

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

June 23, 2014

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. PUBLIC MEETINGS STATEMENT:

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 10, 2014 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. SPECIAL PRESENTATION: NONE

5. STUDENT REPRESENTATIVE REPORTS: NONE

6. COMMITTEE & LIAISON REPORTS

7. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS

8. **ACTION ITEMS FOR Business Agenda for June 23, 2014, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-21**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of transfers, per attachment.

B-2. Approval of the Board Secretary and Treasurer's report for the month of May 2014.

B-3. Approval of current bills list (check register) from June 4, 2014 through, June 17, 2014, per attachment.

B-4. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Tony LaRocca
What: AMTNJ Summer Institute: GeoGebra Dynamic Mathematics Software
Where: North Hunterdon, NJ
When: Wednesday, August 20, 2014
Costs: Registration: \$150
Mileage: as per NJ OMB Guidelines

Who: Julie Goldberg
What: Developing Digital Literacies Conference
Where: Fordham University, New York, NY
When: Tuesday, July 29, 2014
Costs: Registration: \$100
Mileage: as per NJ OMB Guidelines

Who: Brennan Heffernan
What: AP US Summer Workshop
Where: Manhattan College, NYC
When: Monday, August 4 – Friday, August 8, 2014
Costs: Registration: \$1,290
Mileage: as per NJ OMB Guidelines

B-5. Approval of extended school year program for a student (ID 5876) in the amount of \$1,100, at Project SCOPE (Region V), as described in the student's IEP, per attachment.

B-6. Approval for additional staffing for a student (ID 5075) for the period July 1, 2014 through June 30, 2015 at Melmark School, as described in their IEP, in the amount of approximately \$74,360, per attachment.

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- B-7.** Approval of Regular school year tuition (2014-2015), including extended school year, for two students, (ID 5134 and 5058) at the Institute for Educational Achievement for the period July 10, 2014 through June 30, 2015, as described in their IEPs, in the amount of \$101,079.30 per student, per attachment.
- B-8.** Approval of Regular school year tuition (2014-2015), including extended school year, for a student, (ID 5386) at The Children's Institute for the period July 1, 2014 through June 30, 2015, as described in their IEP, in the amount of \$63,600.44, per attachment.
- B-9.** Authorize the Interim Superintendent to make personnel decisions on new hires and offer contracts for the 2014-2015 school year, in consultation with the Board President, during the summer months.
- B-10.** Approval of FRANK GILLI and MATTHEW KRZYSIK as summer painters for approximately 120 hours work.
- B-11.** Approve the appointment of the Interim Superintendent of Schools, pending approval by the Bergen County Department of Education, effective July 1, 2014 through June 30, 2015, at the annual rate of \$147,500, pro-rated, per attachment.
- B-12.** Approval of Regular school year tuition (2014-2015), including extended school year, for a student, (ID 5878) at Educational Partnership for Instructing Children (EPIC) for the period July 1, 2014 through June 30, 2015, as described in their IEP, in the amount of \$91,221.90, per attachment.
- B-13.** Approval of RYAN FANELLI, KURT ROGERS and THOMAS WALSH as Technology Assistants for the summer at the NHEA rate of \$21 per hour.
- B-14.** Approval of Regular school year tuition (2014-2015), for a student, (ID 7170) at Barnstable Academy for the period September 1, 2014 through June 30, 2015, as described in their IEP, in the amount of \$30,575 as described in their agreement, per attachment.
- B-15.** Approve the following Year-end Resolutions:
- The Business Administrator be authorized to process invoices for payment for the current fiscal year with Board Confirmation at the next regular meeting
 - The Business Administrator be authorized to make account transfers that may be needed to close out the fiscal year with Board confirmation at the next meeting
 - Move that all outstanding warrants in all accounts as of December 31, 2013 be cancelled
- B-16.** In accordance with N.J.A.C. 6A:23A-7.3, the Northern Highlands Regional High School Board of Education establishes the pre-budget maximum travel expenditure (which includes all staff development costs such as attendance at conferences/seminars/workshops}, inclusive of all registration costs, hotel accommodations, reimbursable meals, mileage or other travel related costs permissible by and in accordance with state statute and Board policy, for the 2014-2015 fiscal year applicable to all staff, including administrators, supervisors, faculty as well as other school district staff that are required to travel, and members of the Board of Education, and furthermore that the school district shall not exceed the amount listed below:
- \$60,363

Furthermore, in accordance with N.J.S.A. 18A:19-1, the Northern Highlands Regional High School Board of Education authorizes an annual maximum amount per employee for regular business travel only (as defined in N.J.A.C. 6A:23A-1.2) for which board approval is not required to be established at \$ 1,500.00. Moreover, the Board authorizes attendance at in-state professional development activities for which the registration fee does not exceed \$ 150.00 per employee or board member, and all mileage reimbursement requests do not require board approval if the only expenditure related to the staff development activity or attendance at a workshop/seminar or conference is for the reimbursement of mileage.

NOTE: For Board information only – The actual FY 2013-2014 annual budget amount is \$53,863 and the amount expended as of 5/31/14 is \$24,959.

B-17. Transfer of Current Year Surplus to Maintenance Reserve:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Northern Highlands Regional High School Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Northern Highlands Regional High School Board of Education has determined that up to \$450,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Northern Highlands Regional High School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

B-18. WHEREAS, The Northern Highlands Regional High School District requested quotes for various summer renovation projects which included the repair of five tennis courts, the renovation of the female coaches' area, lighting and controls upgrades, and other miscellaneous maintenance projects, and

N.J.A.C. 6A:23A-14.2(d) provides that a district board of education, as appropriate, may by resolution withdraw funds from the maintenance reserve account and appropriate such funds into the required maintenance account lines any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan, and

WHEREAS, the Northern Highlands Regional High School Board of Education has identified these renovation projects as requiring additional required maintenance activities and it finds such activities essential to the efficient and effective management of district facilities and financial resources; now, therefore, be it

RESOLVED that the Northern Highlands Regional High School Board of Education hereby authorizes the withdrawal of \$550,000 from its maintenance reserve fund for the aforementioned maintenance projects.

B-19. Construction Project Bid Award

WHEREAS, on June 10, 2014 the Northern Highlands Regional High School Board of Education conducted a public bid opening for the award of a Tennis Court Renovation Project which yielded the following single bid for consideration:

Contractor	Base Bid
Di Milia, Inc.	\$112,121

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education, with review and approval from Environetics and the Board Attorney, awards the contract for the Tennis Court Renovation to Di Milia, Inc. in the total contract lump sum of \$112,121.

BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education grants the authority to James Davis, Business Administrator, to sign a contract with Di Milia, Inc.

B-20. Construction Project Bid Award

WHEREAS, on June 20, 2014 the Northern Highlands Regional High School Board of Education conducted a public bid opening for the award of a Female Coaches' Locker Room Upgrade Project which yielded the following bids for consideration:

Contractor	Base Bid
C.R. Construction Co., Inc.	\$138,000
Salazar & Associates, Inc.	\$172,000

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED THAT the Northern Highlands Regional High School Board of Education, pending review and approval from LAN Associates and the Board Attorney, awards the contract for the Female Coaches' Locker Room Upgrade Project to C. R. Construction Co., Inc. in the total contract lump sum of \$138,000.

BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education grants the authority to James Davis, Business Administrator, to sign a contract with C.R. Construction Co. Inc.

B-21. RESOLUTION Supporting A-2930/S-1987 (Eliminates Superintendent Salary Cap):

WHEREAS, In February 2011, the Commissioner of Education adopted regulations imposing a cap on the salaries of chief school administrators based on the enrollment of the district in which the administrator serves; and

WHEREAS, The cap on superintendent salaries is unnecessary since the 2 percent property tax levy cap, the statutory limitation on administrative spending growth, regulations adopted pursuant to the School District Accountability Act, and Executive County Superintendent review of employment contracts protect the public's and taxpayers' interests by providing sufficient controls on superintendent compensation; and

WHEREAS, One of the most important responsibilities of a board of education is the hiring of a highly-qualified chief school administrator, who is critical in implementing the educational goals, vision and direction of the community; and

WHEREAS, The salary cap has a negative impact on the quality, stability and continuity of public education in school districts due to high turnover rates, increased use of interim superintendents, and a decline in the experience level of candidates for superintendent positions; and

WHEREAS, For many educators, becoming a superintendent represents the pinnacle of a lifelong ascent up the career ladder, yet the salary cap – which applies to no other positions – has created a disincentive for school leaders to strive toward that goal, which will have long-term negative consequences on educational quality in this State; and

WHEREAS, Assembly Bill No. 2930, co-sponsored by Assemblyman Patrick Diegnan and Assemblywoman Mila Jasey, and Senate Bill No. 1987, sponsored by Senator M. Teresa Ruiz, would prohibit the Department of Education from regulating the maximum salary a school district may pay its superintendent.

NOW, THEREFORE, BE IT RESOLVED that the Northern Highlands Regional High School Board of Education supports and urges the passage of Assembly Bill No. 2930 and Senate Bill No. 1987; and be it further

RESOLVED, that a copy of this resolution shall be forwarded to each member of the 39 and 40 legislative district delegations, the Speaker of the General Assembly, the President of the State Senate, the Governor of the State of New Jersey, the Chairs of the Assembly and Senate Education Committees, and the New Jersey School Boards Association.

Roll Call:

9. ACTION ITEMS FOR the Education Agenda for June 23, 2014 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-15**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Approve a change in degree status for TOM WITKOWSKI from MA to MA+30, effective September 1, 2014.
- E-3.** Approve all Coaches for 2014 – 2015 school year, per attachment.
- E-4.** Approve overnight field trips:
- a) Wrestling:
 - Lyman Holiday Wrestling Tournament, Lyman Florida (December 18 – December 21, 2014).
 - b) Soccer
 - Nationally Ranked schools scrimmages Cleveland, OH (August 22 – August 24, 2014)
- E-5.** Approve one new out of district Tuition Student for the 2014 - 2015 school year, per attachment.

- E-6.** Reappointment of the following Non-Aligned staff for the 2014-2015 school year: effective July 1, 2014: J. Atchison, MJ. Badalamenti, A. D'Ambola, P. Emporellis, J. Frankel, J. Madhavasseril, D. Saunders, and B. Siegel, per attachment.
- E-7.** Reappointment of the following Campus Aides and Part-Time Secretary for the 2014 - 2015 school year: D. Carden, S. Chelstowski, L. Geimke; L. Quinn; R. Walsh, F. Miller, per attachment.
- E-8.** Approve new and returning Substitute Teachers and Nurses for the 2014 – 2015 school year, per attachment:
- E-9.** Approve ANNIE LOCASCIO, NOELLE FAZIO, DANIELLE WEIL and RICHARD SMITH as instructors for the Quad District Math Explorations Summer Program from August 18-21, 2014 at a rate of \$1000.00 per week.
- E-10.** Approve the elimination of the position of Director of Technology.
- E-11.** Approve a change in FTE for AMY D'AMBOLA from .8 to full time.
- E-12.** Approve the appointment of COURTNEY ROJAS as full time teacher of Art at a total salary of \$55,305 (BA, Step 1) for the 2014 – 2015 School year, per attachment.
- E-13.** Approve stipend for Graduation/Senior Awards Coordinator in accordance with the Northern Highlands Education Association combined Master Agreement (Group 3).
- E-14.** Approve BERNADETTE RICCA as Graduation/Senior Awards Coordinator for the 2013 – 2014 school year.
- E-15.** Approve KATIE EIDSCHUN, Summer Office Aide at a rate of \$8.00 per hour beginning July 7, 2014 until August 31, 2014.

Roll Call:

- 10. PRINCIPAL'S REPORT**
- 11. SUPERINTENDENT'S REPORT**
- 12. BOARD PRESIDENT'S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Personnel**
- **Parent Appeal**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____