

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

August 26, 2013

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 11, 2013 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
(Student Representative)		
(Student Representative)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		
Mr. James Plosia, Board Attorney		

4. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Personnel**

- **Negotiations**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

5. SPECIAL PRESENTATION: ROOF PROJECT

6. STUDENT REPRESENTATIVE REPORTS: NONE

7. COMMITTEE & LIASON REPORTS

8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS

9. ACTION ITEMS FOR Business Agenda for August 26, 2013, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-28** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of transfers, per attachment.

B-2. Approval of the Board Secretary and Treasurer's reports for the months of June, 2013 and July, 2013.

B-3. Approval of current bills list (check register) from July 24, 2013 through August 16, 2013, per attachment.

B-4. Approval of minutes, July 29, 2013 Board of Education meeting and executive sessions, per attachments.

B-5. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Rosemarie Malloy

What: Transforming 2013: A Game-Changing look at Technology in the Era of the Common Core

Where: Franklin Institute, Philadelphia, PA
 When: Tuesday, October 22, 2013
 Costs: Registration - no cost
 Hotel: Alexander Inn for one night @ \$134.10 inclusive
 Mileage: as per NJ OMB Guidelines

Who: John Keenan
 What: Governor's Council on Alcoholism & Drug Abuse
 Where: Hyatt Regency, New Brunswick, NJ
 When: Thursday, September 12, 2013
 Costs: Registration - \$135
 Mileage: as per NJ OMB Guidelines

Who: Mike Koth, Joe Occhino
 What: Kim Marshall Principal Evaluation Workshop
 Where: Union County Educational Services Commission, Westfield, NJ
 When: Wednesday, August 21, 2013
 Costs: Registration - \$50 per attendee
 Mileage: as per NJ OMB Guidelines

B-6. RESOLVED: That the Board of Education approve the submission of the No Child Left Behind Application and the acceptance of the revised allocation of funds as follows:

- Approval of the submission of the fiscal year 2013/14 No Child Left Behind (NCLB) Grant application in the amount of \$13,688.00.

Title II Part A (Teacher and Principal Training and Recruiting Fund)	\$13,688.00
Title III (English Language Acquisition and Enhancement)	\$258.00
Total Funding:	\$13,946.00

- Refusal of Title III (English Language Acquisition and Enhancement) funds that are part of the NCLB Grant in the amount of \$258.00.

B-7. Approval of Regular school year tuition (2013-2014) for a student, (ID 4324) at ECLC of New Jersey for the period July 1, 2013 through June 30, 2014, as described in their IEP, in the amount of \$51,490, per attachment.

B-8. Approval of Regular school year tuition (2013-2014) for a student, (ID 6223) at Sage Day at Rochelle Park for the period September 1, 2013 through June 30, 2014, as described in their IEP, in the amount of \$50,220, per attachment.

B-9. Approval of Regular school year tuition (2013-2014) for a student, (ID 6713) at Community High School for the period September 1, 2013 through June 30, 2014, as described in their IEP, in the amount of \$42,692, per attachment.

B-10. Approval of Regular school year tuition (2013-2014) for a student, (ID 6718) at Community High School for the period September 1, 2013 through June 30, 2014, as described in their IEP, in the amount of \$42,692, per attachment.

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- B-11.** Approval of agreement for the 2013-2014 school year with Four Winds Hospital to provide On-Site Education Instruction Services at a tutorial rate not to exceed \$54.00 per hour, per attachment.
- B-12.** Approve the appointment of Educere LLC, Ambler, PA and the attached agreement for the 2013-14 school year to provide “educational services” to the district that is being awarded based upon an exception contained in Title 18A, specifically 18A:18A-5A-5 which excludes library and “educational goods and services” from bidding, per attachment.
- B-13.** Approval of agreement for the 2013-2014 school year with Professional Education Services, Inc. (P.E.S.I.) to provide Homebound Instruction Services at a tutorial rate not to exceed \$60.00 per hour, per attachment.
- B-14.** Approval of agreement for the 2013-2014 school year, August 1, 2013 through June 30, 2014, with Douglass Outreach at Rutgers University to provide Training & Consultation to Transportation Staff for student (ID 5075) in the amount of \$300 per month, per attachment. Mileage (\$0.565/mile) and tolls are to be determined and added to the bill.
- B-15.** Approval of Regular school year tuition (2013-2014) for a student, (ID 6268) at The Bridges MCI Program (Fair Lawn Board of Education) for the period September 9, 2013 through June 24, 2014, as described in their IEP, in the amount of \$27,451, per attachment.
- B-16.** Approval of Regular school year tuition (2013-2014) for a student, (ID 5441) at Ridgefield Public Schools for the period July 1, 2013 through June 30, 2014, as described in their IEP, in the amount of \$34,674, per attachment.
- B-17.** Approval of Behavioral & Consulting Services to be provided by The Missing Piece Parental Support Services for a student (ID 5075) for the month of July 2013, with charges not to exceed \$1000, per attachment.
- B-18.** Approval of a contract for NICOLE MATANO for ABA and Life Skills coaching services to be rendered during the 2013-14 school year for a student (ID 5387) in the amount of \$65/hour, approximately \$5,590/year, per attachment.
- B-19.** Approval of settlement agreement for a student (ID 5269) to receive educational services at Sage Day School for the 2013-14 school year, per attachment.
- B-20.** Approval of Regular school year tuition (2013-2014) for a student (ID 5269) at Sage Day for the period September 6, 2013 through June 30, 2014 in the amount of \$50,220 as described in their IEP, per attachment.
- B-21.** Approval of JANE LEDINGHAM to provide speech and language services to a student (ID 5879) for the period July 1, 2013 through June 30, 2014, 3x/week for one hour sessions at the rate of \$110/hour for 52 weeks totaling \$15,600, per attachment.
- B-22.** Approval of JILL HOLLANDER to provide speech therapy services to a student (ID 6268) for the summer and 2013-14 school year, for one session/week at the rate of \$170/session for 43 weeks totaling approximately \$7,310, per attachment.

- B-23.** Approval of regular school year tuition (2013-2014, receiving from Ramapo-Indian Hills District) for a student (ID 6722) to attend Northern Highlands Regional High School (LEAP Program) for the period September 4, 2013 through June 30, 2014, as described in their IEP, per attachment.
- B-24.** RESOLVED, that the Northern Highlands Regional High School Board of Education approves the submission of a HVAC upgrades in the Science wing project at the Northern Highlands High School (State Project # 3700-050-14-1008) by LAN Associates to the State of New Jersey, Department of Education. The Board will be seeking a ROD Grant for this project as part of the submission. This project was not included in the current Long Range Facilities Plan, and therefore, the school district will seek to amend the long range facility plan to include this project.
- B-25.** RESOLVED, that the Northern Highlands Regional High School Board of Education approves the submission of a Security Upgrade project at the Northern Highlands High School (State Project # 3700-050-14-1006) by LAN Associates to the State of New Jersey, Department of Education. The Board will be seeking a ROD Grant for this project as part of the submission. This project was not included in the current Long Range Facilities Plan, and therefore, the school district will seek to amend the long range facility plan to include this project.
- B-26.** RESOLVED, that the Northern Highlands Regional High School Board of Education approves the submission of an Auditorium Seating Replacement project at the Northern Highlands High School (State Project # 3700-050-14-1009) by LAN Associates to the State of New Jersey, Department of Education. The Board will be seeking a ROD Grant for this project as part of the submission. This project was not included in the current Long Range Facilities Plan, and therefore, the school district will seek to amend the long range facility plan to include this project.
- B-27.** RESOLVED, that the Northern Highlands Regional High School Board of Education approves the submission of an Auditorium Upgrade project at the Northern Highlands High School (State Project # 3700-050-14-1010) by LAN Associates to the State of New Jersey, Department of Education. The Board will be seeking a ROD Grant for this project as part of the submission. This project was not included in the current Long Range Facilities Plan, and therefore, the school district will seek to amend the long range facility plan to include this project.
- B-28.** RESOLVED, that the Northern Highlands Regional High School Board of Education approves the submission of an Library Upgrade project at the Northern Highlands High School (State Project # 3700-050-14-1007) by LAN Associates to the State of New Jersey, Department of Education. The Board will be seeking a ROD Grant for this project as part of the submission. This project was not included in the current Long Range Facilities Plan, and therefore, the school district will seek to amend the long range facility plan to include this project.

Roll Call:

10. ACTION ITEMS FOR the Education Agenda for August 26, 2013 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-15**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** District Annual Harassment, Intimidation, & Bullying Self- Assessment – no report.
- E-2.** Approve the second and Final reading of the following Board of Education Policies and regulation:
 - 0000.02 – Introduction (M) Revised
 - 3232 – Tutoring Services (New Policy)
 - 3232 – Tutoring Services (Revised Regulation)
 - 5120 – Assignment of Pupils (M) (Revised Policy)
 - 5300 – Automated External Defibrillators (AED) (M) (Revised Policy)
 - 5300 – Automated External Defibrillators (AED) (M) (New Regulation)
 - 5533 – Pupil Smoking (M) (Revised Policy)
 - 7434 – Smoking in School Buildings and on School Grounds (M) (Revised Policy)
- E-3.** Approve Tuition Students List for the 2013 – 2014 School Year, per attached.
- E-4.** Approve Board of Education meeting dates through August 2014, per attached.
- E-5.** Approve locations for Project Graduation Field Trip for the Class of 2014, per attached.
- E-6.** Approve BRIDGET KEOUGH as an additional participating Montclair State Student Athletic Trainer for fall 2013.
- E-7.** Approve the appointment of HYE YEON PARK as a Leave Replacement Teacher of Science from September 1, 2013 to November 3, 2013, at a total annual salary of \$52,195 (BA, Step 1), pro-rated.
- E-8.** Approve the following new Textbook: *Realidades One* by Boyles, Met, Sayers, Wargin; Pearson, publishers, 2014. For Spanish One.
- E-9.** Approve the appointment of ANGELA FESTA, STACY KADELL, LORI MICHELLE MICHAEL, and SARA PASTERNAK as Substitute Teachers for the 2013 – 2014 school year, per attached.
- E-10.** Approve the 2013 – 2014 Emergency Management Plan.
- E-11.** Approve the 2013 – 2014 Student-Parent Handbook, per attachment.
- E-12.** Approve an additional assignment for SARA SCHEESE (Honors Biology) for the 2013-2014 school year, effective September 1, 2013 to June 30, 2014.
- E-13.** Approve TYLER ADEL as Assistant Marching Band Advisor, (Group 5).
- E-14.** Approve a change in degree status for KRISTIN SCHUMACHER from MA to MA+30, effective retroactively to February 1, 2013.

E-15. Approve the following Curriculum Revisions for the 2013 – 2014 school year:

- Fashion
- Graphic Design
- LEAP III
- Algebra II

Roll Call:

- 11. PRINCIPAL’S REPORT**
- 12. SUPERINTENDENT’S REPORT**
- 13. BOARD PRESIDENT’S REPORT**
- 14. OLD BUSINESS**
- 15. NEW BUSINESS**
- 16. OPEN TO THE PUBLIC**
- 17. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Personnel**
- **Negotiations**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

18. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____