Association.

B-8. Approval of Fund Balance Resolution:

WHEREAS, the Northern Highlands Board of Education Fund Balance for the period ending 6/30/10 is anticipated to be \$2,020,255, and

WHEREAS, it is the intention of the Northern Highlands Board of Education to allocate a portion of the available balance to Emergency, Maintenance and Capital Reserves,

NOW THEREFORE BE IT RESOLVED, to approve the retention as year-end fund balance (6/30/10) an amount of \$1,352,012 to provide for the fund balance appropriated in 10-11 of \$892,012 plus the allowable 2% free balance in the amount of approximately \$460,000, and that funds in excess of this amount, at the option of the Business Administrator, be transferred first to Emergency Reserve to the 1% maximum allowed and then to Maintenance Reserve and Capital Reserve or retained as excess surplus.

B-9. Approval of the appointment of Mr. Roderic McLaughlin as Secretary of the Board of Education for the period July 1, 2010 through June 30, 2011.

B-10. Approval of Roderic McLaughlin as the Public Agency Compliance Officer for the period July 1, 2010 through June 30, 2011.

B-11. Approval of Mr. Roderic McLaughlin, who possesses the designation of Qualified Purchasing Agent (QPA) to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A-18A-2b, and the Board hereby re-authorizes the increase in its bid threshold to \$36,000.00 in accordance with N.J.S.A. 18A:18-A-3 for the period July 1, 2010 through June 30, 2011.

B-12. Approval of Resolution to elect a premium delay option in the State Health Benefits Program as per attached document.

B-13. Approval that the Secretary of the Board, in consultation with the Superintendent of Schools, be authorized to transfer amounts among minimum chart of account line items for the 2009-10 fiscal year-end, listing of said transfers to be ratified at a subsequent public business meeting of the 2010 – 11 school year.

B-14. Approval of tuition contract for student #NH17-24-12-9 at The Banyan School, in the amount of \$43,938.00, for the 2010 – 2011 school year as per attached document.

- B-15.** Approval of three (3) tuition contracts for students #NH17-14-24-16, #NH17-7-26-2 and #NH8-14-26-1, all at the Institute for Educational Achievement, in the amount of \$88,200 each, as per attached documents.
- B-16.** Approval of Mike Milone and Joel Brewas as summer custodians, at the rate of \$8.25 per hour.
- B-17.** Approval of Jacqueline Benoit and Jessica Borzilleri as office assistants for Summer, 2010, at the rate of \$8.50 per hour.
- B-18.** Approval of two (2) tuition contracts for students #NH25-7-26-12 and #NH24-21-12-9 at ECLC of New Jersey, in the amount of \$45,506 each, for the 2010 – 2011 school year as per attached document.

Roll Call Vote:

8. ACTION ITEMS FOR Region I Agenda for June 28, 2010 BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following:

- R-1.** Approval of the reappointment of the Region 1 Staff: Linda Raven, Mary Ann Koluch, Debra Rybek, Drew Churchson, Melissa Tirro-McDonald, Monica Kallini, Martyne Schroder, as per **REVISED** attachment.
- R-2.** Approval of the Projected Region 1 Summer School Budget as per attached document.
- R-3.** Approval of the following Region 1 Summer Staff/Salaries:

Name	Position	Salary
Hannah Brodsky	Speech/Language Therapist	\$3,000
Lisa DiMicelli	Speech/Language Therapist	\$3000
Maria Scalia	Occupational Therapist	\$75/hour
Roberta Cohen	Occupational Therapist	\$75/hour
Karen Hunter	Physical Therapist	\$75/hour
Nancy King	Aide, Clerical Assistant	\$2000
Mary Occhipinti	Aide	\$1,500
Brian Ruyak	Aide	\$1,500

Removal of: Anita Castillo, teacher, \$3,000 and Theresa Dench, aide, \$1500.

- R-4.** Approval to award the following transportation route for the 2010 – 2011 school year as per the bid opening of June 15, 2010:

Route	Contractor	Per Diem	Inc/Dec	Aide
MCT1	Atteel	\$168.00	\$3.00	\$50.00

Roll Call Vote:

9. ACTION ITEMS FOR Education Agenda for June 28, 2010 BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

- E-1.** Reappointment of the following tenured and non-tenured staff for the 2010-2011 school year, effective July 1, 2010: P. Emporellis, P. Hogan, J. Frankel, J. Madhavasseril, J. Mortimer, M. Rightmire, L. Roberto, O. Sobolta; and effective September 1, 2010: D. Carden.

- E-2.** Appointment of MICHAEL KIVITT as a full-time Replacement Teacher of Social Studies for the 2010-2011 school year, at a total annual salary of \$48,700 pro-rated (BA, Step 2), effective September 1, 2010 to November 4, 2010 .
- E-3.** Approval of Family Leave for CHRISTINA FITZGERALD, Teacher of Health & Physical Education, effective September 17, 2010 to January 21, 2011.
- E-4.** Approval of a Change In Degree for the following teachers, effective September 1, 2010:
- MATTHEW KRZYSIK, Teacher of Health & Physical Education, from MA+30 (Step 11, \$80,697) to MA+60 (Step 11, \$84,261)
 - GARY BACH, Teacher of Health & Physical Education, from BA (Step 4, \$51,630) to MA (Step 4, \$56,280).
- E-5.** Approval of a Change In Degree and F.T.E. for XIN CAI, Teacher of World Languages (Chinese), from full-time MA, Step 9 (\$71,252) to .8 MA+30, Step 9 (74,429 pro-rated), effective September 1, 2010.
- E-6.** Approval of a change in the work schedule of the Library Secretary from 10-month to 12-month per attached job description, and change Mary Lou Corbett from 10-month to 12-month accordingly, effective July 1, 2010.
- E-7.** Acceptance of QSAC District Performance Review, per attachment.
- E-8.** Abolish the following BOE Policy & Regulation:
 Policy 4281 Inappropriate Staff Conduct/Support Staff Members
 Regulation 4281 Inappropriate Staff Conduct/Support Staff Members
- E-9.** Approval of the following new and revised BOE Policies/Regulations:
- Revised P5465 Early Graduation (Policy)
 - New No # Staff Use of Internet Social Networking (Policy)
 - New No # Transportation of Students (Policy)
 - Revised P2415.03 Highly Qualified Teachers (Policy)
 - Revised P2423 Bilingual and ESL Education (Policy)
 - R2423 Bilingual and ESL Education (Regulation)
 - Revised P2560 Live Animals in Schools (Policy)
 - R2560 Live Animals in Schools (Regulation)
 - Revised P3126 Induction Program for Provisional Teachers (Policy)
 - R3126 Induction Program for Provisional Teachers (Regulation)
 - Revised P3240 Professional Development (Policy)
 - R3240 Professional Development (Regulation)
 - Revised P3281 Inappropriate Staff Conduct (Policy)
 - R3281 Inappropriate Staff Conduct (Regulation)
 - New P3431.3 NJ Family Leave Insurance Program (Policy)
 - Revised P2361 Acceptable Use of Computer Network Computers (Policy)
 - R3440 Travel Expenses (Regulation)
 - Revised P3322 Staff Member's Use of Cellular Telephones (Policy)
- E-10.** Approval of a change in job title from Dean of Student Activities/Supervisor of Buildings & Grounds/Transportation Coordinator to Director of Athletics/Activities, effective July 1, 2010.

Roll Call Vote:

E-11. ACCEPTANCE OF RESIGNATION

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education accept, with regret, the resignation of JENNIFER SAYEGH, Teacher of Mathematics, effective June 30, 2010.

Roll Call Vote:

E-12. APPROVAL OF CO-CURRICULAR AND ATHLETIC STAFF

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the appointment and reappointment of Co-Curricular and Athletic Staff for the 2010-2011 school year, per attachment.

Roll Call Vote:

E-13. APPROVAL OF SUMMER ATHLETIC FACILITY SCHEDULE

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the Summer Athletic Facility Usage/Team Workout Schedule for the 2010-2011 school year, per attachment.

Roll Call Vote:

E-14. APPROVAL OF NORTHERN HIGHLANDS ATHLETIC COMPETITION

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve Northern Highlands' sponsorship and athletic competition in the following sports: cross country, field hockey, football, gymnastics, soccer, tennis, volleyball, basketball, cheering, bowling, fencing, ice hockey, swimming, winter track, wrestling, baseball, softball, lacrosse, golf, and outdoor track.

Roll Call Vote:

E-15. APPROVAL OF 2010-2011 ATHLETIC SCHEDULES

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the 2010-2011 Athletic Schedules, per attachment.

Roll Call Vote:

E-16. APPROVAL OF CHANGE IN F.T.E.

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve a change in F.T.E. for JANICE PILLON-MINGIONE, Teacher of Mathematics, from .6 to full-time, at a total annual salary of \$73,944 (BA, Step 12), effective September 1, 2010.

Roll Call Vote:

10. DISCUSSION ITEMS/SUPERINTENDENT’S REPORT

11. PRINCIPAL’S REPORT

12. BOARD PRESIDENT’S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION (*If Needed*)

_____ moved, and _____ seconded that the Board move into closed session to discuss _____.

Board Members Not Present during Executive Session from Initial Roll Call _____.

Time:

_____ moved, and _____ seconded that the Board reconvene in public.

Time:

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME:

All in Favor: _____

All Opposed: _____