

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

March 30, 2009

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on May 9, 2008 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Jean Borzilleri	_____	_____
Mrs. Barbara Garand	_____	_____
Mrs. Carolee Gravina	_____	_____
Dr. Robert Hands	_____	_____
Mrs. Cheryl Kashishian	_____	_____
Mrs. Lori Loughnane	_____	_____
Mr. James Mulanaphy	_____	_____
Mr. Dale Roberts	_____	_____
Mr. Peter Terenzio	_____	_____
Mrs. Gail Trumbetti	_____	_____
Mr. Manuel Gonzalez (Student Rep.)	_____	_____
Ms. Cayla Kondo (Student Rep.)	_____	_____
Mr. Henry Senger (Saddle River Liaison)	_____	_____
Dr. Robert McGuire, Superintendent	_____	_____
Mr. James Davis, Business Administrator/Board Secretary	_____	_____

4. STUDENT REPRESENTATIVE REPORT

5. PUBLIC HEARING AND PRESENTATION ON THE PROPOSED 2009 – 2010 ANNUAL SCHOOL BUDGET – *Mr. Dale Roberts, Chair*

- 6. **ASSESSMENT** – *Mr. Bruce Emra, Supervisor of English, TV Production and Library*
Ms. Marilyn Wong, Supervisor of Mathematics and Business Education
Ms. Diane Bono, Supervisor of World Languages, Music and ELS

7. **COMMITTEE REPORTS**

8. **LIAISON REPORT**

9. **OPEN TO THE PUBLIC TO DISCUSS AGENDA ITEMS**

10. **ACTION ITEMS FOR Business Agenda for March 30, 2009 BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator

- B-1.** Approval of transfers as per attached document.
- B-2.** Approval of the Board Secretary and Treasurer’s reports for the month of February, 2009.
- B-3.** Approval of the Budget Report as per attached document.
- B-4.** Approval of current bills list (check register), for February in office checks and March bills list.
- B-5.** Approval of minutes, February 9th and February 23rd Board of Education meetings, Open sessions.
- B-6.** Approval of the final 2009 – 2010 Annual School Budget:
 BE IT RESOLVED by the Northern Highlands Regional High School District Board of Education to approve the 2009 – 2010 school district budget for submission to the County Superintendent of Schools as follows:

	<u>Budget</u>		<u>Local Tax Levy</u>
General Fund	\$ 24,370,028	\$	18,255,995
Special Revenue Fund	\$ 180,000		N/A
SUBTOTAL	\$ 24,550,028		
Regular Debt Service	\$ 1,512,617	\$	1,512,617
Total Budget	\$ 26,062,645	\$	19,768,612
- B-7.** Acceptance of the donation from Mr. Thomas Fallon of an Exercise Bike.
- B-8.** Approval of Settlement Agreement for student G.S. as per attached.
- B-9.** Approval of contract renewal with Educational Data Services, Inc. for the 2009 – 2010 school year, at a licensing and maintenance fee of \$5,600.
- B-10.** Acceptance of the 2009 NCLB funds, Grant Number NCLB370009, as follows:

NCLB Title II Part A:	\$15,353
NCLB Title IV	\$ 1,850
- B-11.** Approval of Transportation Services Agreements with South Bergen Jointure Commission as per attached documents.
- B-12.** Approval of the following staff travel (*accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law*).

- Who: Joanna Petritsis
What: Northeast Conference on the Teaching of Foreign Languages
Where: Marriott Marquis, New York City
When: April 17, 2009
Costs: Registration: \$150
Mileage/Tolls: 35.6 miles round trip
- Who: Brennan Heffernan, Hallie DeMarco
What: Expedition Planning Conference for World Challenge Expedition
Where: Kendall Hotel, Cambridge, MA
When: May 8-9, 2009
Costs: Mileage/Tolls: 452 miles round trip; \$20 tolls; \$20 overnight parking fee; meals as per statute
- Who: Jennifer Gordon
What: Teachers Training Financial Literacy Conference
Where: Rutgers University, New Brunswick, NJ
When: March 31, 2009
Costs: Registration: \$35
Mileage/Tolls: 66 miles round trip
- Who: Cathy Berberian-Strandes, Jessica Verdicchio
What: Social & Cultural Competence
Where: Wyndham, Saddle Brook, NJ
When: May 15, 2009
Costs: Registration: \$89 each
- Who: Cathy Berberian-Strandes
What: Ethics & Law Seminar
Where: Wyndham, Saddle Brook, NJ
When: May 7, 2009
Costs: Registration: \$89
- Who: Cathy Berberian-Strandes, Jessica Verdicchio
What: Social & Cultural Competence
Where: Wyndham, Saddle Brook, NJ
When: May 15, 2009
Costs: Registration: \$89 each
- Who: Meredith Sklar, Mary Lardiere
What: Teacher's Symposium for Art Educator's
Where: Visual Arts Center of New Jersey, Summit, NJ
When: April 23, 2009
Costs: Registration: \$35 each
Mileage/Tolls: 105.5 miles round trip (Sklar)
36 miles round trip (Lardiere)

Who: Maryann Woods Murphy
What: Foreign Language Institute
Where: Syracuse University
When: July 6-10, 2009
Costs: Registration: \$725
Mileage/Tolls: 480 miles round trip

Who: Joseph J. Occhino
What: Section 504 Seminar
Where: East Hanover, NJ
When: May 5, 2009
Costs: Registration: \$309
Mileage/Tolls: 60 miles round trip

Who: Albert Mugno
What: NJ Technology Education State Conference
Where: Hilton Hotel, Hasbrouck Heights, NJ
When: April 30th, May 1, 2009
Costs: Registration: \$225
Mileage/Tolls: 52 miles, \$14 parking

Who: Robert McGuire
What: NJASA/NJSBA Annual Spring Conference
Where: Bally's, Atlantic City
When: May 20-21, 2009
Costs: Registration: \$300
Mileage/Tolls: as per statute
Accommodations: \$117

Who: Joseph Occhino, Dianne Bono, Thomas Buono, Bruce Emra,
Robert Petrosino, Steve Simonetti, Gary Trotter, Marilyn Wong,
Jill Mortimer
What: Supervisors Workshop
Where: FEA Conference Center, Monroe Township, NJ
When: April 27, May 4, May 11
Costs: Registration: 9 people @ \$175 each
Mileage/Tolls: 123.5 miles round trip per car (carpooling)

Who: Bob Williams, Matt Krzysik
What: National School Plant Management Conference
Where: Trump Taj Mahal Resort, Atlantic City, NJ
When: April 8, 2009
Costs: Registration: \$150 each
Mileage/Tolls: 287.8 miles round trip each

- B-13.** Approval of Maximum Travel Resolution/2009-2010 Annual Budget as per attachment.
- B-14.** Approval of contract renewal with Scholastic Bus Company for the 2009-2010 school year in the amount of \$373,345.20.
- B-15.** Approval of Resolution regarding Withdrawal from Capital Reserve/Other Capital Projects:
 Resolved, that the Board of Education approve the withdrawal of \$5,000.00 from Capital Reserve (Other Capital Projects) for the purpose of upgrading both field bleachers in order to bring both the home and away bleachers in compliance with current code and ADA compliance too. (Note: There is no impact on the Tax Levy, and therefore no impact on the taxpayer since these funds are from Capital Reserve which is a balance sheet account).

Roll Call Vote:

11. ACTION ITEMS FOR Region I Agenda for March 30, 2009 BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following:

R-1. Approval of the renewal of Transportation Services Agreement:

RESOLVED: Approval of the renewal of the Transportation Services Agreement to serve as Coordinating Transportation Services Agency (CTSA) for the Boards of Education of Allendale, Bergenfield, Fair Lawn, Franklin Lakes, Glen Rock, High Point, Ho-Ho-Kus, Hunterdon Central High School, Lakeland Regional High School, Mahwah, Midland Park, Montvale, Oakland, Paramus, Park Ridge, Pascack Valley, Pompton Lakes, Ramsey, Ramapo Indian Hills, Region V/River Edge, Ridgewood, Saddle River, South Bergen Jointure Commission, Upper Saddle River, Waldwick, Wanaque, West Milford and Wyckoff. The Northern Highlands Regional High School Board of Education will provide, through contracts with various transportation contractors, pupil transportation effective July 1, 2009 through June 30, 2010.

R-2. Approval of the award of the following special education transportation routes for the 2008 – 2009 school year as per the bid opening of March 3, 2009:

Route	Contractor	Per Diem	Inc/Dec	Aide
E525	Scholastic	\$117.00	\$60.00	\$45.00
E526	K&S	\$138.00	\$1.95	\$38.00
E527	K&S	\$117.00	\$1.95	\$40.00

R-3. Approval of the award of the following special education transportation routes for the 2008 – 2009 school year as per quote:

Route	Contractor	Per Diem	Inc/Dec	Aide
Q456	First Student	\$91.05	\$5.00	\$30.00
Q457	Jencarli	\$125.00	\$1.00	\$25.00
Q459	D&M	\$99.00	\$3.00	\$25.00
Q460	D&M	\$80.00	\$3.00	\$20.00
Q461	D&R	\$166.00	\$5.00	\$39.00
Q462	WeCare	\$142.00	\$1.99	\$45.00

Q462A	D&M	\$169.00	\$2.50	\$44.00
Q463	D&M	\$169.00	\$30.00	\$44.00

R-4. Approval of the transfer of the following transportation routes/contracts from Murphy Bus Service to Durham School Services for the 2009-2010 school year. Murphy Bus Service has merged with Durham School Services, and this resolution is to recognize the name change rather than a sale transaction: E476 E516, MUR61708, M6, R11, 7300111-2, 8270111, 7300201, SRN2, PVO32, Murphy081506, Murphy082206

Roll Call Vote:

12. ACTION ITEMS FOR Education Agenda for March 30, 2009 BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following education item(s) upon the recommendation of the Superintendent :

E-1. Appointment of LOUISE CASH as a volunteer golf coach for the 2008 – 2009 school year, effective immediately.

E-2. Appointment of GERARD FALLON, KRISTEN HIZA and CAITLIN VIOLE as new substitute teachers for the 2008 – 2009 school year, and PAULA DOUMAS as a substitute teacher, homebound instructor and tutor.

Roll Call Vote:

E-3. APPROVAL OF MATERNITY LEAVE

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve a maternity leave for VALERIE DINALLO, Teacher of Health & Physical Education, from March 24 to June 26, 2009, and from September 1 to October 2, 2009.

Roll Call Vote:

E-4. APPOINTMENT OF LONG-TERM SUBSTITUTE TEACHER

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the appointment of THOMAS RUSSO, as a long-term Substitute Teacher of Health & Physical Education at a per diem rate of 1/200 of \$44,125 (BA, Step 1), effective March 25 to June 26, 2009, and September 1 to October 2, 2009.

Roll Call Vote:

E-5. APPROVAL OF REVISED JOB DESCRIPTION

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the revised job description for Superintendent of Schools, per attachment.

Roll Call Vote:

E-6. APPOINTMENT OF NEW SUBSTITUTE TEACHERS

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the appointment of GAIL TRAITZ and TANYA PANOSSIAN-LESSER, as new Substitute Teachers for the 2008-2009 school year, for the purpose of tutoring and homebound instruction.

Roll Call Vote:

E-7. APPROVAL OF FIRST READING OF REVISED POLICIES

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the first reading of the following mandated new and revised Special Education Policies:

- 2460 Special Education
- R 2460.1 Location, Identification & Referral
- R 2460.5 Participation in State-Wide Testing (Abolished)
- R 2460.7 Free & Appropriate Public Education
- R 2460.8 Transition from Early Intervention Programs to Preschool Programs
- R 2460.10 Maintenance, Access to & Confidentiality of Pupil Records (Abolished)
- R 2460.14 In-Service Training (Abolished)
- R 2460.16 Instructional Material for Blind Students or Print-Disabled Students
- 2467 Surrogate Parents & Foster Parents

Roll Call Vote:

13. DISCUSSION ITEMS/SUPERINTENDENT’S REPORT

14. BOARD PRESIDENT’S REPORT

15. OLD BUSINESS

16. NEW BUSINESS

17. OPEN TO THE PUBLIC

18. EXECUTIVE SESSION (If Needed)

_____ moved, and _____ seconded that the Board move into closed session to discuss _____.

Roll Call Vote:

Time:

19. RECONVENED FROM CLOSED SESSION Time:

20. ROLL CALL

NAME

PRESENT

ABSENT

Mrs. Jean Borzilleri

Mrs. Barbara Garand	_____	_____
Mrs. Carolee Gravina	_____	_____
Dr. Robert Hands	_____	_____
Mrs. Cheryl Kashishian	_____	_____
Mrs. Lori Loughnane	_____	_____
Mr. James Mulanaphy	_____	_____
Mr. Dale Roberts	_____	_____
Mr. Peter Terenzio	_____	_____
Mrs. Gail Trumbetti	_____	_____
Dr. Robert McGuire, Superintendent	_____	_____
Mr. James Davis, Business Administrator/Board Secretary	_____	_____

21. ADJOURNMENT

TIME: