

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**November 22, 2010**

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**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on April 16, 2010 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Jean Borzilleri	_____	_____
Mrs. Colleen Federer	_____	_____
Mrs. Barbara Garand	_____	_____
Mrs. Carolee Gravina	_____	_____
Dr. Robert Hands	_____	_____
Mrs. Lori Loughnane	_____	_____
Mr. James Mulanaphy	_____	_____
Mrs. Ann Pagano	_____	_____
Mrs. Gail Trumbetti	_____	_____
Mr. Robert C. Wei	_____	_____
Mr. Henry Senger (Saddle River Liaison)	_____	_____
Ms. Caroline Broder (Student Representative)	_____	_____
Ms. Emma Collins (Student Representative)	_____	_____
Mr. John J. Keenan, Superintendent	_____	_____
Mr. Roderic McLaughlin, Business Administrator/Board Secretary	_____	_____

**4. STUDENT REPRESENTATIVE REPORT**

**5. COMMITTEE REPORTS**

**6. LIAISON REPORT**

**7. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**

**8. ACTION ITEMS FOR Business Agenda for November 22, 2010 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator.

- B-1.** Approval of transfers as per attached document.
- B-2.** Approval of the Board Secretary and Treasurer’s reports for the month of October, 2010 as per attached documents.
- B-3.** Approval of the General LedgerBudget Report as per attached document.
- B-4.** Approval of current bills list (check register), from October 21, 2010 through November 16, 2010 as per attached document.
- B-5.** Approval of minutes, October 11<sup>th</sup> and October 25<sup>th</sup> Board of Education meetings, Open and Closed Sessions.
- B-6.** Approval of Kelsey Halpin to change the message board for the months of November, January, March and May, \$5.00 for each update, replacing another student previously approved.
- B-7.** Approval of adoption of the 2009 – 2010 Audit for the year ended June 30, 2010 and the submission of the CAFR (Comprehensive Annual Financial Report) submitted by the firm of Houdulik & Morrison with the recommendations as noted in the attachment.
- B-8.** Approval of the 2009 – 2010 Audit Corrective Action Plan (CAP) for the year ended June 30, 2010 and the submission of the CAP as noted in the attachment to the NJ Department of Education.
- B-9.** Approval of Change Order Number 4, in the amount of \$9,372, as per the contractor’s attached proposal.
- B-10.** Approval of contract addendum for Speech and Language Services for student #NH5-15-18-11 at The Craig School, in the amount of \$3,330, for the 2010 – 2011 school year, as per attachment.
- B-11.** Acceptance of donation in the amount of \$200 from Allendale Travel Softball, as per attached document.

Roll Call Vote:

**9. ACTION ITEMS FOR Region I Agenda for November 22, 2010 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following:

- R-1.** Approval to award the following transportation routes for the 2010 – 2011 school year as per quote:

Route	Contractor	Per Diem	Inc/Dec	Aide
Q553	Valley	\$91.00	\$2.00	\$31.00
Q554	Jordan	\$44.49	\$2.50	\$30.00

Q555	Scholastic	\$45.00	\$2.00	\$20.00
Q556	D&R	\$110.00	\$10.00	\$22.00
Q558	FirstStudt	\$197.15	\$1.50	\$42.25
Q559	D&M	\$244.00	\$3.00	\$50.00

**R-2.** Approval to award the following transportation routes for the 2010 – 2011 school year as per the bid opening of November 16, 2010:

Route	Contractor	Per Diem	Inc/Dec	Aide
E635	F&A	\$196.00	\$1.10	\$20.00
*E636	F&A	\$169.00	\$1.10	\$20.00
E637	Z&R Care	\$90.00	\$1.00	\$18.00
E638	Z&R Care	\$126.00	\$1.00	\$20.50
E639	ProTrans	\$95.00	\$25.00	\$3.99
**E640	Aldin Trans	\$170.00	\$2.00	\$35.00
E641	ProTrans	\$95.00	\$25.00	\$3.99
E642	ProTrans	\$115.00	\$25.00	\$3.99

\*For route E636 the bid submitted by F&A was the lowest numerical bid but was not responsive to the specifications. F&A is unable to supply a wheelchair-accessible vehicle meeting the specifications. This is a nonwaivable material defect, and therefore the F&A bid on this route is rejected.

\*\*For route E640, the bid submitted by Radiant Transportation was the lowest numerical bid but was not responsive to the specifications. Radiant is unable to supply the yellow school vehicle with school lights specified. This is a nonwaivable material defect, and therefore the Radiant bid is rejected.

**R-3.** Approval of the following renewal price for a transportation route for the 2010 – 2011 school year:

Route	Contractor	Per Diem	Inc/Dec	Aide
E347	Jencarli	\$182.43	\$3.00	\$45.00

Roll Call Vote:

**10. ACTION ITEMS FOR Education Agenda for November 22, 2010 BOARD OF EDUCATION MEETING, upon recommendation of the Superintendent:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve the following Education items, E-1 through E-5:

- E-1.** Approval of New Textbook, *The Good Soldiers*, by David Finkel, published by Farrar, Straus & Giroux, Jan 2009, for Modern Fiction, Gr. 10-12.
- E-2.** Approval of a Leave of Absence for LISA HART, Teacher of English, from February 16 to June 30, 2011.
- E-3.** Approval of the following Coaching appointments, effective immediately:  
MATTHEW KRZYSIK as Assistant Fencing Coach at a stipend of \$4,536 (Group 5a, Step 3)  
RICHARD SMITH as Head Bowling Coach at a stipend of \$5,521 (Group 5, Step 3)
- E-4.** Approve the following New or Revised Policies/Regulations:  
P5111 & R5111 - Eligibility of Resident/Non Resident Pupils  
P4159 – Support Staff Member/School District Reporting Responsibilities
- E-5.** Abolish Board of Education Policy P3144 – Certification of Tenure Charges.

Roll Call Vote:

**E-6. APPROVAL OF REVISED LEAVE OF ABSENCE**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve a revised leave of absence for LAUREN ZIRPOLI, Assistant Principal, effective November 8, 2010 to April 8, 2011.

Roll Call Vote:

**E-7. APPROVAL OF CHANGE IN F.T.E.**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve a change in F.T.E. for MICHAEL KIVITT, Teacher of Social Studies, from .4 to .8 at a total annual salary of \$48,700 pro-rated (BA, Step 2), effective November 15, 2010 to April 8, 2011.

Roll Call Vote:

**E-8. APPROVAL OF SCIENCE LEAGUE ADVISORS**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve CAROL BOHNY and ROSE AMATUZZI as Co-Advisors of the Science League for the 2010-2011 school year, at a stipend of \$751.50 each (Group 5, Step 3), effective immediately.

Roll Call Vote:

**11. DISCUSSION ITEMS/SUPERINTENDENT’S REPORT**

**12. PRINCIPAL’S REPORT**

**13. BOARD PRESIDENT’S REPORT**

**14. OLD BUSINESS**

**15. NEW BUSINESS**

**16. OPEN TO THE PUBLIC**

**17. EXECUTIVE SESSION (*If Needed*)**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into closed session to discuss \_\_\_\_\_.

Board Members Not Present during Executive Session from Initial Roll Call \_\_\_\_\_.

Time:

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board reconvene in public.

Time:

**18. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME:

All in Favor: \_\_\_\_\_

All Opposed: \_\_\_\_\_