

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

June 24, 2013

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 11, 2013 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Lindsay Bishop (Student Representative)		
Justin DeParis (Student Representative)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. SPECIAL PRESENTATION: NONE

5. STUDENT REPRESENTATIVE REPORTS

6. COMMITTEE & LIASON REPORTS

7. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**

8. **ACTION ITEMS FOR Business Agenda for June 24, 2013, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-25** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of transfers, per attachment.

B-2. Approval of the Board Secretary and Treasurer's reports for the month of May, 2013, per attachment.

B-3. Approval of current bills list (check register) from June 4, 2013, through June 18, 2013, per attachment.

B-4. WHEREAS, The Northern Highlands Regional High School District Administration has determined that the grounds equipment Jacobsen Textron Turfcut T423D is no longer utilized by the district because of its age, lack of use and the cost to repair, and that the district has solicited bids from companies and individuals to purchase said equipment from the district, and furthermore the district has received two (2) offers to purchase this equipment, and lastly that the Northern Highlands Regional High School Board of Education grants the authority to James Davis, School Business Administrator/Board Secretary, to sell this equipment to the highest bidder Mr. Iannone in an "as is condition" for \$ 700.

B-5. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Jamie Atchison, Debbie Saunders, Diane Brown
 What: OSHA Record-Keeping Compliance Webinar
 Where: NHRHS
 When: Thursday, July 18, 2013
 Costs: Registration: \$199 (covers all participants)

Who: Kelly Peterfriend
 What: Penn State University Counselor Overnight
 Where: State College, PA
 When: Sunday, August 4 – Monday August 5, 2013
 Costs: Registration & lodging: No cost
 Mileage: as per NJ OMB Guidelines

B-6. RESOLVED: That the Board of Education approve the submission of the No Child Left Behind Application and the acceptance of the allocation of funds as follows:

- Approval of the submission of the fiscal year 2013/14 No Child Left Behind (NCLB) Grant application in the amount of \$13,703.00.

Title II Part A (Teacher and Principal Training and Recruiting Fund)	\$13,703.00
Title III (English Language Acquisition and Enhancement)	\$258.00
Total Funding:	\$13,961.00

- Refusal of Title III (English Language Acquisition and Enhancement) funds that are part of the NCLB Grant in the amount of \$258.00.

B-7. RESOLVED, that the Northern Highlands Board of Education hereby approves the submission of the fiscal year 2013/14 IDEA grant application, and accepts the allocation of the IDEA Basic amount of \$172,251.

B-8. Transfer of Current Year Surplus to Maintenance Reserve:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Northern Highlands Regional High School Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Northern Highlands Regional High School Board of Education has determined that up to \$150,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Northern Highlands Regional High School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

B-9. Transfer of Current Year Surplus to Capital Reserve:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Northern Highlands Regional High School Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Northern Highlands Regional High School Board of Education has determined that up to \$250,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Northern Highlands Regional High School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- B-10.** RESOLVED, that the Northern Highlands Regional High School Board of Education approves the submission of domestic water and heating isolation valve replacement project at the Northern Highlands High School (State Project #3700-050-13-6002) by LAN Associates to the State of New Jersey, Department of Education. The Board will be seeking a ROD Grant for this project as part of the submission. This project is in the current Long Range Facilities Plan.
- B-11.** RESOLVED, that the Northern Highlands Regional High School Board of Education approves the submission of lighting upgrades project at the Northern Highlands High School (State Project #3700-050-13-6003) by LAN Associates to the State of New Jersey, Department of Education. The Board will be seeking a ROD Grant for this project as part of the submission. This project is not in the current Long Range Facilities Plan and the plan needs to be amended.
- B-12.** Approval of custodial stipends, per attachment.
- B-13.** Approval of summer program at Summit Camp, LLC for a student (ID 4991) for the period August 1 - 22, 2013 in the amount of \$4,686 (academic component only) as described in the student's IEP, per attachment.
- B-14.** Approval of summer program at Conductive Education Center of Metro Detroit for a student (ID 6712) for the period July 22 - 26, 2013 in the amount of \$600 as described in the student's IEP, per attachment.
- B-15.** Approval of ABA Services (School Year 2013-2014) for a student (ID 5386), for the period of July 1, 2013 - June 30, 2014, \$60.00 per session, 4 hour sessions per week for 52 weeks with Melissa O'Carroll in the amount of \$12,480, per attachment.
- B-16.** Approval of summer 2013 program at Landmark College for a student (ID 5387) for the period July 7 - 27, 2013 in the amount of \$4,000 as described in the student's IEP, per attachment.
- B-17.** Approval of Conductive Education Services (School Year 2013-2014) for a student (ID 6712), 2x/week x 1.5 hour sessions at the rate of \$140 per session for 37 weeks with Eva Herczegh in the amount of \$15,540, per attachment.
- B-18.** Approval of Program Coordination and ABA Therapy Services for the extended school year and the 2013-14 School Year from Above & Beyond Learning Group, LLC for the period July 1, 2013 through June 30, 2014 for a student (ID 5878), in the amount of \$12,520, per attachment.
- B-19.** Approval of Program Coordination and ABA Therapy Services for the extended school year and the 2013-14 School Year from Above & Beyond Learning Group, LLC for the period July 1, 2013 through June 30, 2014 for a student (ID 5389), in the amount of \$28,770, per attachment.
- B-20.** Approval of summer physical therapy services for student (ID 6268) by Rickard Rehabilitation Services, Inc., for the period of July – August 2013, totaling approximately \$1,030, at the rate of \$85.00 per 30 minute session, per attachment.
- B-21.** Approval of summer occupational therapy services for student (ID 5389) by Rickard Rehabilitation Services, Inc., for the period July 1 – 31, 2013, totaling approximately \$1,715, at the rate of \$65.00 per 30 minute session, per attachment.

- B-22.** Approval of occupational and speech therapy services for a student (ID 5389) by Rickard Rehabilitation Services, Inc., for the school year September 1, 2013 through June 30, 2014, totaling approximately \$10,000, per attachment.
- B-23.** Approval of physical therapy services for a student (ID 6268) by Rickard Rehabilitation Services, Inc., for the school year September 1, 2013 through June 30, 2014, totaling approximately \$3,920, per attachment.
- B-24.** Approval of regular school year tuition (2013-2014) for a student (ID 6265) at Banyan Upper School in the amount of \$48,126.60, as described in the student's IEP, per attachment.
- B-25.** RESOLUTION OF THE BOARD OF EDUCATION OF THE NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT AUTHORIZING APPLICATION TO THE NEW JERSEY DEPARTMENT OF EDUCATION TO CONVERT AN OTHER CAPITAL PROJECT TO A SCHOOL FACILITIES PROJECT SEEKING DEBT SERVICE AID

WHEREAS, the Board of Education of the Northern Highlands Regional School District (the "Board when referring to the governing body and the "School District when referring to the territorial boundaries governed thereby) has submitted a roof replacement project (the "Roof Project") in the amount of \$2,760,000 to the New Jersey Department of Education ("NJDOE") as an "Other Capital Project"; and

WHEREAS, the Board submitted such application as an "Other Capital Project" in light of the fact that, at that time, there was no State of New Jersey (the "State") funding of school facilities projects; and

WHEREAS, the Board received NJDOE "Other Capital Project" approval of the Roof Project; and

WHEREAS, the Board was planning on presenting the Roof Project to the voters at a special school district election to be held on September 24, 2013 (the "September Special Election"); and

WHEREAS, the State has now announced that it will be receiving and approving school facilities projects which seek debt service aid; and

WHEREAS, NJDOE is allowing school districts which have received "Other Capital Project" approval to now submit a revised application seeking approval of a "School Facilities Project" which is eligible for debt service aid; and

WHEREAS, the Roof Project is eligible for debt service aid and the Board now seeks to submit a revised application to NJDOE seeking debt service aid for the Roof Project; and

WHEREAS, the Board has been advised by NJDOE that such revised application may be approved in time to allow the district to present the Roof Project to the voters at the September Special Election.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby approves and directs that the Roof Project shall be submitted to NJDOE as a school facilities project seeking debt service aid.

2. The Architect, the Business Administrator, the Superintendent and Bond Counsel are hereby authorized and directed to submit all required documents, applications and certifications and take all actions necessary to enable the Rood Project to be approved by NJDOE for debt service aid and to present such Roof Project to the voters at the September Special Election.
3. This resolution shall take effect immediately.

Roll Call:

9. ACTION ITEMS FOR the Education Agenda for June 24, 2013 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-16**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Approve an overnight field trip to Italy and France April 14, 2014 through April 26, 2014, per attachment.
- E-3.** Approval of an additional assignment for SUSAN SPENCER (A.P. Psychology), FRANK GILLI (Spanish I), and JOEL DESTSO (Sports Medicine) for the 2013-2014 school year, effective September 1, 2013 to June 30, 2014.
- E-4.** Approve the family leave for LIZA CIOFFI, Teacher of Health and Wellness, from September 1, 2013 to January 27, 2014
- E-5.** Approve the appointment of ROBERT COUNCILOR as Leave Replacement Teacher of Health and Wellness from September 1, 2013 to January 27, 2014.
- E-6.** Approve new and returning Substitute Teachers and Nurses for the 2013 – 2014 school year, per attachment.
- E-7.** Approve the extension of family leave for ENZA SARDELLA, Teacher of Italian, from November 1, 2013 to November 20, 2013.
- E-8.** Approve the appointment of TYANA TRUONG as a Long Term Substitute Teacher of Italian, from September 1, 2013 till November 20, 2013 at a per diem rate of \$250.
- E-9.** Reappointment of the following Non-Aligned staff for the 2013-2014 school year: effective July 1, 2013: J. Atchison, MJ. Badalamenti, P. Emporellis, J. Frankel, J. Madhavasseril, D. Saunders.
- E-10.** Reappointment of the following Campus Aides: D. Carden, R. Harper, S. Chelstowski, R. Walsh, F. Miller.

- E-11.** Approval of Athletic Teams Schedule/Calendar for 2013-14, per attachment.
- E-12.** Approve one new out of district Tuition Student for the 2013 - 2014 school year, per attachment.
- E-13.** Approval of Northern Highlands’ sponsorship of athletic competition in the following sports: cross country, field hockey, football, gymnastics, soccer, tennis, volleyball, basketball, cheering, bowling, fencing, ice hockey, swimming, winter track, wrestling, baseball, softball, lacrosse, golf, and outdoor track for the 2013 -2014 school year.
- E-14.** Approval of Summer Athletic Facility Usage (teams, workout, youth sports camp schedule) and the Master Athletic Schedules for the 2013-2014 school year, per attached.
- E-15.** Approve the appointment of AMY D’AMBOLA as a .8 K-12 Quad District Staff Developer, for the 2013-2014 school year, effective July 1, 2013 at a total annual salary of \$78,000.
- E-16.** Approve the appointment of ROSEANN POLLIO as a Special Education Aide, for the 2013-2014 school year, effective September 1, 2013, at a total annual salary of \$23,048.

Roll Call:

- 10. PRINCIPAL’S REPORT**
- 11. SUPERINTENDENT’S REPORT**
- 12. BOARD PRESIDENT’S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Personnel**
- **Negotiations**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____