

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

June 15, 2015

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. PLEDGE OF ALLEGIANCE

PUBLIC MEETINGS STATEMENT:

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 9, 2015 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Julia Corrison (Student Representative)		
Josh Greenberg (Student Representative)		
Mr. John J. Petrelli, Interim Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. SPECIAL PRESENTATIONS – Art Department Highlights
Teacher of the Year: Mr. Brian Belluzzi
Retirement: Ms. Bernice Reesbeck

5. **STUDENT REPRESENTATIVE REPORTS**
6. **COMMITTEE & LIAISON REPORTS**
7. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
8. **ACTION ITEMS FOR Business Agenda for June 15, 2015, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-23** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Interim Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from May 21, 2015 through June 10, 2015, per attachment.
- B-2.** Approval of minutes for the April 13, April 28, May 11 and May 26, 2015 meetings and executive sessions, per attachments:
- B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*
- Who: Julie Goldberg, Kim Hayes
 What: Developing Digital Literacies Conference
 Where: Fordham University, NY
 When: Wednesday, July 22, 2015
 Costs: Registration: \$100 each
 Mileage: as per NJ OMB Guidelines
- Who: Board Members
 What: NJSBA 2015 Convention (Conference approved by the NJ Dept. of Education)
 Where: Atlantic City Convention Center, Atlantic City, NJ
 When: Tuesday, October 27 – Thursday, October 29, 2015
 Costs: Registration: \$1,300 (group registration) **OR** \$250 per person
 Hotel: NJSBA has retained a block of rooms at a number of hotels, per guidelines and waivers by the NJ Dept. of Education
 Mileage: as per NJ OMB Guidelines
- Who: Michael Koth
 What: Legal One Seminar
 Where: FEA, Monroe Township, NJ
 When: Monday, June 29, 2015
 Costs: Registration: \$150
 Mileage: as per NJ OMB Guidelines
- Who: Michael Koth
 What: Edcamp Leadership Conference
 Where: Eisenhower Middle School, Wyckoff, NJ

When: Monday, July 13, 2015
Costs: Registration: no cost
Mileage: as per NJ OMB Guidelines

Who: Ann Karpinecz
What: Administrative Assistant's Conference
Where: Holiday Inn, Parsippany, NJ
When: Wednesday, July 29, 2015
Costs: Registration: \$199
Mileage: as per NJ OMB Guidelines

Who: Deanna Friedland
What: LCSW Test Prep Course
Where: NASW-NJ Office, North Brunswick, NJ
When: Thursday, June 18, 2015
Costs: Registration: \$110
Mileage: as per NJ OMB Guidelines

Who: Jamie Atchison
What: School Safety & Cooperative Purchasing Program
Where: Morris County Public Safety Academy, Parsippany, NJ
When: Thursday, August 6, 2015
Costs: Registration: \$228
Mileage: as per NJ OMB Guidelines

Who: Laura Astorina
What: 8th Annual Symposium on Teaching Italian
Where: Coccia Institute, Montclair State University, NJ
When: Friday, October 24, 2015
Costs: Registration: \$50
Mileage: as per NJ OMB Guidelines

- B-4.** Approval of extended school year tuition for a student (ID 6265) at Brehm School for the period June 28 – July 25, 2015, as described in the student's IEP, in the amount of \$7,500, per attachment.
- B-5.** Approval of occupational and speech therapy services for a student (ID 5389) by Rickard Rehabilitation Services, Inc., for the period July 1, 2015 through June 30, 2016, totaling approximately \$8,000, per attachment.
- B-6.** Approval of physical therapy services for a student (ID 6268) by Rickard Rehabilitation Services, Inc., for the period July 1, 2015 through June 30, 2016, totaling approximately \$4,785, plus a \$365 evaluation fee, per attachment.
- B-7.** Approval of physical therapy services for a student (ID 7152) by Rickard Rehabilitation Services, Inc., for the period July 1, 2015 through June 30, 2016, totaling approximately \$5,435, plus a \$350 evaluation fee, per attachment.

- B-8.** Approval for a student (ID 6437) to attend a summer enrichment program at Barnstable Academy for the period June 29 – July 31, 2015, as described in the student’s IEP, in the amount of \$650, per attachment.
- B-9.** Approval of extended school year and regular school year tuition for a student (ID 4991) at Ramapo for Children for the period July 1, 2015 – June 30, 2016, as described in the student’s IEP, in the amount of \$60,000, per attachment.
- B-10.** Approval of ABA Therapy Services facilitated by Above & Beyond Learning Group, LLC for the period July 1, 2015 through June 30, 2016 for a student (ID 7580), as described in their IEP, in the approximate amount of \$17,680, per attachment.
- B-11.** Approval of Program Coordination and ABA Therapy Services facilitated by Above & Beyond Learning Group, LLC for the period July 1, 2015 through June 30, 2016 for a student (ID 5389), as described in their IEP, in the approximate amount of \$25,000, per attachment.
- B-12.** Approval of Occupational Therapy Services from Invo HealthCare Associates for the period July 1, 2015 through June 30, 2016 for a student (ID 7580), as described in their IEP, in the approximate amount of \$9,672, per attachment.
- B-13.** Approval of Bergen County Special Services as the provider for the 2015- 2016 school year for one or more of the following services (Speech, Occupational Therapy, Physical Therapy and Counseling), for students (ID 5389 and ID 6712) who attend BCSS Programs, as described in their IEP, per attachment. The bill for these services for the 2015-16 school year should total approximately \$3,000.
- B-14.** Approval of Program Coordination and ABA Therapy Services facilitated by Above & Beyond Learning Group, LLC for the period July 1, 2015 through June 30, 2016 for a student (ID 5878), as described in their IEP, in the approximate amount of \$12,780, per attachment.
- B-15.** Approval of settlement agreement for placement of a student (ID 7117), per attachment:
- B-16.** RESOLVED, that the Northern Highlands Board of Education hereby approves the submission of the fiscal year 2015-16 IDEA grant application, and accepts the allocation of the IDEA Basic amount of \$236,088.
- B-17.** RESOLVED: That the Board of Education approve the submission of the No Child Left Behind Application and the acceptance of the allocation of funds as follows:
- | | |
|--|-------------|
| Title I Part A (Basic, Concentration, Targeted & EFIG) | \$59,984.00 |
| Title II Part A (Teacher and Principal Training and Recruiting Fund) | \$14,090.00 |
| Total Funding: | \$74,074.00 |
- B-18.** Approval of the following student custodians for summer 2015 and the 2015-16 school year, effective immediately, following completion of required documentation where applicable:

Christine Griffith	\$8.50	Analise Olszewski	\$8.50
James Griffith	\$8.50	Daniel Evans Patrick	\$8.50
Sean Kearney	\$9:00	William Temple	\$8.50

Christopher Koski	\$15.00	Ryan Wilkin	\$8:50
Michael Leahy	\$8.50		

- B-19.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of one floor burnisher and two floor scrubbers through Middlesex Regional Educational Services Commission (MRESC) in the total amount of \$38,785.87, per attachment.
- B-20.** Approval of an updated New Jersey State contract vendor list as per resolution approved on May 28, 2015, per attachment.
- B-21.** Approval of a donation in the amount of \$546 to the American Cancer Society through the generosity of some Northern Highlands staff members.
- B-22.** WHEREAS, the Northern Highlands Regional High School Board of Education solicited proposals for Student Assistance Services for 2015-2016, and
WHEREAS, one proposal from Jill Pantaleo, LCSW and Associates LLC in the amount of \$139,500 was received,
NOW THEREFORE BE IT RESOLVED, that the Northern Highlands Board of Education grants the authority to James Davis, Business Administrator, to sign a contract with Jill Pantaleo, LCSW and Associates LLC for Student Assistance Services for 2015-2016.
- B-23. Construction Project Bid Award**
WHEREAS, on June 2, 2015 the Northern Highlands Regional High School Board of Education conducted a public bid opening for the award of an Additional Electrical Panels project which yielded the following low bids for consideration:

Contractor	Base Bid
Belacon, LLC	\$151,500
Taj Mahal Electrical Contractor, Inc.	\$159,000

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education, with review and approval from LAN Associates and the Board Attorney, awards the contract for Additional Electrical Panels project to Belacon, LLC in the total contract amount of \$151,500.

BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education grants the authority to James Davis, Business Administrator, to sign a contract with Belacon, LLC.

Roll Call:

9. ACTION ITEMS FOR the Education Agenda for June 15, 2015 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-19**, upon the recommendation of the Interim Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Approve the second reading of the following Board of Education Policies, Regulations, By Laws and Citation updates, per attachment:
- | | |
|-------------------|--|
| Policies: | 4000, 5000, 6000, 7000, 8000, 9000 |
| Regulations: | R4000, R5000, R6000, R7000, R8000, R9000 |
| Citation Updates: | 4000, 5000, 6000, 7000, 8000, 9000 |
- E-3.** Approve the second reading to abolish the following Board of Education Policies, Regulations, and By-Laws, per attachment:
- | | |
|--------------|---|
| Policies: | 9110 Quality Assurance Annual Report
4440 Job Expenses – Replaced with Policy 6471 |
| Regulations: | R4440 Travel Expenses – Replaced with Regulation 6471 |
- E-4.** Approve the employment contract, reviewed and approved by the Interim County Superintendent of Schools for JAMES DAVIS, Business Administrator/Board Secretary, effective July 1, 2015 through June 30, 2016, per attachment.
- E-5.** Approve the submission to the Interim County Superintendent of Schools, of the Quantitative Merit Goals for JAMES DAVIS, Business Administrator/Board Secretary, in accord with the Business Administrator/Board Secretary's 2015-2016 employment contract, per attachment.
- E-6.** Approve payment to JAMES DAVIS, Business Administrator/Board Secretary, for successful completion and approval by the Department of Education/Interim Superintendent of Schools and Northern Highlands Board of Education, for the Quantitative Merit Goals in accord with the Business Administrator/Board Secretary's 2014-2015 employment contract at a dollar value of \$5,356, per attachment.
- E-7.** Approve an extended maternity leave of absence without pay and without benefits for ENZA SARDELLA, Teacher of World Languages, from November 23, 2015 to June 30, 2016 and to return at the start of the 2016-2017 school year, per attachment.
- E-8.** Accept, with regret, the resignation of KATHERINE VARGO, Teacher of Special Education effective June 22, 2015, per attachment.
- E-9.** Approve the appointment of SAMANTHA JUDGE as full time Teacher of Special Education for the 2015- 2016 school year, effective September 1, 2015 at a total salary of \$58,495. (BA, Step 6), per attachment. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.
- E-10.** Approve the appointment of KRISTA CARPINO as full time Teacher of Art for the 2015-2016 school year, effective September 1, 2015 at a total salary of \$53,715. (BA, Step 1), per

attachment. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.

- E-11.** Approve the appointment of ALEXANDRA CHICHERCHIA as (.6) Teacher of Biology for the 2015- 2016 school year, effective September 1, 2015 at a total salary of \$59,730. (MA, Step 3) pro-rated to \$35,838, per attachment. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.
- E-12.** Approve an additional assignment, at a rate of \$1,200. each, for JENNIFER FERENTZ, JENNIFER KUO and STEPHEN JOCHUM for the purpose of Medical Leave of Absence for Michael Stone, Guidance Counselor, from April 27, 2015 to June 30, 2015, per attachment.
- E-13.** Approve an additional assignment, at rate of \$11,061. for ALISON CILURZO and at a rate of \$12,000. for MERYL PERLMAN, as Teachers of Family and Consumer Science in Foods and Nutrition, from September 1, 2015 to June 30, 2016, per attachment. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.
- E-14.** Approve NOELLE FAZIO, DANIELLE WEIL, CARLA LaBARBERA, MELISSA DeBOER, ANN LOCACSI, PAM KOUTRAKOS and RICHARD SMITH as instructors at a rate of \$1,000 per week and KATHERINE CINQUEGRANA as nurse at a rate of \$800. per week for the Quad District Math Explorations Summer Program from August 10 -13, 2015 and August 17-20, 2015, per attachment.
- E-15.** Approve TEDDI SOTIROPOULOS and LAURA VARGO for 102 combined summer hours, from July 1, 2015 to August 30, 2015, for High School Office assistance at a cost of \$2,142, per attachment.
- E-16.** Approve the following job descriptions, per attachment.
1. Administrative Assistant to Superintendent
 2. Administrative Assistant to the Business Administrator/Board Secretary
 3. Director of Curriculum, Instruction and Assessment
 4. Supervisor/Staff Developer
 5. Testing Coordinator
 6. Student Information/Data System
 7. School Library Media Specialist
 8. Grade 9-12 Subject Area Teacher
 9. Grade 9-12 Music Teacher
 10. Buildings and Grounds Secretary
 11. Certified Educational Facilities Manager
 12. Grounds Foreman
 13. Day Foreman
 14. Night Foreman
 15. Day Custodian
 16. Night Custodian
 17. Custodian/Grounds
- E-17.** Approve an annual retreat for Northern Highlands SUPERVIORS AND ADMINISTRATORS for 1 session on August 20, 2015, provided by Envision: Breakthroughs in Learning at a cost of \$2,400, per attachment.

E-18. Approve a retreat for a coaching contract for staff, for 1 session in the summer of 2015 and 2 sessions in the fall of 2015, provided by Envision: Breakthroughs in Learning at a cost of \$3,000, per attachment.

E-19. Approve an overnight field trip for the Transition Project to attend the YMCA Camp Bernie, Port Murray, NJ, from Sunday, August 16, 2015 to Monday, August 17, 2015, per attachment.

Roll Call:

10. PRINCIPAL’S REPORT

11. INTERIM SUPERINTENDENT’S REPORT

12. BOARD PRESIDENT’S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- Personnel - CSA Evaluation
- Negotiations – NHEA
- Student Matters

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____
_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____