

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**August 28, 2017**

**AGENDA**

1. **CALL TO ORDER:** The Board President will call the meeting to order.
  
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**  
 The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on April 7, 2017 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Jennifer Connolly (Saddle River Liaison)		
Kate Federer (Student Representative)		<b>X</b>
Bridget Holle (Student Representative)		<b>X</b>
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **SPECIAL PRESENTATIONS:** Michael Koth, Assistant Principal – Semi-Annual District Violence and Vandalism Report and HIB Self-Assessment Report  
  
 Joe Occhino, Principal – School Results on AP Scores

5. **STUDENT REPRESENTATIVE REPORTS: NONE**
6. **COMMITTEE & LIAISON REPORTS**
7. **PRINCIPAL'S REPORT**
8. **SUPERINTENDENT'S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR Business Agenda for August 28, 2017, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-53**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** Approval of the Board Secretary and Treasurer's report for the month of July 2017.
- B-3.** Approval of current bills list (check register) from July 3, 2017 through, August 22, 2017, per attachment.
- B-4.** Approval of minutes, July 12, 2017, Board of Education meeting, per attachment.
- B-5.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Rosemarie Malloy  
 What: AMTNJ Annual Conference  
 Where: National Conference Center, East Windsor, NJ  
 When: Thursday, October 26, 2017  
 Costs: Registration: no cost  
 Mileage: as per NJ OMB Guidelines

Who: Joseph Zobel  
 What: New Hampshire Counselor Tour 2017  
 Where: 11 New Hampshire campuses around Manchester, NH  
 When: Sunday, October 15 – Thursday, October 19, 2017  
 Costs: Registration: no cost (\$100 deposit refundable on tour completion)  
 Airfare: not to exceed \$250  
 Mileage: as per NJ OMB Guidelines

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- B-6.** Approval of summer tuition for student (ID 7490) for the period June 26 through July 21, 2017 at Camp Acorn in the amount of \$1,000, as described in the student's IEP, per attachment.
- B-7.** Approval of MICHAEL SEREY to provide physical therapy services to a student (ID 7580) for the period July 1, 2017 through June 30, 2018, two sessions per week for approximately 48 weeks at the rate of \$125/session, totaling \$12,000, per attachment.
- B-8.** Approval of Regular school year tuition (2017-2018) for a student, (ID 6268) at The MCI Bridges II Program, Fair Lawn Board of Education, for the period September 6, 2017 through June 30, 2018, as described in their IEP, in the amount of \$31,960, per attachment.
- B-9.** Approval of JILL HOLLANDER to provide speech therapy services to a student (ID 6268) for the period July 1, 2017 through June 30, 2018, one session per week for approximately 48 weeks at the rate of \$170/session, totaling \$8,160, per attachment.
- B-10.** Approval of ESY and Regular school year tuition (2017-2018), for a student, (ID 6711) at ECLC of New Jersey for the period July 5, 2017 through June 30, 2018, as described in their IEP, in the amount of \$62,452, per attachment.
- B-11.** Approval of agreement for a student (ID 6711) to receive Weekly Therapeutic Social Skills Group Therapy from West Bergen Mental Healthcare for the period July 1, 2017 – June 30, 2018, \$65/session, as described in the student's IEP, totaling approximately \$3,120, per attachment.
- B-12.** Approval of Regular school year tuition (2017-2018), for a student, (ID 21122) at Community High School for the period September 6, 2017 through June 30, 2018, as described in their IEP, in the amount of \$45,939.60, per attachment.
- B-13.** Approval of services agreement for home programming hours from Northern Valley Regional High School District (Region III) for a student (ID 21406) for the period July 1, 2017 through June 30, 2018, totaling approximately \$3,535, per attachment.
- B-14.** Approval of services agreement for ABA/Social Skills services from Region II (PVR) for a student (ID 21406) for the period July 1, 2017 through June 30, 2018, totaling approximately \$7,040, per attachment. The services are counseling and training services, 3 hours per month @ \$80/hour and home consultation individual training services, 2 hours per week @ \$40/hour.
- B-15.** Approval of Bergen County Special Services as provider of teacher of the deaf services for a student, (ID 21034) as described in their IEP, for an amount not to exceed \$6,930, per attachment.
- B-16.** Approval of ESY and Regular school year tuition (2017-2018), for a student, (ID 20435) at Northern Valley Regional High School District (Access Program) for the period July 1, 2017 through June 30, 2018, as described in their IEP, in the amount of \$73,910, per attachment.
- B-17.** Approval of Virtual Education Course (Latin I) through Educere LLC for a student (ID 7016) for the period June 16 through October 1, 2017, in the amount of \$499, per attachment.

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- B-18.** Approval for additional service nursing staff for a student (ID 7580) for the period July 1, 2017 through June 30, 2018, as described in their IEP, for a total estimated amount of \$72,030, per attachment.
- B-19.** Approval of acceptance acknowledgement for a student (ID 20452) to attend an S.T.E.P. program at the Calais School, per attachment. Contract agreements to follow.
- B-20.** Approval of registration for a student (ID 20034) to attend Pony Power for programs in Fall 2017 as described in their IEP, in the total amount of \$1,020, per attachment.
- B-21.** Approval of Transition Services (2017-2018) for a student, (ID 6124) through BCSS-Educational Enterprises Division for a maximum of 150 hours, as described in their IEP, in the amount of \$15,136, per attachment.
- B-22.** Approval of Transition Services (2017-2018) for a student, (ID 6614) through BCSS-Educational Enterprises Division for a maximum of 150 hours, as described in their IEP, in the amount of \$15,136, per attachment.
- B-23.** Approval of summer tuition for a student (ID 6265) to attend Brehm School Summer 2017 Program for 4 weeks, June 24 – July 22, 2017, as described in the student’s IEP, in the amount of \$7,000, per attachment.
- B-24.** Approval of JEWANN JOHNSON to provide program coordination and ABA therapy services to a student (ID 21357) for the 2017-2018 school year, 7 hours per week for 52 weeks at the rate of \$60/hour, totaling \$21,840, per attachment.
- B-25.** Approval of Regular School year (2017-2018) tuition for a student (ID 6265) for the period August 14, 2017 – May 11, 2018 at Brehm School in the amount of \$77,500 as described in the student’s IEP, per attachment.
- B-26.** Approval of Escrow agreement between Northern Highlands, parents of student and Plosia Cohen, LLC in the amount of \$3,000 regarding a federal court appeal relating to a student (ID 5876), per attachment.
- B-27.** Approval of contract for Home/Hospital Instruction for the 2017-2018 school year from the Bergen County Special Services/Home Hospital Program, at the rate of \$65 per hour, per attachment.
- B-28.** Approval of agreement for the 2017-2018 school year with Professional Education Services, Inc. (P.E.S.I.) to provide Homebound Instruction Services at a tutorial rate not to exceed \$60.00 per hour, per attachment.
- B-29.** Approval of agreement for the 2017-2018 school year with American Tutor, Inc. to provide tutorial services at a rate not to exceed \$58.00 per hour, 10 hours per week, per attachment.
- B-30.** Approval of agreement for the 2017-2018 school year with Four Winds Hospital to provide On-Site Education Instruction Services at a tutorial rate not to exceed \$57.00 per hour, 10 hours per week, per attachment.

- B-31.** Approval of agreement for the 2017-2018 school year with Silver Hill Hospital to provide tutorial services at a rate not to exceed \$60.00 per hour, 10 hours per week, per attachment.
- B-32.** Approval of agreement for the 2017-2018 school year with Education, Inc. to provide tutorial services at a rate not to exceed \$52.50 per hour, 10 hours per week, per attachment. Each 3 hours of teaching generates 1 hour of admin/prep time cost.
- B-33.** Approval of agreement for the 2017-2018 school year with Saint Clare’s Hospital to provide Home/Bedside Instruction Services at a tutorial rate not to exceed \$55.00 per hour, 10 hours per week, per attachment.
- B-34.** Approve the appointment of Educere LLC, Ambler, PA and the attached agreement for the 2017-2018 school year to provide “educational services” to the district that is being awarded based upon an exception contained in Title 18A, specifically 18A:18A-5a-5 which excludes “library and educational goods and services” from bidding, per attachment.
- B-35.** RESOLVED: That the Board of Education approve the submission of the No Child Left Behind Application and the acceptance of the allocation of funds as follows:
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|--|-------------|
| Title I Part A (Basic, Concentration, Targeted & EFIG)               | \$58,222.00 |
| Title II Part A (Teacher and Principal Training and Recruiting Fund) | \$13,985.00 |
| Title IV   | \$10,000.00 |
| Total Funding:   | \$82,207.00 |
- AND FURTHERMORE, the Board of Education approves the transfers of the Title II and Title IV funds to Title I.
- B-36.** WHEREAS, the Northern Highlands Sports Association has offered a gift to the Northern Highlands Regional High School Board of Education of four 2015 Alltech Tower Trailers, model ATC-MLT60, which have the following vehicle identification numbers: (1) 1A9BT2524FT510031; (2) 1A9BT2526FT510032; (3) 1A9BT2528FT10033; and (4) 1A9BT252XFT510034, and

WHEREAS, pursuant to N.J.S.A. 18A:20-4, the Board is statutorily permitted to accept this type of gift and use these gifts without additional authorization; and

WHEREAS, the County of Bergen has expressed an interest in purchasing from the Board the aforementioned Tower Trailers which were gifted to the Board from Northern Highlands Sports Association; and

WHEREAS, the Board is permitted by statute to sell the Trailers to the County, a governmental unit, under N.J.S.A. 18A:18A-45 without first advertising for bids; and

WHEREAS, the County of Bergen has agreed to pay \$150,000 for said Tower Trailers; and

IT IS HEREBY RESOLVED this 28<sup>th</sup> day of August, 2017, that the Northern Highlands Regional High School Board of Education accepts the Northern Highlands Sports Association’s gift of the four 2015 Alltech Tower Trailers;

IT IS FURTHER RESOLVED that the District's Business Administrator, James Davis, is hereby directed to sell to Bergen County the four 2015 Alltech Tower Trailers at the agreed-upon price of \$150,000.

- B-37.** Approval of School Store Service Agreement with Jostens, Inc., per attachment.
- B-38.** Approval of agreement with Care Finders Total Care LLC. to provide nurse services for the Boomerang Project retreat, August 27 – 28, 2017 at a rate not to exceed \$51.00 per hour, totaling approximately \$1,800, per attachment.
- B-39.** Approval of donation of classroom books no longer used by the English Department to Community Charter School, Paterson, per attachment.
- B-40.** Approval of NoRedInk software service agreement for the English Department in the amount of \$9,000 for the 2017-2018 school year, per attachment. Two (2) quotes were obtained.
- B-41.** Approval of contract with Dr. Joseph Goebel, Jr. to run a Quad District Professional Development Workshop at Northern Highlands Regional High School on September 26, 2017 in the amount of \$1,800, per attachment.
- B-42.** Approval of the appointment of JOSEPH CLIFFTON as 10 Month Part-Time (20 hours/week) Bus Driver (Athletics) at hourly rate of \$28.00 for the 2017-2018 school year, effective immediately pending completion of paperwork, per attachment.
- B-43.** Approval of Planned Service agreement with Johnson Controls, Inc. for Annual Pneumatic HVAC Maintenance for three years beginning August 1, 2017, ending on July 31, 2018 and renewing automatically on the anniversary date of the agreement, per attachment. The cost for the first year is \$10,760, the second year will be \$11,082 and the third year \$11,414. (2 quotes obtained).
- B-44.** WHEREAS, in accordance with the provisions of N.J.A.C. 6A:23A-13.3, the district may, by board resolution, adjust revenues from the year end excess surplus calculation, and appropriate said funds in the subsequent fiscal year without Commissioner approval; and

NOW, THEREFORE, BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education, accept the recommendation of the School Business Administrator and approve the adjustment of excess Extraordinary Aid revenue from fiscal year 2016-17 excess surplus calculation, and further, approve the appropriation of said funds in fiscal year 2017-18 in order to offset unbudgeted or costs in excess of the original budget as follows:

1)	11-140-100-101	\$ 9,480 (Salaries – Teachers)
2)	11-190-100-610	\$ 74,985 (Instructional Supplies)
3)	11-000-217-100	\$ 20,559 (Salaries – Special Ed. Aides)
4)	11-000-261-420	\$ 39,056 (Maintenance Services)
5)	11-000-272-162	\$ 25,000 (Salaries – Bus drivers)
6)	11-000-291-250	\$ 3,920 (Unemployment Comp.)
7)	11-000-291-260	\$ 1,000 (Worker's Compensation)
8)	11-000-291-270	\$ 25,000 (Health Benefits)

**\$199,000 – Total Amount Appropriated**

- B-45.** WHEREAS, on April 17, 2017 the Northern Highlands Board of Education authorized Bako Construction, Inc. to remove & replace the asbestos floor tile in Rooms 208 and 209 in the total contract lump sum of \$21,600; and  
WHEREAS, additional abatement work has been found necessary in the auditorium;  
NOW, THEREFORE BE IT RESOLVED, that the Northern Highlands Board of Education approves a change order to Bako Construction Inc. in the amount of \$3,700 (add) for the auditorium abatement work.
- |    |                                      |               |
|----|--------------------------------------|---------------|
| #1 | Amendment to proposal per attachment | \$3,700 (add) |
|----|--------------------------------------|---------------|
- B-46.** RESOLVED, that the Northern Highlands Board of Education authorize the removal and replacement of the Athletic Field synthetic turf by FieldTurf through the Educational Services Commission of New Jersey (ESCNJ) #65MCECCPS Bid #MRESC/AEPA 16-G in the total amount of \$ 429,670.72 (\$ 395,332.10 plus \$ 34,338.62 for CoolPlay top dressing), per attachment.
- B-47.** RESOLVED, that the Northern Highlands Board of Education authorize the removal & replacement of the asbestos floor tile in Rooms 249 and 250 by Bako Construction at a cost of \$21,900, per attachment. Three (3) quotes were obtained.
- B-48.** RESOLVED, that the Northern Highlands Board of Education authorize Post and Kelly Electric Company , Inc. to supply and install additional outlets in classrooms at a cost of \$22,900, per attachment. Three (3) quotes were obtained.
- B-49.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of 175 Microsoft surface pens and 25 Microsoft chargers for student surfaces from CDW-G. at a total cost of \$11,176.33 through MRESC ESCNJ #65MCE, per attachment.
- B-50.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase and installation of Wireless and Hand-held Microphones in the Auditorium by AVS Installation, LLC at a total cost of \$20,145, per attachment. Four (4) quotes were obtained.
- B-51.** RESOLVED, that the Northern Highlands Board of Education renews the contract with Jani-King of New Jersey, Inc. for Nightly Custodial Services for the 2017-2018 school year in the contract amount of \$36,000, per attachment.
- B-52.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of toner supplies for September from Cartridge World at a total cost of \$10,097.47, per attachment. Two (2) quotes were obtained.
- B-53. Resolution Authorizing Disposal of Surplus Property**  
WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain surplus property which is no longer needed for public use; and  
WHEREAS, the Board are desirous of selling said surplus property in an “as is” condition without express or implied warranties.  
NOW THEREFORE, be it RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, as follows:  
(1) The sale of the surplus property has been conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The

terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Board.

- (2) The sale was conducted online and the address of the auction site is govdeals.com.
- (3) The sales were conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property sold is as follows:
  - Old computers (\$18,673.65)
  - Furniture/bulbs (\$1,000.45)
  - Truck (\$8,569)
- (5) The surplus property as identified was sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Board reserved the right to accept or reject any bid submitted.

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for August 28, 2017 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-52**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the Statement of Assurance certifying compliance with the Professional Development Plan requirements, for the 2017-2018 school year, to be filed electronically through the Department of Education.
- E-4.** Accept and affirm the Statement of Assurance certifying compliance with the Annual District Mentoring Plan requirements, for the 2017-2018 school year, to be filed electronically through the Department of Education.
- E-5.** Accept and affirm the Statement of Assurance certifying compliance with the Use of Paraprofessional Staff requirements, for the 2017-2018 school year, per attachment.
- E-6.** Accept and affirm the College Admissions Profile, Class of 2017, per attachment.
- E-7.** Approve and adopt the following Course Proficiencies for the 2017-2018 school year, per attachment.
  1. Grade 9: Health: Family Living
  2. Grade 9: Physical Education
  3. Grade 10-12: Physical Education
  4. Grade 10: Health: Driver’s Education
  5. Grade 11: Physical Education: Sexuality and Parenting
  6. Grade 12: Health: First Aid/Nutrition



- E-8.** WHEREAS, it is hereby moved, upon the recommendation of the Superintendent, that the Board of Education approve the subcontracted services agreement between the Ho-Ho-Kus Board of Education and the Northern Highlands Regional High School Board of Education regarding the services of James Davis, School Business Administrator for the period from August 1, 2017 through June 30, 2018, per attachment.
- E-9.** WHEREAS, the Board and JAMES DAVIS entered into an Employment Agreement for the term commencing on July 1, 2017 and ending on June 30, 2018; and

WHEREAS, the Board and JAMES DAVIS desire to rescind the Present Employment Agreement prior to its conclusion and enter into a new Employment Agreement for the term commencing on July 1, 2017 and expiring on June 30, 2018; and

NOW, THEREFORE, based on the foregoing premises and in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

The Board of Education of the Northern Highlands Regional High School District in the County of Bergen, hereinafter the 'Board' and JAMES DAVIS, hereinafter the 'Employee' or 'Business Administrator/Board Secretary', hereby enter into this Employment Contract for the 2017-2018 school year.

1. EMPLOYMENT AND COMPENSATION

- a. The Board hereby employs JAMES DAVIS as Business Administrator/Board Secretary for the 2017-2018 school year, effective July 1, 2017 through June 30, 2018, at a total annual salary of \$175,014.
- b. JAMES DAVIS shall also serve, pursuant to a Subcontracting Agreement between Northern Highlands and the Ho-Ho-Kus School District and for the period between August 1, 2017 through June 30, 2018, as Ho-Ho-Kus' part-time School Business Administrator for the additional compensation amount of \$25,348.00 (prorated). The additional compensation shall be pensionable. This part-time service shall be rendered pursuant to and as authorized by N.J.S.A. 18A:17-14.1 and N.J.S.A. 40A:65-1.1 et. seq.

2. CERTIFICATION & DUTIES

- a. The Business Administrator/Board Secretary shall, upon employment, hold the certification as defined and required by the New Jersey Department of Education.
- b. Duties of the Business Administrator/Board Secretary shall be as defined by statute, policy and the job description adopted by the Board. These duties may be adjusted only according to modifications in the statutory duties of the position or by modification of the job description as recommended by the Superintendent of Schools and as approved by the Board.

- E-10.** Approve the rescission of ROSEANN POLLIO as Special Education Aide for the 2017-2018 school year, effective August 31, 2017.
- E-11.** Approve the appointment of AMANDA LENTINO as Teacher of English for the 2017-2018 school year, effective September 1, 2017 to June 30, 2018 at a total salary of \$65,460 (MA, Step 6), per attachment.

- E-12.** Approve the appointment of MELANIE MATTEI as Teacher of English, Leave Replacement for the 2017-2018 school year, effective September 1, 2017 to June 30, 2018 at a total salary of \$59,180 (BA, Step 4), per attachment.
- E-13.** Approve the appointment of EILEEN O’CONNOR as Campus Aide/Front Desk (.5) for the 2017-2018 school year, effective September 1, 2017 to June 30, 2018 at a rate of \$13.00 per hour, per attachment.
- E-14.** Approve new position of District Technology Manager for the 2017-2018 school year, effective September 1, 2017.
- E-15.** Approve the following job description, per attachment.
1. District Technology Manager
- E-16.** Approve a change in title for JOSE MADHAVASSERIL from IT Manager/Network Specialist to District Technology Manager for the 2017-2018 school year, with no additional cost to the district, effective September 1, 2017.
- E-17.** Approve the submission to the Department of Education/Interim County Superintendent of Schools, of the 3 Quantitative Merit Goals (3.33% each or \$5,817.15 per goal) and 2 Qualitative Merit Goals (2.5% each or \$4,367.23 per goal) for SCOT BECKERMAN, Superintendent, in accord with the Superintendent’s 2017-2018 employment contract, per attachment.
- E-18.** Approve Northern Highlands Regional High School Board of Education Goals for the 2017- 2018 school year, per attachment.

**BOE GOAL #1:** Prepare for and initiate negotiations with the NHEA.

**BOE GOAL #2:** During the 2016/2017 school year, BOE intra-communication was a goal. For the 2017/2018 school year, the BOE will expand on this area by increasing relationships with community members. Increased communication with community members will be an area of focus.

**BOE GOAL #3:** Professional Development (PD) is an important component for all involved in the field of education. As the BOE recognizes the importance of this area for not only employees, but also their positions involving district oversight, the BOE will seek ways to increase PD opportunities for BOE members. Areas of focus will remain finance and technology.

- E-19.** Approve Northern Highlands Regional High School District Goals for the 2017-2018 school year, per attachment.

**DISTRICT GOAL #1:** During 2016/2017 a district goal was to explore personalized learning opportunities (PLO) for possible district expansion of offerings. After the completion of a full audit during 2016/2017 school year, Northern Highlands will now focus on creating and implement additional PLO opportunities for students to be made available to the general school population for the 2018/2019 school year.

**DISTRICT GOAL #2:** Northern Highlands will explore Interdisciplinary experience opportunities for its programs and integrate as appropriate. Science (STEAM) will remain a focal point for interdisciplinary opportunities.

**DISTRICT GOAL #3:** Northern Highlands will explore opportunities to increase global citizenship of our programs.

- E-20.** Approve and *Authorize* payment to JAMES DAVIS, Business Administrator/Board Secretary, for successful completion and approval by the Department of Education/Interim Superintendent of Schools and Northern Highlands Board of Education, for the Attained Quantitative Merit Goal in accord with the Business Administrator/Board Secretary's 2016-2017 employment contract at an amount of \$5,620.89.
- E-21.** Approve the 2017-2018 Student/Parent Handbook, per attachment.
- E-22.** Approve the 2017-2018 Faculty/Staff Handbook, per attachment.
- E-23.** Approve the 2017-2018 General Emergency and Crisis Management Procedures, per attachment.
- E-24.** Approve the 2017-2018 Annual District Nursing Services Plan, per attachment.
- E-25.** Approve all Northern Highlands Coaching staff as event workers, as necessary, at the NHEA rate, for all athletic competitions not affiliated with their sport for the 2017-2018 school year.
- E-26.** Approve all Northern Highlands Staff, Substitutes and Coaches for supervision, chaperones and event workers, as necessary, for the 2017-2018 school year as follows.
- Media Center Supervision for morning and afterschool hours, at the NHEA rate, for an estimated annual cost not to exceed \$9,800.
  - Wellness Center/Weight Room Supervision for afterschool hours, at the NHEA rate, for an estimated annual cost not to exceed \$7,500.
  - Cafeteria Supervision for morning hours, at the NHEA rate, for an estimated annual cost not to exceed \$5,500.
  - Detention Supervision for afterschool hours, at the NHEA rate, for an estimated annual cost not to exceed of \$6,650.
  - Saturday Detention Supervision, at the NHEA rate, for 4 hours, for an estimated annual cost not to exceed \$2,700.
  - Chaperones for Fall Play on Thursday, November 16, 2017 to Saturday, November 18, 2017, at the NHEA rate, for 4 chaperones per day, for 3 days, for an estimated annual cost not to exceed \$900.
  - Chaperones for Spring Musical on Thursday, March 8, 2018 to Sunday, March 11, 2018, at the NHEA rate, for 4 chaperones per day, for 4 days, for an estimated annual cost not to exceed \$1,200.

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- Chaperones for Senior Trip on Wednesday, May 30, 2018 or alternate date of Thursday, May 31, 2018, for 15 chaperones, at no cost to the district.
  - Chaperones for Senior Prom on Friday, June 1, 2018, for 15 chaperones, at no cost to the district.
  - Chaperones for Junior Prom on Friday, April 6, 2018, for 15 chaperones, at no cost to the district.
  - Event Workers for all Athletic competitions, at the NHEA rate.
  - Event workers for Pasta Mania on Thursday, February 8, 2018 or alternate date of Tuesday, February 13, 2018, at the NHEA rate, for an estimated annual cost not to exceed \$1,500.
  - Event workers for Family Night on Thursday, October 18, 2017, at the NHEA rate, for an estimated annual cost not to exceed \$756.
  - Event workers for Open House on Saturday, October 28, 2017 at \$200. per person for an estimated annual cost not to exceed \$2,400.
  - Proctors for make-up final exams, administered on designated Saturdays, for the 2017-2018 school year, at a rate of \$25. per hour, for an estimated annual cost not to exceed \$200.
  - Proctors for the PSAT, administered on Saturday, October 14, 2017, based on College Board rate, for an estimated annual cost not to exceed \$2,800. to be paid through the Student Activity Fund.
- E-27.** Approve the rescission of the following Athletic/Co-Curricular assignment for the 2017-2018 school year.
1. MARY LARDIERE as Assistant Cross Country Coach (Full Group 5a \$5,486)
- E-28.** Approval of the following Athletic/Co-Curricular assignments for the 2017-2018 school year.
1. KATIE HINCHEN as Assistant Cross Country Coach (1/2 Group 5a \$2,743 each)
  2. AMANDA LENTINO as Assistant Cross Country Coach (1/2 Group 5a \$2,743 each)
  3. TOMMY ORBACZ as Assistant Boys Soccer Coach (Full Group 3a \$6,259)
  4. ANTHONY SAGLIOCCA as Assistant Boys Soccer Coach (Full Group 3a \$6,259)
  5. JACLYN PEENE as Assistant Volleyball Coach (Full Group 3a \$6,259)
  6. JANE KOENIGES as Volunteer Girls Field Hockey Coach
- E-29.** Approve the following field trips/overnight field trips for the 2017-2018 school year.
- Cheerleading Team: Team building skills (Overnight Trip)  
National Cheerleading Association (NCA), Camp/Lake Bryn Mawr, Honesdale  
PA: 8/21/17- 8/24/17

- Girls Soccer Team: Team building skills (Overnight Trip)  
Kittatinny Campground, Barryville NY: 8/23/17- 8/24/17
- Boomerang Project: Leadership training for students  
Wm. H Hall High School, Hartford CT: 10/12/17
- Interior Architect Design Exploration Class: Site Visit and Guided Tour  
Turner Construction, World Trade Center NYC: 10/27/17

**E-30.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE	AMOUNT TO BE PAID
KIM NARDONE	Cheerleading Team	8/21-24/17	No Cost to District
MICHELE DELUISE	Cheerleading Team	8/21-24/17	No Cost to District
TARA MADIGAN	Girls Soccer Team	8/23-24/17	No Cost to District
CHRISTINE RABADAN	Girls Soccer Team	8/23-24/17	No Cost to District
JOHN BEATTY	Boomerang Project	10/12/17	No Cost to District
JENNIFER LEDERMAN	Boomerang Project	10/12/17	No Cost to District
GINA SICOLA	Interior Architect Design Exploration Class	10/27/17	No Cost to District
AL MUGNO	Interior Architect Design Exploration Class	10/27/17	No Cost to District

- E-31.** Approve DIANE BROWN, JOSEPH HAUSMANN, KATHLEEN OCCHINO, ERICA OCCHINO, ROSEMARIE MASTROPOALO, CHRIS RUDNER, DAWN SCHILDHORN, CHRISTINE MIGLIORINO, JOHN KENDER, BETH YAMRICH, JUSTIN DEFEQ, AMBER WILLIAMS and NICOLE CILLI as event workers, as necessary, at the NHEA rate, for all Athletic competitions for the 2017-2018 school year.
- E-32.** Approve ROBIN GOTTESMAN as Volunteer School Photographer, for the 2017-2018 school year.
- E-33.** Approve and grant permission for ANTHONY D’IORIO, to participate in rowing regattas under the affiliation of Northern Highlands Regional High School name, as a member of the Bergen County Rowing Academy, for the 2017-2018 school year, at no cost to the district.
- E-34.** Approve a change in degree status for JENNIFER KUO, School Counselor, from MA to MA+30, effective September 1, 2017.
- E-35.** Approve a change in degree status for LISA CHIANG, Teacher of English, from BA to MA, effective September 1, 2017.
- E-36.** Approve a change in degree status for ELIZABETH DUCH, Teacher of Family & Consumer Science, from BA to MA, effective September 1, 2017.
- E-37.** Approve a change in degree status for MERYL PERLMAN, Teacher of Family & Consumer Science, from MA to MA+30, effective September 1, 2017.
- E-38.** Approve a change in degree status for DANIELLE FERRANTE, Teacher of Mathematics, from MA to MA+30, effective September 1, 2017.
- E-39.** Approve a change in degree status for LINDSEY PARENT, Teacher of Mathematics, from MA to MA+30, effective September 1, 2017.

- E-40.** Approve a change in degree status for CHRISTOPHER BROKING, Teacher of Special Education, from MA+30 to MA+60, effective September 1, 2017.
- E-41.** Approve a change in degree status for STACEY LAMOTTA, Teacher of Special Education, from MA+30 to MA+60, effective September 1, 2017.
- E-42.** Approve a change in degree status for JESSICA MENZELLA, Teacher of Special Education, from BA to MA, effective September 1, 2017.
- E-43.** Approve a change in degree status for VALERIE DINALLO, Teacher of Health and Wellness, from MA to MA+30, effective September 1, 2017.
- E-44.** Approve a change in degree status for LIZA CIOFFI, Teacher of Health and Wellness, from MA+30 to MA+60, effective September 1, 2017.
- E-45.** Approve a change in degree status for CHRISTOPHER LOCURTO, Teacher of Health and Wellness, from MA to MA+30, effective September 1, 2017.
- E-46.** Approve a change in degree status for KURT ROGERS, Teacher of Science, from MA to MA+30, effective September 1, 2017.
- E-47.** Approve a change in degree status for MARY LARDIERE, Teacher of Art, from MA+30 to MA+60, effective September 1, 2017.
- E-48.** Approve a change in degree status for TRACY LARocca RALPH, Learning Disabilities Teacher Consultant, from MA+30 to MA+60, effective September 1, 2017.
- E-49.** Approve LOUIS WEJNERT, BRIAN JACOBSON, ROBERT SMILARI and GEORGE MAROULES as Substitute Teacher(s)/Homebound Instructor(s)/Tutor(s) for the 2017-2018 school year, per attachment.
- E-50.** Approve MEAGHAN BOYD, COURTNEY KEATING and PERLA MATEO as participating Montclair State Student Athletic Trainers for the 2017 Fall Semester, per attachment.
- E-51.** Approve the receipt of five (6) out of district Tuition Students for the 2017-2018 school year, per attachment.
- E-52.** Approve the reapplication for acceptance of one (1) out of district Tuition Student (ID 7155) for the 2017-2018 school year, per paperwork on file.

Roll Call:

- 12. BOARD PRESIDENT'S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**

**16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No executive session scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_