

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**September 22, 2014**

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**AGENDA**

**1. CALL TO ORDER:** The Board President will call the meeting to order.

**2. PUBLIC MEETINGS STATEMENT:**

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 10, 2014 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Julia Corrison (Student Representative)		
Josh Greenberg (Student Representative)		
Mr. John J. Petrelli, Interim Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

**4. SPECIAL PRESENTATION:** Mr. Brad Siegel, Regional Director of Curriculum, Instruction and Assessment – Testing Report: HSPA and Biology

**5. STUDENT REPRESENTATIVE REPORTS**

**6. COMMITTEE & LIAISON REPORTS****7. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****8. ACTION ITEMS FOR Business Agenda for September 22, 2014, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-19** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

**B-1.** Approval of transfers, per attachment.

**B-2.** Approval of the Board Secretary and Treasurer's report for the month of August 2014.

**B-3.** Approval of current bills list (check register) from September 4, 2014 through September 16, 2014, per attachment.

**B-4.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Jose Madhavasseril  
 What: Microsoft Server 2012 Training: 3 courses  
 Where: Northern Highlands Regional High School, NJ  
 When: Course 1: Sept. 22-25 and Sept. 29 – Oct. 2, 2014  
 Course 2: Oct. 13-16 and Oct. 20-23, 2014  
 Course 3: Nov. 3-6 and Nov. 10-13, 2014  
 Costs: Registration: \$2,227.50 per course, total \$6,682.50  
 Mileage: as per NJ OMB Guidelines

Who: John Petrelli  
 What: Commissioner's Convocation  
 Where: Parsippany High School, NJ  
 When: Tuesday, September 30, 2014  
 Costs: Registration: no cost  
 Mileage: as per NJ OMB Guidelines

Who: Cristian Aldea  
 What: Joseph W. Andrushkiw Competition  
 Where: Seton Hall University, NJ  
 When: Saturday, November 22, 2014  
 Costs: Registration: no cost  
 Mileage: as per NJ OMB Guidelines

Who: Laura Astorina  
 What: NJ & Rutgers University Workshop  
 Where: Douglass College, Rutgers University, NJ

When: Saturday, September 27, 2014  
Costs: Registration: \$60  
Mileage: as per NJ OMB Guidelines

Who: Laura Astorina  
What: SmartBoard for Intermediate Users  
Where: Bergen County Educational Technology Training Center, Paramus, NJ  
When: Tuesday, October 14, 2014  
Costs: Registration: \$100  
Mileage: as per NJ OMB Guidelines

Who: Albert Mugno  
What: Coaches Workshop for Panasonic Design Challenge  
Where: NJIT, Newark, NJ  
When: Wednesday, October 29, 2014  
Costs: Registration: no cost  
Mileage: as per NJ OMB Guidelines

Who: Deanna Friedland, Cathy Berberian  
What: Creating Safer Spaces for LGBTQ Students Workshop  
Where: Boys & Girls Club of Lodi, NJ  
When: Friday, October 3, 2014  
Costs: Registration: \$99 each, \$198 total  
Mileage: as per NJ OMB Guidelines

Who: Theodora Sotiropoulos  
What: Mid-West Band & Orchestra Convention  
Where: Chicago, IL  
When: Thursday, December 18 – Saturday, December 20, 2014  
Costs: Registration: \$105  
Airfare: \$349 roundtrip  
Hotel: \$147 per night  
Mileage: as per NJ OMB Guidelines

Who: Bob Williams  
What: NJSIAA Annual Eligibility, Policy & Procedures Meeting  
Where: Robbinsville, NJ  
When: Monday, September 29, 2014  
Costs: Registration: \$75  
Mileage: as per NJ OMB Guidelines

Who: Bob Williams  
What: NFHS/NIAAA National Athletic Directors Conference  
Where: National Harbor, MD  
When: Friday, December 12 - Tuesday, December 16, 2014  
Costs: Registration: \$245 (early rate)  
Leadership Training Courses: 2 at \$85 each (early rate)  
Hotel: TBD  
Mileage: as per NJ OMB Guidelines

Who: Bob Williams  
What: DAANJ/NJSIAA New Jersey Athletic Directors Workshop  
Where: Golden Nugget, Atlantic City, NJ  
When: Tuesday, March 24 - Friday, March 27, 2015  
Costs: Registration: Not to exceed \$400  
Mileage: as per NJ OMB Guidelines

- B-5.** Approval of Regular school year tuition (2014-2015) for a student, (ID 4606) at the Springboard Program (BCSS) and a student (ID 6712) at the Visions Program (BCSS) for the period September 1, 2014 through June 30, 2015, as described in their IEPs, in the amount of \$54,900 each, totaling \$109,800, per attachment.
- B-6.** Approval of Regular school year tuition (2014-2015) for a student, (ID 5879) at BCSS-SHIP Midland Park program for the period September 1, 2014 through June 30, 2015, as described in their IEP, in the amount of \$69,700, per attachment.
- B-7.** Approval of Regular school year tuition (2014-2015) for a student, (ID 5389) at BCSS-Washington Program, Mahwah for the period September 1, 2014 through June 30, 2015, as described in their IEP, in the amount of \$74,500, per attachment.
- B-8.** Approval of Regular School year (2014-15) tuition for a student (ID 6722) for the period September 3, 2014 – June 18, 2015 at Northern Highlands Regional High School (LEAP Program) sent from Ramapo-Indian Hills District as described in the student's IEP, in the amount of \$20,198 (received), per attachment.
- B-9.** Approval of tuition for 2014-15 school year for Rockland BOCES Career & Technical Education Program for three students (ID 5570, ID 5759 and ID 6041), in the amount of \$11,000 per student, per attachment.
- B-10.** RESOLVED, that the Northern Highlands Board of Education hereby approves the mandatory Bus Evacuation Drills performed during the month of October and organized and conducted by the Principal, Mr. Joseph Occhino, with the assistance of the following staff members:
- Mr. Michael Koth
  - Mr. Paul Albarella
  - Ms. Cathy Berberian
  - Mr. Steve Simonetti
- B-11.** RESOLVED, that the Northern Highlands Board of Education hereby approves the allocation of \$14,078 from the fiscal year 2014/15 NCLB Title IIA grant funds to partially offset the salary of Ms. Carly Orden, Mathematics teacher.
- B-12.** RESOLVED, that the Northern Highlands Board of Education hereby approves the discard of the custodial equipment listed below. The equipment is no longer operable and is not saleable.
- Two scrubbers: Encore 28S and Compact 20
  - Three burnishers: BR 2000, # 10729, Model 383705/Serial # 1227908
- B-13.** Approve the implementation of the SLIM/SwiftReach Notification System, per attachment.

**B-14. Construction Project Change Order**

**WHEREAS**, on May 19, 2014 the Northern Highlands Board of Education awarded Aero Plumbing & Heating, Inc. the original bid for Isolation Valve Replacement in the total contract lump sum of \$127,000 including alternates; and

**WHEREAS**, changes are necessary in order for the project to be completed;

**NOW, THEREFORE BE IT RESOLVED**, that the Northern Highlands Board of Education approves the following change orders to Aero Plumbing & Heating, Inc. in the total amount of \$25,208.93:

#1	Repair piping	\$6,214.57
#2	Replace corroded hot water expansion loop	\$1,570.74
#3	New hot water return and misc. repairs	\$5,624.83
#4	Run temporary water line to building	\$2,583.18
#5	Furnish & install access panels	\$1,289.85
#6	Install additional isolation valves	\$7,925.76

**B-15. Construction Project Change Order**

**WHEREAS**, on May 19, 2014 the Northern Highlands Board of Education awarded SCS Contracting, Inc. the original bid for Drainage & Site Work Project in the total contract lump sum of \$119,700 including alternates; and

**WHEREAS**, changes are necessary in order for the project to be completed;

**NOW, THEREFORE BE IT RESOLVED**, that the Northern Highlands Board of Education approves the following change orders to SCS Contracting, Inc. in the amount of \$15,453.50:

#1	Additional drainage work	\$15,453.50
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**B-16. Construction Project Change Order**

**WHEREAS**, on June 9, 2014 the Northern Highlands Board of Education awarded Advanced Video Surveillance, Inc. the original bid for the Security System Upgrade Project in the total contract lump sum of \$55,877.50 including alternates; and

**WHEREAS**, changes are necessary in order for the project to be completed;

**NOW, THEREFORE BE IT RESOLVED**, that the Northern Highlands Board of Education approves the following change order to Advanced Video Surveillance, Inc. in the amount of \$2,758.00:

#1	Installation of switches & encoders	\$2,758.00
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**B-17. Construction Project Change Order**

**WHEREAS**, on June 23, 2014 the Northern Highlands Board of Education awarded C.R. Construction Co., Inc. the original bid for the Female Coaches' Locker Room Upgrade Project in the total contract lump sum of \$138,000 including alternates; and

**WHEREAS**, changes are necessary in order for the project to be completed;

**NOW, THEREFORE BE IT RESOLVED**, that the Northern Highlands Board of Education approves the following change order to C.R. Construction Co., Inc. in the amount of \$1,861.56:

#1	Amendment to bid specifications	\$1,861.56
#2	Change in locker dimensions	\$0

**B-18. Construction Project Bid Rejection**

**WHEREAS**, on September 17, 2014 the Northern Highlands Regional High School Board of Education conducted a public bid opening for the award of the Athletic Field Coaches' Viewing Area project which yielded the following two bids for consideration:

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate #1 (deduct)</b>
B. Puntasecca Contractors, Inc.	\$128,500	\$4,000
C.R. Construction Co. Inc.	\$181,900	\$2,950

and;

WHEREAS, in accordance with the provision of the Public Schools Contract Law, N.J.S.A. 18A:18A-22, the Northern Highlands Board of Education has determined that the bids received do not conform to the specifications for the following reason:

- The lowest bid substantially exceeds the cost estimates provided by the project architect, LAN Associates

NOW THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education rejects both bids for the project.

### **B-19. Construction Project Bid Award**

WHEREAS, on September 17, 2014 the Northern Highlands Regional High School Board of Education conducted a public bid opening for the award of a Building Demolition and Site Restoration Project, DOE Project # 3700-050-14-3100, which yielded the following three bids for consideration:

<b>Contractor</b>	<b>Total Bid</b>
Montana Construction Corp., Inc.	\$ 79,000
Two Brothers Contracting, Inc.	\$138,000
C.R. Construction Co., Inc.	\$185,600

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

**NOW, THEREFORE BE IT RESOLVED**, that the Northern Highlands Regional High School Board of Education, pending review and approval from LAN Associates and the Board Attorney, awards the contract for the Building Demolition and Site Restoration to Montana Construction Corp., Inc. in the total contract lump sum of \$79,000.

**BE IT FURTHER RESOLVED**, that the Northern Highlands Regional High School Board of Education grants the authority to James Davis, Business Administrator, to sign a contract with Montana Construction Corp., Inc.

Roll Call:

### **9. ACTION ITEMS FOR the Education Agenda for September 22, 2014 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-15**, upon the recommendation of the Interim Superintendent, effective immediately following the completion of required certification and documentation:

**E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.

**E.2** Approve the 2014-2015 Annual District Mentoring Plan, per attachment.

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- E-3.** Approve the Suicide Awareness Program Presentation, per attached.
- E-4.** Approve a family leave for HALLIE HAMMEL from January 5, 2015 through May 15, 2015, per attachment.
- E-5.** Approve the second and final reading of the following Board Policies and Regulation:
- a.) 5516 Electronic Communication and Recording Devices – Policy
  - b.) 5200 Student Attendance – Policy
  - c.) R5200 Student Attendance – Regulation
- E-6.** Approve BRIDGET KEOUGH as participating Montclair State Student Athletic Trainer for Fall Semester 2014.
- E-7.** Approve an additional assignment for TONY LaROCCA, LINDSEY PARENT, LYNSEY BRADLEY, JOHN QUINN and JUNE YOO for the purpose of Sick Leave Replacement for Teacher of Mathematics from September 22, 2014 to November 3, 2014 or sooner, per attached.
- E-8.** Approve KRISTEN ALEXANDER as Student Teacher in Vocal Music from September 23, 2014 through October 24, 2014, per attached.
- E-9.** Approve ZACHARY BASCIO as a Substitute Teacher for 2014 – 2015 school year, per attached.
- E-10.** Approve a change in degree status for JOHN QUINN from MA to MA+30, retroactive to September 1, 2014.
- E-11.** Approve the first reading of the following Board Policies and Regulation:
- a.) 3211.01 Board of Education Members and Administration Contracting with School Staff Members for Private Work – Policy.
  - b.) 2432 School-Sponsored Publications – Policy
  - c.) R2432 School-Sponsored Publications – Regulation
- E-12.** Approve the following Athletic/Co-Curricular appointment for the 2014 – 2015 school year, per attachment:
- a.) Approve LAURA QUINN as Assistant Cheerleading Advisor, (Group 5), pro-rated, effective retroactively to September 15, 2014.
  - b.) Approve ALBERT MUGNO as Volunteer STEM League Advisor.
  - c.) Approve MARY LARDIERE as Assistant Cross Country Coach (Group 5a), pro-rated, effective retroactively to September 18, 2014.
  - d.) Approve JOHN BEATTY as Emergency Service Club Advisor (Group 5).
  - e.) Approve GINA SICOLA as Robotics Advisor (Group 3 combined two stipends – one third).
- E-13.** Approve the 2014 – 2015 District Organizational Chart.
- E-14.** BE IT RESOLVED that the Board authorizes the submission of a Quantitative Merit Goal in accord with the Business Administrator/Board Secretary's 2014/15 employment contract to the Interim County Superintendent of Schools.

**E-15.** Approve Staff and Student visits to school districts with BYOD or One to One Technology Platforms.

Roll Call:

**10. PRINCIPAL’S REPORT**

**11. INTERIM SUPERINTENDENT’S REPORT**

**12. BOARD PRESIDENT’S REPORT**

**13. OLD BUSINESS**

**14. NEW BUSINESS**

**15. OPEN TO THE PUBLIC**

**16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Negotiations (Administrators, NHEA MOA)**
- **Legal (OPRA requests brief update)**
- **Personnel**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_