

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

June 19, 2017

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.

2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
 The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on April 7, 2017 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Jennifer Connolly (Saddle River Liaison)		
William Downs (Student Representative)		
Lauren Wright (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **SPECIAL PRESENTATION:** Retirement Recognition for Rose Amatuzzi and Mary Ann Koluch
 Mr. Dan Cazes, Executive Director of Technology – 1:1 Technology Security
 Brad Siegel, Executive Director of Curriculum, Instruction & Assessment and
 Ileana Sing, K-12 Regional Curriculum Coordinator – Curriculum update on World Languages

5. **STUDENT REPRESENTATIVE REPORTS**
6. **COMMITTEE & LIAISON REPORTS**
7. **PRINCIPAL'S REPORT**
8. **SUPERINTENDENT'S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR Business Agenda for June 19, 2017, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-29**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** Approval of the Board Secretary and Treasurer's reports for the month of May 2017.
- B-3.** Approval of current bills list (check register) from May 29, 2017 through June 13, 2017, per attachment.
- B-4.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Board Members
 What: NJSBA 2017 Convention (Conference approved by the NJ Dept. of Education)
 Where: Atlantic City Convention Center, Atlantic City, NJ
 When: Monday, October 23 – Thursday, October 26, 2017
 Costs: Registration: \$1,400 (group registration by June 30) **OR** \$300 per person
 Hotel: NJSBA has retained a block of rooms at a number of hotels, per guidelines and waivers by the NJ Dept. of Education
 Mileage: as per NJ OMB Guidelines

Who: Denise Talotta
 What: 2017 Annual School Counselor Conference
 Where: The Pines Manor, Edison, NJ
 When: Friday, September 29, 2017
 Costs: Registration: \$99, NJSCA membership \$40
 Mileage: as per NJ OMB Guidelines

- B-5.** WHEREAS, SCOT BECKERMAN (“Dr. Beckerman”) is currently employed by the Board of Education of Northern Highlands (“Board”) as its Superintendent of Schools, and is serving under terms and conditions of a written employment contract that took effect on July 1, 2015, and extends until midnight June 30, 2020 and,

WHEREAS, it is in the best interest of the school district to provide for administrative stability and the completion of educational programs and projects and to minimize disruption to the school district;

BE IT RESOLVED that the current contract of Superintendent Beckerman be rescinded with the consent of the Superintendent; and,

BE IT RESOLVED that Dr. Beckerman be appointed as Superintendent of Schools for a term beginning July 1, 2017, and ending midnight June 30, 2020 and,

BE IT FURTHER RESOLVED that the Board approves the Employment Contract between the Board and the Superintendent attached hereto and authorizes and directs the Board President to sign same on its behalf.

- B-6.** Approval of summer tuition for a student (ID 6878) to attend Sage Day Summer 2017 Program for 5 weeks, June 26 – July 28, 2017, as described in the student’s IEP, in the amount of \$3,200, per attachment.
- B-7.** Approval of Regular School year (2017-2018) tuition for a student (ID 6878) for the period September 5, 2017 – June 30, 2018 at Sage Day in Rochelle Park, in the amount of \$58,230, as described in the student’s IEP, per attachment.
- B-8.** Approval of Invo HealthCare Associates to provide as-needed occupational therapy and speech & language services to a student (ID 7580) for the 2017-2018 school year, as described in their IEP, totaling approximately \$14,508, per attachment.
- B-9.** Approval of Program Coordination and ABA Therapy Services facilitated by Above & Beyond Learning Group, LLC for the period July 1, 2017 through June 30, 2018 for a student (ID 5389), as described in their IEP, in the approximate amount of \$32,170, per attachment.
- B-10.** Approval of Program Coordination and ABA Therapy Services facilitated by Above & Beyond Learning Group, LLC for the period July 1, 2017 through June 30, 2018 for a student (ID 5878), as described in their IEP, in the approximate amount of \$14,030, per attachment.
- B-11.** Approval of Program Coordination and ABA Therapy Services facilitated by Above & Beyond Learning Group, LLC for the period July 1, 2017 through June 30, 2018 for a student (ID 7580), as described in their IEP, in the approximate amount of \$46,400, per attachment.
- B-12.** Approval of physical therapy services for a student (ID 6268) by Rickard Rehabilitation Services, Inc., for the period July 1, 2017 through June 30, 2018, totaling approximately \$4,785, including a \$365 evaluation fee, per attachment.
- B-13.** Approval of occupational and speech therapy services for a student (ID 5389) by Rickard Rehabilitation Services, Inc., for the period July 1, 2017 through June 30, 2018, totaling approximately \$7,125, per attachment.
- B-14.** Approval of Regular school year tuition (2017-2018), including extended school year, for two students, (ID 5878 and ID 7580) at Educational Partnership for Instructing Children (EPIC) for the period July 1, 2017 through June 30, 2018, as described in their IEP, in the amount of \$102,834.90 per student, totaling \$205,699.80, per attachment.

- B-15.** Approval of Regular school year tuition (2017-2018), including extended school year, for a student, (ID 21357) at Garden Academy for the period July 5, 2017 through June 30, 2018, as described in their IEP, in the amount of \$119,437.50, per attachment.
- B-16.** Approval of contract with Good Samaritan Hospital's Employee Assistance Program for the period July 1, 2017 through June 30, 2018 in the amount of \$20 per employee, totaling approximately \$3,260, per attachment.
- B-17.** Approval of annual membership in the NJSIAA (New Jersey State Interscholastic Athletic Association) and the Big North Athletic Conference for the 2017-2018 school year. Northern Highlands agrees to be governed by the Constitution, bylaws and Rules and Regulations of the NJSIAA, including all rules governing student-athlete eligibility.
- B-18.** Approval of the Northern Highlands Sports Association donating monies, equipment, supplies etc. under the approval and supervision of the Athletic Director for the 2017-2018 school year.
- B-19.** Approval of FRANK GILLI and MATTHEW KRZYSIK as summer painters at the NHEA rate of \$21/hour, not to exceed 240 hours work, up to a maximum of \$5,040.
- B-20.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of furniture needed for renovation of Room 303 from Lee Distributors Inc. as detailed below for a total cost of \$8,726:
- Smith System student desks, tables & chairs per ESCNJ Bid # 15/16-09 for \$4,416.80
 - Haskell Ethos student chairs per Haskell NJ State Contract # A81716 for \$4,309.20
- B-21.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a Mojo 3D Printer from Allegheny Educational Systems, Inc. at a cost of \$6,799. Three (3) quotes were obtained; the Mojo 3D printer from Allegheny is recommended for purchase by the Director of Technology because of several advantages over the other units, and thus the recommendation to purchase the unit with a greater cost.
- B-22.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a Laser Engraver from Allegheny Educational Systems, Inc. at a cost of \$19,103. Three (3) quotes were obtained.
- B-23.** RESOLVED, that the Northern Highlands Board of Education authorize painting the cafeteria kitchen by Northeastern Interior Services LLC through EdData Bid #6891, 2016 package 25 for painting, in the amount of \$6,883.50.
- B-24.** Approval to accept the donation of matte board pieces for the Art Department from Mr. & Mrs. Kevin Shrout, Ivy League Ltd., with an approximate value of \$2,400.
- B-25.** Approval to accept the donation of \$20,000 from Northern Highlands HASA to the Health & Wellness Department to go towards a Project Adventure Climbing tower.
- B-26.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a 3 Pole Climbing Tower for Project Adventure from Universal Ropes Course Builders, Inc. at a cost of \$23,495. Two (2) quotes were obtained.

B-27. RESOLUTION OF THE BOARD OF EDUCATION OF THE NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF BERGEN, NEW JERSEY APPROVING THE TRANSFER OF MONEYS FOR CERTAIN ADDITIONAL COSTS OF THE POWER PURCHASE AGREEMENT

WHEREAS, the Board of Education of the Northern Highlands Regional High School District in the County of Bergen, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby) has, pursuant to N.J.S.A. 18A:18A-4.6, (the “ESP Law”) undertaken an energy savings plan (the ESP) ; and

WHEREAS, as part of the ESP the School District has procured and entered into a power purchase agreement (the “PPA”) with Greenskies Renewable Energy; and

WHEREAS, whereas, in connection with the PPA there are certain additional equipment interconnection costs of Orange and Rockland Utilities (the “Interconnection Costs”) which costs are a properly chargeable costs of the PPA and the ESP; and

WHEREAS, in order to continue to move the PPA forward, the Board seeks to transfer \$255,176 from excess surplus to capital outlay to fund such Interconnection Costs.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF BERGEN, NEW JERSEY AS FOLLOWS:

SECTION 1. The Board hereby approves and directs the transfer of \$255,176 from excess surplus to capital outlay to pay for the Interconnection Costs.

SECTION 2. The Board hereby authorizes the Business Administrator to execute any documents or agreements in connection with the payment of the Interconnection Costs upon advice of counsel.

SECTION 3. This resolution shall take effect immediately.

B-28. Transfer of Current Year Surplus to Capital Reserve:

WHEREAS, N.J.A.C. 18A:21-2 and N.J.A.C. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Northern Highlands Regional High School Board of Education wishes to deposit anticipated current year surplus into reserve accounts at year end, and

WHEREAS, the Northern Highlands Regional High School Board of Education has determined that up to a maximum of \$600,000 is available for such purpose of transfer as detailed below,

- **\$600,000 to Capital Reserve**

NOW THEREFORE BE IT RESOLVED by the Northern Highlands Regional High School Board of Education that it hereby authorizes the district’s School Business Administrator to make these transfers consistent with all applicable laws and regulations.

B-29. Approve the following Year-end Resolutions:

- The Business Administrator be authorized to process invoices for payment for the current fiscal year with Board Confirmation at the next regular meeting
- The Business Administrator be authorized to make account transfers that may be needed to close out the fiscal year with Board confirmation at the next meeting
- Move that all outstanding warrants in all accounts as of December 31, 2016 be cancelled

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for June 19, 2017 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-24**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the Monthly School Security Drills and Statement of Assurance for the 2016-2017 school year, per attachment.
- E-4.** Approve the English Language Service Three-Year Program Plan for the 2017-2020 school years, per attachment.
- E-5.** Approve the NJ Department of Education Equivalency Application for revisions to the Marshall Evaluation System, per attachment.
- E-6.** Approve the **first reading** of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.
- P & R 1240 Evaluation of Superintendent (M) (Revised)
 - P 1511 Board of Education Website Accessibility (New)
 - P & R 3126 District Mentoring Program (Revised)
 - P & R 3221 Evaluation of Teachers (M) (Revised)
 - P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
 - P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
 - P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
 - P & R 3240 Professional Development for Teachers and School Leaders (M) (Revised)
 - P & R 5610 Suspension (M) (Revised)
 - P 5620 Expulsion (M) (Revised)
 - P & R 7424 Bed Bugs (New)
- E-7.** Rescind the appointment of TARA WEISS, Campus Aide (.5), for the 2017-2018 school year.

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- E-8.** Approve a change in FTE from (.6) to Full time for LORIANN GEIMKE as Secretary, at a total salary of \$40,915, prorated to \$37,505. for the 2017-2018 school year, effective August 1, 2017, per attachment.
- E-9.** Approve the appointment of TARA WEISS as Secretary (.6) at a total salary of \$40,915, prorated to \$24,549. for the 2017-2018 school year, effective September 1, 2017, per attachment.
- E-10.** Approve the appointment of TIFFANY COHEN, CLAIRE BARNETT, CARRIE ROONEY, TRACI BOWLES, SARA BELGIOVINE, KELSEY SNEDEKER, JULIE GOLDBERG, MICHAEL PADILLA, JOHNNA COSTANZA, LAUREN ZUCKER, AMY D'AMBOLA, DEAN RAYSIDE, JOE ZOBEL, JOE KIELY, KATIE MCLEAN, KATIE KANNING, AMY FELS and JESSICA VERDICCHIO as instructors at a rate of \$550. per course for Professional Development for the 2017-2018 school year, effective July 1, 2017.
- E-11.** Approve the appointment of MICHAEL MENZELLA, KELSEY SNEDEKER, AMY D'AMBOLA, ROSEMARIE MALLOY and JENNIFER KUO as instructors at a rate of \$90. per workshop for Professional Development for the 2017-2018 school year, effective July 1, 2017.
- E-12.** Approve the appointment of CAYLA CASEY (2 weeks), MARCI TITUNICK (1 week) and TONY LAROCCA (1 week) as instructors at a rate of \$1,000. per week and KATE CINQUEGRANA (2 weeks) as nurse at a rate of \$800. per week for the Quad District Summer Explorations Program for August, 2017.
- E-13.** Approve Northern Highlands' sponsorship of athletic competition in the following sports: cross country, field hockey, football, gymnastics, soccer, tennis, volleyball, basketball, cheering, bowling, fencing, ice hockey, swimming, winter track, wrestling, baseball, softball, lacrosse, golf and outdoor track for the 2017-2018 school year.
- E-14.** Approve the Summer Athletic Facility Usage /Team Workout/ Youth Sports Camp Schedule and the Master NHRHS Athletic Schedule for the 2017-2018 school year, per attachment.
- E-15.** Approve the Master List Calendar of Events for the 2017-2018 school year, per attachment.
- E-16.** Approve the following Co-Curricular Assignments for the 2017-2018 school year, per attachment.
- E-17.** Approve the following Athletic Assignments for the 2017-2018 school year, per attachment.
- E-18.** Approve new and returning Substitute Teachers, Nurses and Homebound Instructors/Tutors for the 2017-2018 school year, per attachment.
- E-19.** Approve the receipt of out of district Tuition Students for the 2017-2018 school year, per attachment.
- E-20.** Approve ROBIN BURTON, for the preparing and writing of grant for the No Child Left Behind Application/ESSA for the 2017-2018 school year, at a rate of \$45. per hour not to exceed \$1,000.

- E-21.** Approve the appointment of ROBIN BURTON as Title 1 Coordinator and Parent Liaison for the 2017-2018 school year at a rate of \$6,335. (Group 1, Stipend Position).
- E-22.** Approve the appointment of JOHN KAMINSKI as Title 1 After School Homework Support - Language Arts for the 2017-2018 school year, at a rate of \$6,335. (Group 1, Stipend position).
- E-23.** Approve the appointment of JILLIAN SCHESCHUK as Title 1 After School Homework Support - Mathematics for the 2017-2018 school year, at a rate of \$6,335. (Group 1, Stipend position).
- E-24.** Authorize Dr. Scot Beckerman, Superintendent, to make personnel decisions on new hires and offer contracts for the 2017-2018 school year in consultation with the Board President, during the summer months.

Roll Call:

- 12. BOARD PRESIDENT’S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- Personnel – CSA Evaluation
- Negotiations
- Legal – Solar

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____