

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Workshop Meeting**

**May 7, 2018**

---

**AGENDA**

1. **CALL TO ORDER:** The Board President will call the meeting to order.
  
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**  
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 5, 2018 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Jennifer Connolly (Saddle River Liaison)		
Kate Federer (Student Representative)		
Bridget Holle (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **SPECIAL PRESENTATION**  
Presentation of the Budget, James Davis, Business Administrator.
  
5. **STUDENT REPRESENTATIVE REPORTS**

6. COMMITTEE & LIAISON REPORTS
7. PRINCIPAL'S REPORT
8. SUPERINTENDENT'S REPORT
9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS
10. ACTION ITEMS FOR Business Agenda for May 7, 2018, BOARD OF EDUCATION MEETING:

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-9** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from April 16, 2018 through May 3 2018, per attachment.
- B-2.** Approval of minutes, April 23 2018, Board of Education meeting and executive session, per attachment.
- B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: James Davis  
 What: CDK Systems Accounting Meeting  
 Where: Hawk Pointe Golf Club, Washington, NJ  
 When: Tuesday, May 8, 2018  
 Costs: Registration: no cost  
 Mileage: as per NJ OMB Guidelines

Who: Laura Azevedo  
 What: Syracuse University Project Advance  
 Where: Syracuse University, Syracuse, NY  
 When: Monday, June 25 – Friday, June 29, 2018  
 Costs: Registration: no cost  
 Hotel: Sheraton Syracuse University (conference hotel) \$122.04/night for 5 nights, totaling approximately \$610.20  
 Mileage: as per NJ OMB Guidelines

Who: Liza Cioffi  
 What: Teen Yoga Training Intensive  
 Where: Karma Kids Yoga, New York, NY  
 When: Wednesday, July 18 – Saturday, July 21, 2018  
 Costs: Registration: \$595  
 Mileage: as per NJ OMB Guidelines

Who: Joseph Kiely  
 What: Manhattan College AP Summer Institute  
 Where: Manhattan College, Riverdale, NY  
 When: Monday, July 30 – Friday, August 3, 2018  
 Costs: Registration: \$950  
 Mileage: as per NJ OMB Guidelines

Who: Kristen Schumacher, Joseph Intermaggio  
 What: Drew University AP Summer Institute  
 Where: Drew University, Madison, NJ  
 When: Monday, August 6 – Thursday, August 9, 2018  
 Costs: Registration: \$895 each, total \$1,790  
 Mileage: as per NJ OMB Guidelines

- B-4.** BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby adopt the budget for the 2018-2019 school year as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$30,805,015	\$21,955,948
Special Revenue Fund	\$ 245,000	0
Debt Service Fund	\$ 1,549,129	\$ 1,427,408
Totals	\$32,599,144	\$23,383,356

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, is \$585,000 for other capital costs of Track Resurfacing and Site Improvements. The total cost of this project is \$585,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

Included in budget line 660, Budgeted Withdrawal from Emergency Reserve, is \$200,000 for other capital costs of Security Improvements to Doors and Main Entrance.

- B-5.** RESOLVED, that the Northern Highlands Board of Education authorize the abatement of the School Store and Room 245 by Bako Construction & Restoration, Inc. at a total cost of \$16,470. Three (3) quotes were obtained and funded by Maintenance Reserve.
- B-6.** RESOLVED, that the Northern Highlands Board of Education authorize the replacement of the Science Wing Boiler controls by Automated Logic at a total cost of \$9,320. Two (2) quotes were obtained and funded by Maintenance Reserve.
- B-7.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of Furniture for Room 101 from Smith Systems/Lee Distributors at a total cost of \$19,579.21 through Educational Services Commission of New Jersey (ESCNJ) Bid # 81611 17/18-16 7/2/2017-7/1/2018.
- B-8.** RESOLVED, that the Northern Highlands Board of Education authorize the upgrade of the Athletic Field Press Box Audio System at a total cost of \$7,824.29 through Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing system #65 MCESCCPS SMART, Bid # ESCNJ 17-17-28 - Extension.

- B-9.** Approval to accept a donation of \$20,000 for Multicultural Task Force Club from T.E.E.E.M. Inc.

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for May 7, 2018 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-11**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Approve the District Professional Development Plan from July 1, 2018 to June 30, 2019, per attachment.
- E-4.** Approve the rescission of appointment of KIMBERLY HAYES, Option 2 Coordinator, as a 10-month employee, for the 2018-2019 school year, effective July 1, 2018 to June 30, 2019 at a total salary of \$100,000. This position requires the Option 2 Coordinator to work 4 weeks in July/August.
- E-5.** Approve the rescission of appointment of DEVON CUMMINGS, Teacher of Social Studies, for the 2018-2019 school year, effective September 1, 2018 to June 30, 2019, per attachment.
- E-6.** Approve the appointment of KIMBERLY HAYES, Option 2 Coordinator under the collective bargaining unit between the Northern Highlands Supervisors' Association and the Northern Highlands Board of Education, as a 10-month employee, for the 2018-2019 school year, effective July 1, 2018 to June 30, 2019 at a total salary of \$100,000, per attachment. This position requires the Option 2 Coordinator to work 4 weeks in July/August.
- E-7.** Approve the reappointment of the following non-tenured Support Staff Member to a tenured contract, for the 2018-2019 school year, effective July 1, 2018 to June 30, 2019, as follows. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.
- Accounts Payable Clerk – CHRISTINE MCNEIL
- E-8.** Approve the appointment of EMILY KRATZ, Teacher of Social Studies, for the 2018-2019 school year, effective September 1, 2018 to June 30, 2019 at a total salary of \$56,000 (BA, Step 1), per attachment. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.

**E-9.** Approve the following new textbook, per attachment.

- Human Geography People, Place and Culture AP ed. 11<sup>th</sup> Edition, Author: Erin Fouberg, Alexander Murphy, H.J. DeBlij, Publisher: Wiley, Copyright Date: 2015, Course: AP Human Geography, Grade Level(s): 10-12

**E-10.** Approve the following field trips/overnight field trips for the 2017-2018 school year.

- a.) Highlands Voices: Bergen Teen Arts Festival
  - Bergen Community College, Paramus NJ: 5/18/18
- b.) Multicultural Task Force: Leadership Conference
  - Fairleigh Dickinson University, Teaneck NJ: 5/16/18

**E-11.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
THOMAS PASTER	Highlands Voices	5/18/18	No cost to district
FRANK GILLI	Multicultural Task Force	5/16/18	No cost to district

Roll Call:

**12. BOARD PRESIDENT’S REPORT**

**13. OLD / NEW BUSINESS**

**14. OPEN TO THE PUBLIC**

**15. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- Personnel Matters

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**16. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_