

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Workshop Meeting**

**June 8, 2020**

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**AGENDA**

**1. CALL TO ORDER:** The Board President will call the meeting to order.

**2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 10, 2020 in The Record and The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Lisa Halperin		
Ms. Amy Langevin		
Mrs. Gail Trumbetti		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Katie Corren (Student Representative)		
Megan Cromie (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin./Board Secretary		

**4. SPECIAL PRESENTATION: NONE**

**5. STUDENT REPRESENTATIVE REPORTS**

6. COMMITTEE & LIAISON REPORTS
7. PRINCIPAL'S REPORT
8. SUPERINTENDENT'S REPORT
9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS
10. ACTION ITEMS FOR Business Agenda for June 8, 2020, BOARD OF EDUCATION MEETING:

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-15** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from May 18, 2020 through June 4, 2020, per attachment.
- B-2.** Approval of minutes, May 18, 2020 Board of Education meeting, per attachment.
- B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Jonathan Schmitt  
 What: First Aid/CPR/AED Instructor Course  
 Where: American Red Cross, Fairfield, NJ  
 When: Thursday, July 16 – Friday, July 17, 2020  
 Costs: Registration: \$350  
 Mileage: as per NJ OMB guidelines

Who: Natasha Collova  
 What: STEP UP Summit at AAPT Summer 2020 Meeting (Virtual)  
 Where: Online  
 When: Saturday, July 18 – Sunday July, 19, 2020  
 Costs: Registration: no cost  
 Mileage: N/A

Who: Alexandra Falcone  
 What: AP Statistics Summer Institute  
 Where: Online through Rutgers University  
 When: Monday, July 20 – Thursday, July 23, 2020  
 Costs: Registration: \$900  
 Mileage: N/A

Who: Sara Magretto  
 What: AP Biology Summer Institute

Where: Online through Rutgers University  
When: Monday, July 20 – Thursday, July 23, 2020  
Costs: Registration: \$900  
Mileage: N/A

Who: Justin Tralongo  
What: AP Environmental Science Summer Institute  
Where: Online through Rutgers University  
When: Monday, July 20 – Thursday, July 23, 2020  
Costs: Registration: \$900  
Mileage: N/A

Who: Sue Anne Mather  
What: NESBIG Meetings for 2020-2021  
Where: Online or location TBD  
When: Wednesdays, Sept. 10, Nov. 19, 2020, Feb. 10, May 19, June 23, 2021  
Costs: Registration: no cost  
Mileage: as per NJ OMB guidelines

- B-4.** Approval of summer tuition for student (ID 7490) for the period July 6 through August 7, 2020 at Camp Acorn in the amount of \$1,375, as described in the student’s IEP, per attachment.
- B-5.** Approval of summer tuition for student (ID 23226) for the period July 6 through August 2, 2020 at Camp Acorn in the amount of \$3,700, as described in the student’s IEP, per attachment.
- B-6.** Approval of Regular school year tuition (2020-2021) for a student (ID 23226) for the period September 5, 2019 – June 19, 2020 at The Craig School, in the amount of \$55,380, as described in their IEP, per attachment.
- B-7.** Approval of speech and language therapy services to be rendered during the 2020-2021 school year at The Craig School, 30 minutes/week of individual and 30 minutes/week of group at the combined rate of \$132.50/week for approximately 40 weeks totaling approximately \$5,300, as described in their IEP, per attachment.
- B-8.** Approval of Regular and Extended School year (2020-2021) tuition for a student (ID 20452) for the period July 1, 2020 – June 30, 2021 at The Forum School, in the annual amount of \$81,603.99, as described in their IEP, per attachment.
- B-9.** Approval of reimbursement to a parent for a student (ID 22680) to take 5 online classes at Apex over the summer totaling approximately \$2,100, as described in their IEP, per attachment.
- B-10.** Approval of Home Instruction to be provided for a student ID 21122 for the period of July 1, – August 31, 2020, for 30 hours of Language Arts and Mathematics instruction at the rate of \$65/hour, \$1,800 in total, per attachment.
- B-11.** RESOLVED, that the Northern Highlands Board of Education hereby approves the submission of the fiscal year 2020-2021 IDEA grant application, and accepts the allocation of the IDEA Basic amount of \$252,530.

**B-12.** Approval of contract between the Northern Highlands Regional High School District Board of Education and the Northern Highlands Administrators' Association for the period July 1, 2020 through June 30, 2024, per attachment.

**B-13.** Approval of annual membership in the NJSIAA (New Jersey State Interscholastic Athletic Association) and the Big North Athletic Conference for the 2020-2021 school year. Northern Highlands agrees to be governed by the Constitution, bylaws and Rules and Regulations of the NJSIAA, including all rules governing student-athlete eligibility.

**B-14.** Approval of MATTHEW KRZYSIK and JONATHAN SCHMITT as summer painters at the NHEA rate of \$21/hour, not to exceed 250 hours work, up to a maximum of \$5,250.

**B-15. Resolution Increasing the Bid Threshold**

WHEREAS, Sue Anne Mather, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Northern Highlands Regional High School Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Sue Anne Mather, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for June 8, 2020 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-35**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

**E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.

**E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.

**E-3.** Accept and affirm the Annual Harassment, Intimidation, & Bullying Self-Assessment report, for the 2018-2019 school year, per attachment.

**E-4.** Approve the Revised Public Health-Related School Closure Preparedness Plan for the New Jersey Department of Education, "Home Instruction" and Checklist, per attachment.

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- E-5.** Approve the Marshall Summative Evaluation System for the 2020-2021 school year, including individual rubrics for teacher, principal, supervisor, counselor, nurse, librarian, and child study team staff.
- E-6.** Approve the District Professional Development Plan from July 1, 2020 to June 30, 2021, per attachment.
- E-7.** Accept and affirm the Statement of Assurance certifying compliance with the District Professional Development Plan requirements, for the 2020-2021 school year, to be filed electronically through the NJ Department of Education.
- E-8.** Approve the Annual District Mentoring Plan for the 2020-2021 school year, per attachment.
- E-9.** Accept and affirm the Statement of Assurance certifying compliance with the Annual District Mentoring Plan requirements, for the 2020-2021 school year, to be filed electronically through the NJ Department of Education.
- E-10.** Approve ROBIN BURTON, for the preparing and writing of grant for the No Child Left Behind Application/ESEA for the 2020-2021 school year, at a rate of \$45 per hour not to exceed \$1,000.
- E-11.** Approve the following Stipend Positions, created for Title 1 Grant Funds, for the 2020- 2021 school year, as follows.
1. Title 1 Coordinator and Parent Liaison
  2. Title 1 After School Homework Support - Science
  3. Title 1 After School Homework Support - World Languages
  4. Title 1 After School Homework Support - Language Arts
  5. Title 1 After School Homework Support - Mathematics
- E-12.** Approve English Language Arts Summer Curriculum writing for the 2020-2021 school year, for an estimated cost not to exceed \$6,570, as follows: PHIL LIEB, LAURA ROKOSZAK, JOHN WODNICK, KRISTEN SCHUMACHER, SHAINA STRANG-WOLF, LISA CHIANG, JOSEPH INTERMAGGIO, JOSEPH KIELY, AMY PIERRET and JOHN KAMINSKI.
- E-13.** Approve Visual and Performing Arts Summer Curriculum writing for the 2020-2021 school year, for an estimated cost not to exceed \$3960, as follows: KRISTA CARPINO, MEREDITH SKLAR, DOREEN ALBANO, MARY LARDIERE, KYLE KUBICKI and TOM PASTER.
- E-14.** Approve Physical Education and Health Summer Curriculum writing for the 2020-2021 school year, for an estimated cost not to exceed \$3600, as follows: CHRISTINA FITZGERALD, GARY BACH, CHRIS LOCURTO, VALERIE DINALO, LIZA CIOFFI, TARA MADIGAN and PAUL ABARELLA.
- E-15.** Approve Science Summer Curriculum writing for the 2020-2021 school year, for an estimated cost not to exceed \$1215, as follows: ROB CLIFTON, NATASHA COLLOVA, EILEEN RAKOWSKI and TOM VISCARDI.
- E-16.** Approve World Language Summer Curriculum writing for the 2020-2021 school year, for an estimated cost not to exceed \$3600, as follows: KRISTY FULLER, SIDONIE KING, ENZA

SARDELLA, CELINA POGGIOGALLE, AGOSTINA TRASS, LISA WHALEN, SARA BUCHBAUM and LAURA AZEVEDO.

- E-17.** Approve Elective Course Summer Curriculum writing for the 2020-2021 school year, for an estimated cost not to exceed \$540, as follows: JUSTIN NADAL.
- E-18.** Approve Social Studies Summer Curriculum writing for the 2020-2021 school year, for an estimated cost not to exceed \$900, as follows: JOHN KUZIAN, JOHN GORNELL, DANIEL O’KANE, ANNE CANZANI and RAYMUND MEIZYS.
- E-19.** Approve Multi-Disciplinary Summer Curriculum writing, for the 2020-2021 school year, for an estimated cost not to exceed \$900, as follows: KRISTEN SCHUMACHER, ANTHONY SAGLIOCCA and DEAN RAYSIDE.
- E-20.** Approve the employment contract, reviewed and approved by the Interim Executive County Superintendent for SUE ANNE MATHER, Business Administrator/Board Secretary, effective July 1, 2020 through June 30, 2021, per attachment.
- E-21.** Accept with regret, the resignation of CHRISTINE MCNEIL, Accounts Payable Clerk, effective June 5, 2020, per attachment.
- E-22.** Accept with regret, the resignation of BRENNAN HEFFERNAN, Teacher of Social Studies, effective June 30, 2020, per attachment.
- E-23.** Approve the rescission of ALISON CROWLEY, Quad Secretary (.5), for the 2020-2021 school year, effective July 1, 2020 to June 30, 2021.
- E-24.** Approve the transfer of TARA HEYER from Secretary /Business Office to Accounts Payable Clerk for the 2019-2020 school year, effective June 9, 2020, at a salary of \$48,749 prorated, (Administrative Assistant Guide, Step 2), per attachment.
- E-25.** Approve the appointment of TARA HEYER, Accounts Payable Clerk, for the 2020-2021 school year, effective July 1, 2020, at a salary of \$49,749 (Administrative Assistant Guide, Step 3).
- E-26.** Approve the appointment of ALISON CROWLEY, Secretary/Business Office, for the 2020-2021 school year, effective July 1, 2020, at a salary of \$53,349 (Secretarial Guide, Step 7), per attachment.
- E-27.** Approve the appointment of PHILIP DIMICHELE, Teacher of Social Studies, for the 2020-2021 school year, effective September 1, 2020 to June 30, 2021 at a salary of \$64,675 (MA, Step 2), per attachment.
- E-28.** Approve a Leave of Absence for LAURA AZEVEDO, Teacher of World Languages (Spanish), with an anticipated date of September 8, 2020 or sooner to September 9, 2020 in which 2 or more sick days before and 20 sick days after will be used. Then effective October 12, 2020 to January 8, 2021 in which a Family Leave of Absence will take effect, per attachment.
- E-29.** Approve the rescission of the following Athletic/Co-Curricular assignments for the 2020-2021 school year.

1. LAURA AZEVEDO as World Language Coordinator (Group 3, \$3,797)

**E-30.** Approve the following Athletic/Co-Curricular assignments for the 2020-2021 school year.

1. STACEY LAMOTTA as Freshman Class Advisor/Class of 2024 (1/2 Group 5, \$1,673 or \$836.50 each)
2. ANDREA PASCALE as Freshman Class Advisor/Class of 2024 (1/2 Group 5, \$1,673 or \$836.50 each)

**E-31.** Approve the following field trips/overnight field trips for the 2019-2020 school year.

a.) Senior Class: Harlan Cohen, Speaker for Senior Wellness Week

- Virtual/Zoom Video Conference: June 3, 2020

**E-32.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
KELLY PETERFRIEND	Senior Class: Virtual/Zoom	6/3/2020	Paid through Guidance Department Budget

**E-33.** Approve the receipt of one (1) out of district Tuition Student for the 2020-2021 school year, per attachment.

**E-34.** Approve DOREEN ALBANO, at a rate of \$45 per hour not to exceed \$3,000 and JUSTIN NADAL, at a rate of \$45 per hour not to exceed \$5,000, for Creation of the Virtual Senior Awards Ceremony Video and the Senior Graduation Video.

**E-35.** Approve a new scholarship, "MHF Scholarship", to be awarded annually to two Seniors in the amount of \$1,000 each, to be presented at the Senior Awards Ceremony.

Roll Call:

**12. BOARD PRESIDENT'S REPORT**

**13. OLD BUSINESS**

**13. NEW BUSINESS:**

**14. OPEN TO THE PUBLIC**

**15. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- Personnel (CSA Evaluation)

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**16. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_