

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

July 29, 2013

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 11, 2013 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
(Student Representative)		
(Student Representative)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		
Mr. James Plosia, Board Attorney		

4. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Personnel**

- **Negotiations**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

5. SPECIAL PRESENTATION: NONE

6. STUDENT REPRESENTATIVE REPORTS

7. COMMITTEE & LIASON REPORTS

8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS

9. ACTION ITEMS FOR Business Agenda for July 29, 2013, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-26** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of transfers, per attachment.

B-2. Approval of the Board Secretary and Treasurer's reports for the month of June, 2013 will be approved at the August 19, 2013 Board of Education meeting.

B-3. Approval of current bills list (check register) from June 19, 2013, through July 23, 2013, per attachment.

B-4. Approval of minutes, June 10 and June 24, 2013 Board of Education meetings and executive sessions, per attachments.

B-5. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Tony LaRocca
 What: AP Institute for Computer Science
 Where: Manhattan College, Riverdale, NY

When: Monday, August 5 – Friday, August 9, 2013
Costs: Registration & lodging: \$1,290
Mileage: as per NJ OMB Guidelines

- B-6.** RESOLVED, that the Northern Highlands Regional High School Board of Education approves the submission of a paving and curbing improvement project at the Northern Highlands High School (State Project #3700-050-14-1005) by LAN Associates to the State of New Jersey, Department of Education. The Board will be seeking a ROD Grant for this project as part of the submission. This project was not included in the current Long Range Facilities Plan, and therefore, the school district will seek to amend the long range facility plan to include this project.
- B-7.** RESOLVED, that the Northern Highlands Regional High School Board of Education approves the submission of a drainage improvement project at the Northern Highlands High School (State Project #3700-050-14-1004) by LAN Associates to the State of New Jersey, Department of Education. The Board will be seeking a ROD Grant for this project as part of the submission. This project was not included in the current Long Range Facilities Plan, and therefore, the school district will seek to amend the long range facility plan to include this project.
- B-8.** Approval of contract for a student (ID 6265) to attend the Adolescent DBT Program at the Koch Center for 26 weeks as described in their IEP, in the amount of \$4,290, per attachment.
- B-9.** Approval of tuition for Northwest Area School District to operate an Alternative Education Program for a student (ID 6088) at Clear Brook Rehabilitation Center for the period September 17, 2012 through October 16, 2012, in the amount of \$1,100.80.
- B-10.** Approval of tuition for 2013-14 school year for Rockland BOCES Career & Technical Education Program for two students (ID 5073 and ID 5911), in the total amount of \$21,621.60, per attachment.
- B-11.** Approval of contract for two students (ID 5876 and ID 6614) to attend Park Academy Extended School Year Program (Pascack Valley Regional High School District) from July 8 through August 2, 2013, as described in their IEPs, in the amount of \$1,062 per student, per attachment.
- B-12.** Approval of revised contract to include extended school year tuition (2013-2014) for a student (ID 6265) at Banyan Upper School for the period July 1, 2013 through June 30, 2014 in the amount of \$52,939.26, as described in the student's IEP, per attachment.
- B-13.** Approval of educational services for the school year 2013-14 provided by The State of New Jersey, Dept. of Human Services, Commission for the Blind & Visually Impaired for a student (ID 5441) for the period September 1, 2013 through June 30, 2014, in the amount of \$1,750 as described in the student's IEP, per attachment.
- B-14.** Approval of the agreement and fee schedule for Physical Therapy and Occupational Therapy services provided by Volt Wellness for the 2013-14 school year, per attachment.
- B-15.** Approval of Regular school year tuition (2013-2014) for a student, (ID 5878) at Educational Partnership for Instructing Children (EPIC) for the period July 1, 2013 through June 30, 2014, as described in their IEP, in the amount of \$91,896, per attachment.

- B-16.** Approval of Regular school year tuition (2013-2014), including extended school year, for a student, (ID 5134) at the Institute for Educational Achievement for the period July 1, 2013 through June 30, 2014, as described in their IEP, in the amount of \$100,674, per attachment.
- B-17.** Approval of Regular school year tuition (2013-2014), including extended school year, for a student, (ID 5058) at the Institute for Educational Achievement for the period July 1, 2013 through June 30, 2014, as described in their IEP, in the amount of \$100,674, per attachment.
- B-18.** Approval of Regular school year tuition (2013-2014), for a student, (ID 6714) at Shepard Preparatory High School for the period September 1, 2013 through June 30, 2014, as described in their IEP, in the amount of \$48,560.88, per attachment.
- B-19.** Approval of contract for a student (ID 6711) to receive Weekly Therapeutic Social Skills Group Therapy from West Bergen Mental Healthcare for the period September 2, 2013 through June 30, 2014 as described in their IEP, in the amount of \$2,650, per attachment.
- B-20.** Approval of Regular school year tuition (2013-2014), including extended school year, for a student, (ID 5386) at Educational Partnership for Instructing Children (EPIC) for the period July 1, 2013 through June 30, 2014, as described in their IEP, in the amount of \$91,896, per attachment.
- B-21.** Approval of contract for Home/Hospital Instruction for the 2013-2014 school year from the Bergen County Special Services/Home Hospital Program, at the rate of \$60 per hour, per attachment.
- B-22.** Approval of Regular school year tuition (2013-2014) for a student (ID 4463) at Triform / Camphill Community for the period September 1, 2013 through June 30, 2014 in the amount of \$58,995 as described in their IEP, per attachment.
- B-23.** Approval of Regular school year tuition (2013-2014) for a student (ID 6252) Community High School for the period September 1, 2013 through June 30, 2014 in the amount of \$20,094 as described in their IEP, per attachment.
- B-24.** WHEREAS, The Northern Highlands Regional High School District requested quotes for various summer renovation projects and engineering services for drainage and site work improvements, and

N.J.A.C. 6A:23A-14.2(d) provides that a district board of education, as appropriate, may by resolution withdraw funds from the maintenance reserve account and appropriate such funds into the required maintenance account lines any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan, and

WHEREAS, the Northern Highlands Regional High School Board of Education has identified these renovation projects as requiring additional required maintenance activities and it finds such activities essential to the efficient and effective management of district facilities and financial resources; now, therefore, be it

RESOLVED, that the Northern Highlands Regional High School Board of Education hereby authorizes the withdrawal of \$ 68,500 from its maintenance reserve fund for the aforementioned renovation works and engineering services.

B-25. Approval of the Combined Agreement between the Northern Highlands Education Association (NHEA) and the Northern Highlands Board of Education, effective July 1, 2012 through June 30, 2015, per attachment.

B-26. RESOLUTION OF THE BOARD OF EDUCATION OF THE NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT, NEW JERSEY, PROVIDING FOR THE SUBMISSION OF A BALLOT QUESTION TO THE SCHOOL DISTRICT VOTERS AT A SPECIAL SCHOOL ELECTION TO BE HELD TUESDAY, SEPTEMBER 24, 2013.

WHEREAS, The Board of Education (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) of the Northern Highlands Regional High School District, New Jersey (the "State") desires to undertake roof replacement at the High School (collectively, the "Project"); and

WHEREAS, to accomplish the Project, the Board seeks to authorize the submission of a ballot question (the "Proposal") at a special School District election to be held Tuesday, September 24, 2013 (the "Election") and to authorize certain actions required to be taken in connection with the conduct of the Election and the undertaking of the Project.

NOW THEREFORE, BE IT RESOLVED by The Board of Education of the Northern Highlands Regional High School District, New Jersey (not less than a majority of the full membership of the Board concurring) as follows:

1. A special School District election (the "Election") of the legal voters of the School District shall be held on Tuesday, September 24, 2013, commencing at 12:00 p.m. in the School District for the purposes hereinafter provided. The polls shall remain open until 9:00 p.m. and as much longer as may be necessary to permit all the legal voters then present to vote and cast their ballot.
2. At the Election the following explanatory statement and Proposal shall be submitted to the legal voters of the School District:

EXPLANATORY STATEMENT

The Board of Education is seeking voter approval to undertake the removal of a major portion of the older, failing roof at the High School and replace it with a new, more energy efficient roof.

The cost of the project shall not exceed \$2,760,000 and will be funded through the issuance of bonds of the school district.

The New Jersey Department of Education has awarded aid to the project equaling 40% of the project costs (including 40% of the interest on the bonds). This aid will be provided in the form of annual "State Debt Service Aid" payments, to be paid by the State in each year.

PROPOSAL

The Board of Education of the Northern Highlands Regional High School District, New Jersey is authorized to (A) undertake the removal and replacement of the older, major portion of the roof at the High; and (B) spend and issue bonds in an amount not exceeding \$2,760,000 to finance the cost of such project.

The State has agreed to provide debt service aid for the project in the amount of 40% of final eligible costs. All costs of the project are eligible.

3. The Board hereby approves and adopts the Proposal and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same.

4. The Board hereby (i) accepts the determination of Preliminary Eligible Costs as set forth in the letter of the New Jersey Department of Education dated June 28, 2013 (“NJDOE Eligibility Letter”); (ii) elects to receive the State Share in the form of debt service aid; (iii) determines to construct the Project; (iv) agrees to locally fund any excess costs and (v) delegates the supervision of the Project to the Business Administrator/Board Secretary.

5. The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to comply with the provisions of all applicable laws to the Bergen County Superintendent of Schools, Bergen County Clerk, Bergen County Board of Elections, and to the Clerks of the constituent municipalities and to request such persons to undertake their respective functions under such laws, as applicable, in connection with the Election.

6. The Board hereby acknowledges and confirms that, in accordance with the requirements of Sections 24-16 and 24-17 of the Education Law, a Supplemental Debt Statement has been prepared as of the date of this resolution by the respective Chief Financial Officers of the constituent municipalities, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposal, and that such Supplemental Debt Statements have been filed in the office of the respective Clerks of the constituent municipalities, and in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution. The Board hereby directs the Business Administrator/Board Secretary to cause such Supplemental Debt Statements to be filed in the office of the Director of the Division of Local Government Services, State of New Jersey Department of Community Affairs prior to the date of the Election.

7. The School Administration and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel and the Architect for the Project, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposal to the voters of the School District at the Election, including preparation and submission of all required applications for receipt of the Debt Service Aid. The Business Administrator/Board Secretary, in consultation with Bond Counsel, is hereby authorized to revise the Proposal in order to conform same to statutory requirements.

8. This resolution shall take effect immediately.

- B-27.** Approval of LAN Associates, 445 Godwin Avenue, Midland Park, NJ as the Northern Highlands Regional High School District's Architect/Engineer of record for the 2013-2014 School year.

Roll Call:

10. ACTION ITEMS FOR the Education Agenda for July 29, 2013 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-15**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept the District Annual Harassment, Intimidation, & Bullying Self- Assessment.
- E-2.** Accept, with regret, the resignation of RAFFAELINA TARABOCCHIA effective June 30, 2013.
- E-3.** Accept, with regret, the resignation of MARYANN WOODS-MURPHY effective June 30, 2013.
- E-4.** Approve DANIEL BOWDEN as substitute Teacher for the 2013 – 2014 school year.
- E-5.** Approval of an additional assignment for PETER KOENIGES (Health and Wellness) for the 2013-2014 school year, effective September 1, 2013 to June 30, 2014.
- E-6.** Approve a change in Step for ROBERT COUNCILOR, Physical Education Leave Replacement from (MA, Step 1) to (MA, Step 2) for the period September 1, 2013 to January 27, 2014.
- E-7.** Approve the appointment of MARCIE SCHLANGER as a full-time Teacher of Mathematics for the 2013-2014 school year, effective September 1, 2013, at a total annual salary of \$57,455 (MA, Step 2).
- E-8.** Approve the employment contract for JAMES J. DAVIS, Business Administrator/Board Secretary, effective July 1, 2013 through June 30, 2014, per attachment.
- E-9.** Approve the employment contracts for Non-Aligned Personnel, effective July 1, 2013 through June 30, 2014, per attachment.
- E-10.** Approve the following Athletic and Co-Curricular assignments for the 2013 – 2014 school year.
- a.) STACEY KENDALL as Assistant Girls Soccer Coach (Group 3A) at a salary of \$5,632.
 - b.) LINDSEY PARENT as Assistant Field Hockey Coach (Group 3A) at a salary of \$5,632.
 - c.) MARCIE SCHLANGER as Assistant Volleyball coach (Group 3A) at a salary of \$5,632.
 - d.) JOHN BEATTY as a Transition Project Advisor (Group 3) at a salary of \$3,712.
 - e.) SARA BELGIOVINE as an Assistant Advisor to *The Fling* student newspaper (Group3) at a salary of \$3,712.
 - f.) ANDREW POTTS as a fall Montclair State student Athletic Trainer.
 - g.) COLE MARINO as Volunteer with the Marching Band.

- h.) KYLE KUBICKI as a Volunteer with the Marching Band.
- i.) BOBBIE RAYMOND as a Paraprofessional with the Marching Band.

- E-11.** Approve KENNETH BROWN as a graduate Sports Administration Intern for the 2013 – 2014 school year.
- E-12.** Approve the appointment of TYLER ADEL as a .6 Teacher of Music for the 2013-2014 school year, effective September 1, 2013, at a total annual salary of \$55,850 (MA, Step 1) pro-rated.
- E-13.** Approve the appointment of TONY LAROCCA as a Teacher of Mathematics for the 2013-2014 school year, effective September 1, 2013, at a total annual salary of \$52,195 (BA, Step 1).
- E-14.** Approve the termination of employment per attachment.
- E-15.** Approve the first reading of the following Board of Education Policies and regulation:
 - 0000.02 – Introduction (M) Revised
 - 3232 – Tutoring Services (New Policy)
 - 3232 – Tutoring Services (Revised Regulation)
 - 5120 – Assignment of Pupils (M) (Revised Policy)
 - 5300 – Automated External Defibrillators (AED) (M) (Revised Policy)
 - 5300 – Automated External Defibrillators (AED) (M) (New Regulation)
 - 5533 – Pupil Smoking (M) (Revised Policy)
 - 7434 – Smoking in School Buildings and on School Grounds (M) (Revised Policy)

Roll Call:

- 11. PRINCIPAL’S REPORT**
- 12. SUPERINTENDENT’S REPORT**
- 13. BOARD PRESIDENT’S REPORT**
- 14. OLD BUSINESS**
- 15. NEW BUSINESS**
- 16. OPEN TO THE PUBLIC**
- 17. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Personnel**
- **Negotiations**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

18. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____