

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

June 3, 2019

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 5, 2019 in The Record and January 11, 2019 in The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Katherine Murray (Student Representative)		
Caroline Ryan (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. SPECIAL PRESENTATIONS:

Dr. Scot Beckerman, Superintendent: Special Education Public Report

5. STUDENT REPRESENTATIVE REPORTS

6. COMMITTEE & LIAISON REPORTS
7. PRINCIPAL'S REPORT
8. SUPERINTENDENT'S REPORT
9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS
10. ACTION ITEMS FOR Business Agenda for June 3, 2019, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-19** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from May 17, 2019 through May 30, 2019, per attachment.
- B-2.** Approval of minutes, May 20, 2019 Board of Education meeting and executive session, per attachment.
- B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*
- Who: Robin Burton
 What: FY 2020 ESEA Sub-Grant Application Work Session
 Where: Passaic County Community College, Wanaque Academic Center
 When: Tuesday, June 11, 2019
 Costs: Registration: no charge
 Mileage: as per NJ OMB Guidelines
- Who: Natasha Collova
 What: Improving Instruction and Performance in the Physics First Classroom
 Where: Online through NJCTL
 When: Summer, 2019
 Costs: Registration: \$450. (after scholarship awarded)
 Mileage: N/A
- B-4.** Approval of extended school year and Regular School year tuition (2019-2020) at David Gregory School for a student (ID 7152) in the amount of \$58,331.70 as described in the student's IEP, per attachment. A 1:1 Aide fee of \$38,220.00 is included in the contract under extraordinary services bringing the total contract amount to \$96,551.70.
- B-5.** Approval of Regular school year tuition (2019-2020), including extended school year, for a student, (ID 21357) at Garden Academy for the period July 1, 2019 through June 30, 2020, as described in their IEP, in the amount of \$125,790.00, per attachment.

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- B-6.** Approval of Regular School year (2019-2020) tuition for three students (ID 20447, ID 20456 and ID 22828) for the period September 3, 2019 – June 30, 2020 at Sage Day in Rochelle Park, in the annual amount of \$62,415 each, totaling \$187,245, as described in their IEPs, per attachment.
- B-7.** Approval of Regular School Year tuition (2019-2020) for two students (ID 22850 and ID 22733) for the period September 6, 2018 – June 30, 2019 at Barnstable Academy, in the amounts of \$46,600 and \$46,200 respectively, total \$92,800, as described in their IEPs, per attachment.
- B-8.** Approval of Bergen County Special Services as provider of audiological services during the 2018-2019 school year for a student, (ID 21034) as described in their IEP, for an amount not to exceed \$1,880, per attachment.
- B-9.** Approval of Home Instruction to be provided for a student ID 22680 for the balance of the 2018-19 school year, up to 6 hours/week at \$65/hour, approximately \$1,950 in total, per attachment.
- B-10.** Approval of annual membership in the NJSIAA (New Jersey State Interscholastic Athletic Association) and the Big North Athletic Conference for the 2019-2020 school year. Northern Highlands agrees to be governed by the Constitution, bylaws and Rules and Regulations of the NJSIAA, including all rules governing student-athlete eligibility.
- B-11.** Approval of MATTHEW KRZYSIK and JONATHAN SCHMITT as summer painters at the NHEA rate of \$21/hour, not to exceed 270 hours work, up to a maximum of \$ 5,670.
- B-12.** RESOLVED, that the Northern Highlands Board of Education authorizes the purchase and installation of breezeway fencing with gates by Anello Fence, LLC. for a total cost of \$ 16,000. Three (3) quotes were obtained. This is a FY 2020 project and is funded by Maintenance Reserve.
- B-13.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a 2019 Cushman Golf Cart from Textron, Inc. for a total cost of \$ 9,810.50 through Grounds Equipment Bid # ESCNJ 18/19-25. This is a FY 2020 purchase and is funded by a Lease Purchase Agreement (LPA).
- B-14.** RESOLVED, that the Northern Highlands Board of Education approve the proposal from Downes Forest Products for supply and installation of mulch twice in FY 2020 at a total cost of \$6,600. This is a FY 2020 service and two (2) quotes were obtained.
- B-15.** RESOLVED, that the Northern Highlands Board of Education approve the proposal from Automatic Suppression & Alarm Systems, Inc. for fire protection systems service, testing and preventative maintenance for 2019-2020 at a total cost of \$ 6,630. Two (2) quotes were obtained.
- B-16.** RESOLVED, that the Northern Highlands Board of Education approve the proposal from Johnson Controls Inc. for maintenance of Northern Highlands Pneumatic Controls System for 2019-2020 at a total cost of \$6,649. Two (2) quotes were obtained.

- B-17.** RESOLVED, that the Northern Highlands Board of Education authorize maintenance and repair services for Northern Highlands buses from On Site Fleet Service Inc. for 2019-2020 at a total cost of approximately \$36,000. On Site is an Ed Data and a NJ State Contract vendor.
- B-18.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of 20 Classroom Wallplates from Keyboard Consultants. through HCESC Award –CAT-19-06, in the total amount of \$9,000. This is a FY 2020 purchase.
- B-19. Construction Project Bid Award**

WHEREAS, on May 22, 2019 the Northern Highlands Regional High School Board of Education conducted a public bid opening for the award of a Classroom Door Lockset Replacement Project (Phase 2), which yielded the following sole bid for consideration:

Contractor	Base Bid 76	Additional Doors	Total
Jersey Arch. Door & Supply	\$73,217	\$36,300	\$109,517

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education, as reviewed and approved by LAN Associates and the Board Attorney, awards Contract 76 for the Classroom Door Lockset Replacement Project (Phase 2) to Jersey Architectural Door & Supply, Inc. in the total amount of \$ 109,517 comprising the base bid amount of \$ 73, 217 and additional door locksets in the amount of \$ 36,300.

BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education grants the authority to James Davis, Business Administrator, to sign a contract with Jersey Architectural Door & Supply. This is a FY 2020 project and is funded by Maintenance Reserve.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for June 3, 2019 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-17**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Approve the Marshall Summative Evaluation System for the 2019-2020 school year, including individual rubrics for teacher, principal, supervisor, counselor, nurse, librarian, and child study team staff.
- E-4.** Approve the Annual District Mentoring Plan for the 2019-2020 school year, per attachment.

- E-5.** Accept and affirm the Statement of Assurance certifying compliance with the Annual District Mentoring Plan requirements, for the 2019-2020 school year, to be filed electronically through the NJ Department of Education.
- E-6.** Approve the appointment of KATIE BELLINI, School Counselor, for the 2019-2020 school year, effective September 1, 2019 to June 30, 2020, at a total salary of \$67,330 (MA, Step 7), per attachment.
- E-7.** Approve the appointment of ANNA MAZZOCCOLI, Teacher of Business Education (.6), for the 2019-2020 school year, effective September 1, 2019 to June 30, 2020, at a total salary of \$71,715 prorated to \$43,029 (MA, Step 10), per attachment.
- E-8.** Accept with regret, the retirement of JOANNA PETRITSIS, Teacher of World Languages, effective June 30, 2019, per attachment.
- E-9.** Accept with regret, the resignation of PATRICK BRENNAN, Teacher of TV Production, effective June 21, 2019, per attachment.
- E-10.** Approve to abolish the following Board of Education Policies, Regulations and Bylaws as follows.

P2461 Special Education/Receiving Schools

- E-11.** Approve the following new positions, effective for the 2019-2020 school year.
1. Director of Curriculum, Instruction, & Assessment
 2. Testing and Assessment Coordinator
- E-12.** Approve the following Job Descriptions, effective for the 2019-2020 school year, per attachment.
1. Director of Curriculum, Instruction, & Assessment
 2. Testing and Assessment Coordinator
- E-13.** Approve a pensionable stipend to be divided equally among the QUAD districts, for ILEANA SING, K-12 Regional Curriculum Coordinator, at a rate of \$20,000, for the 2019-2020 school year, effective July 1, 2019.
- E-14.** Approve the Summer Curriculum assignments, for the 2019- 2020 school year, for an estimated cost not to exceed \$2,700, as follows.

DANIELLE WALSH, JOE KIELY, KRISTEN SCHUMACHER, LAURA ROKOSZAK, SVEA BARRETT, KRISTY FULLER, STACEY LAMOTTA, MICHAEL MENZELLA, PHIL LEIB, MEREDITH SYLAR, TBD - 6 teachers for Summer Reading

- E-15.** Approve the QUAD Summer Curriculum assignments, for the 2019-2020 school year, for an estimated cost not to exceed \$2,880, as follows.

RYAN FANELLI, SHAWNA LAGAN, EILEEN RAKOWSKI, ALEXANDRA CHICHERCHIA, LAURIE AJALAT, JOHN GORNELL, ANNE CANZANI, MIKE MCCABE, CHRISTINE RABADAN, JENNIFER SIMONE

E-16. Approve and adopt two (2) new Student Activity Clubs “Nutrition Club” and “Club Etre”, operated on a volunteer/non-financial support basis, effective for the 2019-2020 school year.

E-17. Approve the appointment of RUTH CROWLEY as Substitute Teacher for the 2018-2019 school year, per attachment.

Roll Call:

12. BOARD PRESIDENT’S REPORT

13. OLD BUSINESS

13. NEW BUSINESS: Discussion of OFAC Case #INV-001-19

14. OPEN TO THE PUBLIC

15. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- Personnel (CSA Evaluation)

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

16. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____