

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**September 29, 2009**

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**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on April 24, 2009 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School.

**3. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Jean Borzilleri	_____	_____
Mrs. Barbara Garand	_____	_____
Mrs. Carolee Gravina	_____	_____
Dr. Robert Hands	_____	_____
Mrs. Cheryl Kashishian	_____	_____
Mrs. Lori Loughnane	_____	_____
Mr. James Mulanaphy	_____	_____
Mr. Dale Roberts	_____	_____
Mr. Peter Terenzio	_____	_____
Mrs. Gail Trumbetti	_____	_____
Mr. Henry Senger (Saddle River Liaison)	_____	_____
Ms. Jessica Parker (Student Representative)	_____	_____
Mr. Daniel White (Student Representative)	_____	_____
Mr. John J. Keenan, Superintendent	_____	_____
Mr. James Davis, Business Administrator/Board Secretary	_____	_____

**4. STUDENT REPRESENTATIVE REPORT**

**5. COMMITTEE REPORTS**

**6. LIAISON REPORT****7. OPEN TO THE PUBLIC TO DISCUSS AGENDA ITEMS****8. ACTION ITEMS FOR Business Agenda for September 29, 2009 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator

**B-1.** Approval of transfers as per attached document.

**B-2.** Approval of the Board Secretary report for August, and approval of the Treasurer's report for July and August, 2009.

**B-3.** Approval of the Budget Report as per attached document.

**B-4.** Approval of current bills list (check register), for August in office checks and September bills list.

**B-5.** Approval of minutes, August 17<sup>th</sup> Board of Education meeting, Open and Closed Sessions.

**B-6.** Approval of tuition contract for student #NH8-14-26-1, at the Institute for Educational Achievement, in the amount of \$83,580, for the 2009 – 2010 school year as per attached document.

**B-7.** Approval of (5) tuition contracts for students #NH23-23-18-13, NH24-21-12-8, NH24-14-26-9, NH5-9-22-18, and NH16-9-12-25, at Bergen County Special Services, Vision Program, in the amount of \$47,900 per student, for the 2009 2010 school year, as per attached documents.

**B-8.** Approval of contract for student #24-21-12-9, for Consultation and Coordination Services for the home, as provided by Quest Autism Programs, Inc., in the amount of \$16,000 for the 2009 – 2010 school year as per attached document.

**B-9.** Approval of the adoption of a Flexible Benefits Plan as per the attached Board resolution.

**B-10.** Approval of the Three Year Comprehensive Maintenance Plan, school years 2008 – 2009, 2009 – 2010, and 2010-2011, and authorization of the submittal of same to the County Superintendent of Schools, as per attached document.

**B-11.** Approval of the Maximum Capital Reserve Amount resolution as per attached document, and estimated LRFP Project Cost Calculation Worksheet, as per attached document.

**B-12.** Approval of the following staff travel (*accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and*

*mileage,*

*tolls, parking will be reimbursed in accordance with policy and law).*  
Who: Eileen Rakowski

What: Activities for Strengthening Your Teaching of Physics

Where: Holiday Inn, Newark, New Jersey

When: October 29, 2009

Costs: Registration: \$215

Mileage/Tolls: 60 miles round trip

Who: Catherine Kiely  
What: Emerging Issues in Infection Control  
Where: Holiday Inn, Hasbrouck Heights, New Jersey  
When: October 20, 2009  
Costs: Registration: \$98  
Mileage/Tolls: 14.66 miles round trip

Who: Jessica Verdicchio, Cathy-Berberian-Strandes  
What: Workshop Hot Topics in Adolescence  
Where: Hackensack Medical Center  
When: December 2, 2009  
Costs: Registration: \$70 each  
Mileage/Tolls: 27.14 miles round trip

Who: Jessica Verdicchio  
What: Workshop, Anxiety Disorder in Children & Adolescents  
Where: Saddle Brook, New Jersey  
When: November 18, 2009  
Costs: Registration: \$178  
Mileage/Tolls: 22.96 miles round trip

Who: Robin Kerne  
What: Childhood Apraxia of Speech  
Where: Stamford, Ct  
When: October 23, 2009  
Costs: Registration: \$180  
Mileage/Tolls: 83.14 miles round trip

Who: Cathy Berberian-Strandes  
What: NJ Association of School Social Workers Fall Workshop  
Where: Crowne Plaza Hotel, Monroe, New Jersey  
When: October 23, 2009  
Costs: Registration: \$125  
Mileage/Tolls: 101.5 miles round trip

Who: Jill Mortimer  
What: Upgrading the Curriculum for 21<sup>st</sup> Century Learners Conference  
Where: Monroe Township, New Jersey  
When: December 2, 3, 2009  
Costs: Registration: \$435  
Mileage/Tolls: 118.82 miles round trip

Who: Dianne Bono  
What: Syracuse University Project Advance Workshop  
Where: New York, NY – Lubin House  
When: October 2, 2009

Costs: Mileage/Tolls: 40.84 miles round trip;  
 Bus ticket, round trip, \$7.75; Metro tick, round trip, \$4.50

Who: Tom Viscardi, Gary Bach  
 What: Swimming Coaches Clinic  
 Where: Mercersville, New Jersey  
 When: October 29, 2009  
 Costs: Registration: \$140  
 Mileage/Tolls: 146.96 miles round trip

Who: Robin Kerne  
 What: Asperger’s Disorder & Autism  
 Where: Holiday Inn, Suffern, New York  
 When: December 8, 2009  
 Costs: Registration: \$149  
 Mileage/Tolls: 68.72 miles round trip

Roll Call Vote:

**9. ACTION ITEMS FOR Region I Agenda for September 29, 2009 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following:

- R-1.** Approval of maternity leave for MARTYNE S. SCHRODER, Region I Behavior Consultant, effective November 30, 2009 through April 5, 2010, under the Family Medical Leave.
- R-2.** The Annual Contract between Bergen County Special Services School District and Region I for the provision of educational services for non-public school students through I.D.E.A. funding, as per attached document.
- R-3.** Approval of the following renewal costs for transportation routes for the 2009 – 2010 school year.

Route	Contractor	Per Diem	Aide
E522	Lenoirs	\$124.01	\$40.00

- R-4.** Approval of the award of the following transportation routes for the 2009 – 2010 school year as per quote:

Route	Contractor	Per Diem	Inc/Dec	Aide
Q477	First Student	\$174.12	\$2.50	\$44.00
Q478	Scholastic	\$144.00	\$10.00	\$40.00
Q479	Scholastic	\$28.00	\$5.00	\$30.00
Q480	TransEd	\$179.00	\$2.00	\$52.00
Q481	Scholastic	\$149.00	\$5.00	\$44.00
Q482	D&M	\$185.00	\$3.00	\$40.00
Q483	Scholastic	\$26.95	\$50.00	\$20.00
Q484	D&M	\$125.00	\$3.00	\$20.00
Q486	Town&Country	\$45.90	\$10.00	N/A

Q487	Lenoirs	\$91.00	\$3.00	\$40.00
Q488	D&R	\$70.00	\$5.00	\$20.00
Q489	Ace	\$178.00	\$40.00	\$50.00
Q490	Jordan	\$89.49	N/A	N/A

**R-5.** Approval of the following staff travel (*accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law.*)

Who: Thomas Dowd  
 What: Response to Intervention: What Schools Need to Know  
 Where: Seton Hall University, South Orange, New Jersey  
 When: October 30, 2009  
 Costs: Registration: \$75  
 Mileage/Tolls: 60.10 miles round trip

Roll Call Vote:

**10. ACTION ITEMS FOR Education Agenda for September 29, 2009 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:  
 RESOLVED: That the Board of Education approves/accepts the following education item(s) upon the recommendation of the Superintendent

- E-1.** Approval of Board of Education Policy # 5512 - Hazing.
- E-2.** Approval of 2009-2010 Tuition Student List.
- E-3.** Appointment of MARIA CALHOUN, SHEA STEVENS, BRUCE SCHWARTZ, JEFF BARR, and CORIN GAMGORT as new Substitute Teachers/Homebound Instructors/Tutors for the 2009-2010 school year.
- E-4.** Appointment of J. PETRITSIS and M. WOODS-MURPHY as co-advisors of the Spanish Club for the 2009-2010 school year, at a stipend of \$650.00 each (Step 1, Group 5).
- E-5.** Approval of Annual Update to Uniform Memorandum of Agreement.
- E-6.** Approval of the following changes in degree status, effective September 1, 2009:  
 JOANNA PETRITSIS, Teacher of World Languages, from BA to MA (Step 12) \$79,559.  
 DEAN RAYSIDE, Teacher of Mathematics, from BA to MA (Step 5) \$58,600.
- E-7.** Approval of the 2009-2010 Curriculum, per Atlas attachment.

Roll Call Vote:

**E-8. APPROVAL OF CHANGE IN DEGREE STATUS**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:  
 RESOLVED: That the Board of Education approve a change in degree status for JOHN KAMINSKI, Teacher of English, from MA to MA+30 (Step 10) \$76,752, effective September 1, 2009.

Roll Call Vote:

**E-9. ACCEPTANCE OF RESIGNATION**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education accept, with regret, the resignation of BART LIBERTI, Guidance Counselor, effective December 31, 2009, for the purpose of retirement.

Roll Call Vote:

**E-10. APPROVAL OF FAMILY LEAVE**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve a Family Leave for STEPHANIE WALCZAK, Teacher of World Languages, effective December 1, 2009 – June 30, 2010.

Roll Call Vote:

**E-11. APPOINTMENT OF NEW SUBSTITUTE TEACHERS**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve the appointment of RAYMOND FAGAN, JAMES MCKEOWN, LAURA AMOS, and ROBERT ANDERSON as new Substitute Teachers/Homebound Instructors/Tutors for the 2009-2010 school year.

Roll Call Vote:

**E-12. APPROVAL OF GRADUATION REPORT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve the 2008-2009 Graduation Report, per attachment.

Roll Call Vote:

**E-13. APPROVAL OF REGION 1 MEMBERSHIP**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve the continued membership of Northern Highlands Regional High School in the Northwest Bergen Council for Special Education, Region 1 for the 2009-2010 school year.

Roll Call Vote:

**E-14. APPROVAL OF ANNUAL EVALUATION**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve the 2008-2009 Annual Evaluation for Robert M. McGuire, Superintendent.

Roll Call Vote:

**E-15. APPROVAL OF REVISED JOB DESCRIPTION**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve the revised job description for Superintendent of Schools, per attachment.

Roll Call Vote:

**11. DISCUSSION ITEMS/SUPERINTENDENT’S REPORT**

**12. BOARD PRESIDENT’S REPORT**

**13. OLD BUSINESS**

**14. NEW BUSINESS**

**15. OPEN TO THE PUBLIC**

**16. EXECUTIVE SESSION (If Needed)**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into closed session to discuss \_\_\_\_\_.

Roll Call Vote:

Time:

**17. RECONVENED FROM CLOSED SESSION Time:**

**18. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Jean Borzilleri	_____	_____
Mrs. Barbara Garand	_____	_____
Mrs. Carolee Gravina	_____	_____
Dr. Robert Hands	_____	_____
Mrs. Cheryl Kashishian	_____	_____
Mrs. Lori Loughnane	_____	_____
Mr. James Mulanaphy	_____	_____
Mr. Dale Roberts	_____	_____
Mr. Peter Terenzio	_____	_____
Mrs. Gail Trumbetti	_____	_____
Mr. John J. Keenan, Superintendent	_____	_____
Mr. James Davis, Business Administrator/Board Secretary	_____	_____

**19. ADJOURNMENT**

**TIME:**