

NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
 Allendale, New Jersey
 ~ **AGENDA** ~
 REORGANIZATION/REGULAR MEETING
 May 4, 2009

1. CALL TO ORDER

2. PUBLIC MEETINGS STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to The Record, the Boroughs of Allendale and Upper Saddle River and published on April 24, 2009 in The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School.

3. PLEDGE OF ALLEGIANCE

4. ADMINISTRATION OF THE OATH OF OFFICE

Pursuant to NJ Statute, re-elected Board Members Lori Loughnane, Gail Trumbetti and James Mulanaphy, and the Ho-Ho-Kus representative, Peter Terenzio are to be sworn in by Mr. Davis prior to the start of this board Meeting.

5. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Jean Borzilleri	_____	_____
Mrs. Barbara Garand	_____	_____
Mrs. Carolee Gravina	_____	_____
Dr. Robert Hands	_____	_____
Mrs. Cheryl Kashishian	_____	_____
Mrs. Lori Loughnane	_____	_____
Mr. James Mulanaphy	_____	_____
Mr. Dale Roberts	_____	_____
Mr. Peter Terenzio	_____	_____
Mrs. Gail Trumbetti	_____	_____
Mr. Manuel Gonzales (Student Rep.)	_____	_____
Ms. Cayla Kondo(Student Rep.)	_____	_____
Mr. Henry Senger (Saddle River Liaison)	_____	_____
Dr. Robert McGuire, Superintendent	_____	_____
Mr. James Davis, Business Administrator/Board Secretary	_____	_____

6. ANNOUNCEMENT OF ELECTION RESULTS

Mr. Davis will read the results of the Annual School Election held April 21, 2009.

Vote on the Budget:

The vote on the budget for 2009 – 2010: **Yeas** 895 **Nays** **987**

The vote on the budget for 2009 – 2010 was not approved at the polls.

Votes for members of the Board of Education (each for 3 year terms):

Allendale

Gail Trumbetti 483

Lisa Tannenbaum 325

James Mulanaphy 636

Upper Saddle River

Lori Loughnane 554

7. ACCEPTANCE OF ELECTION RESULTS

_____ moved, and _____seconded, to accept the results of the April 21, 2009 election, as previously read and as listed above.

Roll Call Vote:

8. ELECTION OF THE PRESIDENT

Mr. Davis will ask for nominations for the Office of President of the Board of Education. (Each sending district must be represented – one as President and one as Vice President).

Nominated for President: 1.

By

Roll Call Vote:

2.

By

Roll Call Vote:

_____ is elected President

If the vote is unanimous, Mr. Davis will cast a single unanimous vote into the record for the appointment.

Newly elected President assumes the chair and continues the meeting.

9. ELECTION OF THE VICE-PRESIDENT

The Board President asks for nominations for the position of Vice-President of the Board of Education.

Nominated for Vice President:

By

Roll Call Vote:

_____ is elected Vice-President.

If the vote is unanimous, Mr. Davis will cast a single unanimous vote into the record for the appointment.

10. APPOINTMENT AND APPROVALS

_____ moved, and _____ seconded by, to approve the following required appointments and approvals pursuant to NJSA 18A et. seq. (Items A-Z).

A. Policies and By-Laws

Approval of Board of Education Policies and By-Laws as on file with the Board Secretary, and as recently reviewed and approved through the consulting firm of Strauss Esmay. *It is understood that all of the policies contained therein are subject to continuing review and revision by the Board of Education.*

B. Approval of the 2009 - 2010 Curriculum Guide and Course Content Outlines**C. Official Depositories**

Approval of Bank of America, Allendale, New Jersey as the depository of School Funds for the Board of Education through 6/30/10.

D. Authorized Signatures

Approval to designate the President of the Board of Education, or in the absence thereof, the signature of the Vice-President; the Secretary of the Board of Education and the Treasurer of School Funds, or in the absence of the Treasurer the Deputy Treasurer, as Officers authorized to sign checks and drafts of the Board of Education. Approval of the Superintendent, Principal, Vice Principal, Dean of Student Activities and Business Administrator to sign Student Activity checks.

E. 2009 – 2010 Meeting Dates

Approval of Board of Education Meeting Dates, Time and Location appendix "A".

F. Open Public Meetings Act

Approval, in compliance with NJSA 10:4-18, of the Open Public Meetings Act Resolution.

G. Official Newspaper

Approval of THE RIDGEWOOD NEWS as the Official Newspaper of the Northern Highlands Regional High School Board of Education, with THE RECORD being the alternate.

H. Code of Ethics

Acceptance of the New Jersey School Boards Association Board Member Code of Ethics as adopted at the May 10, 1975 Delegate Assembly of the New Jersey School Board Association.

I. Secretary to the Board of Education

Approve the appointment of Mr. James Davis as Secretary of the Board of Education through June, 2010.

J. Treasurer of School Monies

Approve the appointment of M. Alissa Mayer as Treasurer of School Monies for the 2009 – 2010 school year.

K. School Doctor

Approve the appointment of Dr. Jerald Hershman as School Medical Officer for the district for the 2009 - 2010 school year.

L. A. H. E. R. A. Designated Person

Approve the appointment of Mr. John Gilbert, RK Environmental, as the A. H. E. R. A. Designated Person for the district for the 2009 - 2010 school year.

M. Hepatitis B Contact Person

Approve the appointment of school nurse, Mrs. Cathy Kiely, as the hepatitis B contact person for the 2009 - 2010 school year.

N. Affirmative Action Person(s)

Approve the appointment of Ms. Marilyn Wong as Affirmative Action Officer for staff for the 2009 - 2010 school year.

O. Board Attorney

Approve the appointment of James L. Plosia of Apruzzese, McDermott, Mastro & Murphy of Liberty Corner, NJ as Board Attorney for the 2009-2010 school year.

P. Participation in the New Jersey State Contract Process & Purchasing

Approval to participate in the New Jersey State Contract Process and further authorize the Business Administrator/Board Secretary to utilize State contracts for purchases; participate in cooperative purchasing ventures; solicit quotations and go out to bid as required under statute.

Q. Auditor

Approval of the appointment of VM Associates, Inc., of Mt. Arlington, NJ as auditors for the 2009 – 2010 school year.

- R. Title IX Coordinator
Approval of the appointment of Mr. Thomas Buono, NHRHS, as Title IX coordinator for the 2009 – 2010 school year.
- S. Section 504 Compliance Officer
Approval of the appointment Mr. Joe Occhino as the Section 504 Compliance Officer and grievance procedures for the 2009 - 2010 school year.
- T. ADA Coordinator
Approval of the appointment of Mr. Thomas Buono as the ADA Coordinator for the 2009 - 2010 school year.
- U. NBIAL Representatives
Approval of the appointment of Mr. Robert Williams, Athletic Director, and Mr. John Keenan, Principal, as the district's representatives to the North Bergen Interscholastic Athletic League (NBIAL) for the 2009 - 2010 school year.
- V. Risk Management Consultant
Approval of Thomas Fallon of Bollinger Insurance as the Risk Management Consultant to NESBIG for the 2009 - 2010 school year.
- W. Public Agency Compliance Officer
Approval of James Davis as the Public Agency Compliance Officer through June, 2010.
- X. Staff Investment Services:
403B Plans: Union Central Life Insurance Company
Lincoln National Life Insurance Company
AXA Equitable Life Insurance Company
The Legend Group
457B Plan: AXA Equitable Life Insurance Company
- Y. Safety And Health Designee
Approval of Mr. Joseph Occhino as Safety and Health Designee for the 2009 – 2010 school year.
- Z. Chemical Hygiene Designee
Approval of Mr. Gary Trotter as Chemical Hygiene Designee for the 2009 – 2010 school year.
- a. Qualified Purchasing Agent (QPA)
Approval of Mr. James J. Davis, who possesses the designation of Qualified Purchasing Agent (QPA) to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A-18A-2b, and the Board hereby re-authorizes the increase in its bid threshold to \$29,000.00 in accordance with N.J.S.A 18A:18-A-3.

b. Payment of Bills Between Board Meetings

Approval of the Business Administrator and Superintendent to pay bills in between Board meetings due to contractual obligations, lease obligations or if legally required to make a payment prior to the Regular monthly meeting.

Roll Call Vote:

11. BOARD COMMITTEES

The following are standing Committees of the Board of Education. Appointment to each Committee is at the discretion of the Board President who also serves as ex-officio to all Board Committees:

Each Board member is generally asked to review the committees listed below and develop a schedule of preferences for submittal to the Board President and subsequent appointment at a future meeting.

COMMITTEES:

1. Finance
2. Personnel
3. Policy
4. Education
5. Student Activities
6. Negotiations
7. Facilities Planning

LIASONS:

1. Sports Association
2. Music & Performing Arts Association
3. Scholarship Foundation
4. Bergen County School Boards
5. Home & School Association
6. New Jersey School Boards
7. Legislation

~ REGULAR MEETING AGENDA ~

12. CALL TO ORDER

13. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Jean Borzilleri	_____	_____
Mrs. Barbara Garand	_____	_____
Mrs. Carolee Gravina	_____	_____
Dr. Robert Hands	_____	_____
Mrs. Cheryl Kashishian	_____	_____
Mrs. Lori Loughnane	_____	_____
Mr. James Mulanaphy	_____	_____
Mr. Dale Roberts	_____	_____
Mr. Peter Terenzio	_____	_____
Mrs. Gail Trumbetti	_____	_____
Mr. Manuel Gonzalez(Student Rep.)	_____	_____
Ms. Cayla Kondo (Student Rep.)	_____	_____

Mr. Henry Senger (Saddle River Liaison)

Dr. Robert McGuire, Superintendent

Mr. James Davis, Business

Administrator/Board Secretary

14. STUDENT REPRESENTATIVE REPORT

15. COMMITTEE REPORTS

16. OPEN TO THE PUBLIC TO DISCUSS AGENDA ITEMS

17. ACTION ITEMS FOR Business Agenda for May 4, 2009, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business items in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23 2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator

B-1. Approval of transfers as per attached document.

B-2. Approval of the Board Secretary's and Treasurer's Reports for the month of March, 2008.

B-3. Approval of Budget Report as per attached document.

B-4. Approval of bills list (check register), for March in-office checks and April bills list.

B-5. Approval of minutes, March 9, March 16, March 18, March 23, March 26, March 30, April 8, April 9, and April 13 Board of Education meetings, Open and Closed Sessions.

B-6. Approval of Special Education tuition contract, Summer Camp at Camp Lee Mar.

B-7. Approval of (2) Special Education contracts at Ramsey High School.

B-8. Approval of bid award for boiler project as per attached resolution.

B-9. Approval of payment in the amount of \$1,320 to Professional Education Services, Inc., for services provided to student #NH9-25-26-8.

B-10. Approval of services at High Focus Centers for home bound instruction at the rate of \$60 per hour for student #NH26-16-19-26.

B-11. Approval of the following staff travel (*accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law*).

Who: Robin Kerne

What: Speech Language Pathologist & RTI Practical Workshop

Where: Hilton Garden Inn, New Brunswick, NJ

When: May 12, 2009

Costs: Registration: \$199

Mileage/Tolls: 67.86 miles round trip

Who: Amy Torchia
 What: Workshop
 Where: Philadelphia Marriott Downtown
 When: August 12 – August 15, 2009
 Costs: Registration: \$689
 Mileage/Tolls: 193.4 miles
 Accommodations: \$155 per night

Who: Purvik Patel
 What: NJ Technology Education State Conference
 Where: Hilton Hotel, Hasbrouck Heights, NJ
 When: April 30th, May 1, 2009
 Costs: Registration: \$250

- B-12.** Approval of ENVIRONMENTAL REMEDIATION & MANAGEMENT, INC. Regarding the preparation of plans and specifications and job oversight during the asbestos abatement project pertaining to the boiler room, in the amount of \$20,550., inclusive of on-site monitoring during the abatement.

Roll Call Vote:

18. ACTION ITEMS FOR Region I Agenda for May 4, 2009 BOARD OF EDUCATION MEETING:

- R-1.** Approval that the Northern Highlands Regional High School District, as LEA for the Northwest Bergen Council for Special Education/Region I, approves a special education jointure agreement with the Pascack Valley Regional Board of Education/Pascack Valley Region II for the 2008 – 2009 and 2009 – 2010 school years.
- R-2.** Approval of the award of the following special education transportation routes for the 2008 – 2009 school year as per quote:

Route	Contractor	Per Diem	Inc/Dec	Aide
Q464	Scholastic	\$ 35.25	\$ 20.00	\$ 20.00

Roll Call Vote:

19. ACTION ITEMS FOR Education Items for May 4, 2009 BOARD OF EDUCATION MEETING, upon the recommendation of the Superintendent:

E-1. REAPPOINTMENT OF NON-TENURED TEACHERS

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the reappointment of the following non-tenured teachers for the 2009-2010 school year: Marianne Agner, Cristian Aldea, Gary Bach, Xin Cai, Steven Cerelli, Yamileth Couch, Lauren Goldberg, David Gonnella, Brennan Heffernan, Robin Kerne, Anthony Lambo, Lynne LaRochelle, Michael Menzella, Patrick Naughter, Gregory Oleson, Purvik Patel, Meryl Perlman, Kristen Pierce, Janice Pillon-Mingione, Bernice Reesbeck, Eugene Ryman, Jennifer Sayegh, Sara Scheese, Susan Spencer, Christina Strange, Jessica Thompson, Elizabeth Zushma

Roll Call Vote:

E-2. TERMINATION OF POSITION

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education abolish the position of Student Assistance Counselor, effective June 30, 2009.

Roll Call Vote:

E-3. APPROVAL OF FINAL READING OF REVISED POLICIES

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the second, and final reading of the following mandated new and revised Policies:

- 0142.1 Nepotism
- 1220 Employment of Chief School Administrator
- 1620 Administrative Employment Contracts
- 6423 Expenditures for Non-Employee Activities, Means, and Refreshments
- 6470 Payment of Claims
- 6471 School District Travel
- 7410.01 Facilities Maintenance, Repair Scheduling, and Accounting
- 9120 Public Relations Program
- 6510 Payroll Authorization
- 6830 Audit and Comprehensive Annual Financial Report
- 6832 Conditions of Receiving State Aid
- 5331 Management of Life-Threatening Allergies in Schools
- 5512 Reporting Procedure – Hazing and/or Harassment, Intimidation or Bullying
- 5512.01 Harassment, Intimidation and Bullying
- 8420.7 Lockdown Procedures

Roll Call Vote:

E-4. APPOINTMENT OF SPECIAL EDUCATION TEACHER

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the appointment of KERRI HEINEMANN as a full-time Teacher of Special Education for the 2009-2010 school year, at a salary to be determined (MA Step 1), effective September 1, 2009.

Roll Call Vote:

E-5. APPROVAL OF NEW TUITION STUDENTS

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve two new out-of-district Tuition Students and one Courtesy Tuition Student for the 2009-2010 school year, per attachment.

Roll Call Vote:

E-6. APPOINTMENT OF NEW SUBSTITUTE TEACHER

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the appointment of CLIFFORD SINGER as a new Substitute Teacher/Homebound Instructor/Tutor for the 2009-2010 school year.

Roll Call Vote:

20. **DISCUSSION ITEMS/SUPERINTENDENT'S REPORT**
 - A. Health update
21. **BOARD PRESIDENT'S REPORT**
22. **OLD BUSINESS**
23. **NEW BUSINESS**
24. **OPEN TO THE PUBLIC**
25. **ADJOURNMENT** **TIME:**