

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Workshop Meeting**

**May 2, 2016**

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**AGENDA**

- 1. CALL TO ORDER:** The Board President will call the meeting to order.
  
- 2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**  
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 8, 2016 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

| <b>NAME</b>   | <b>PRESENT</b> | <b>ABSENT</b> |
|---|----------------|---------------|
| Mrs. Barbara Garand                                     |                |               |
| Mrs. Anne Goddard                                       |                |               |
| Dr. Robert Hands  |                |               |
| Mr. James Mulanaphy                                     |                |               |
| Mrs. Ann Pagano   |                |               |
| Mrs. Gail Trumbetti                                     |                |               |
| Ms. Ellen Marie Walsh                                   |                |               |
| Mrs. Lisa Jill Webb                                     |                |               |
| Mr. Robert C. Wei                                       |                |               |
| Dr. Sheila Yallowitz                                    |                |               |
| Mr. Henry Senger (Saddle River Liaison)                 |                |               |
|   |                |               |
| Brian O'Connor (Student Representative)                 |                |               |
| Grace Travers (Student Representative)                  |                |               |
|   |                |               |
| Dr. Scot Beckerman, Superintendent                      |                |               |
| Mr. James Davis, Business Administrator/Board Secretary |                |               |

- 4. SPECIAL PRESENTATIONS:**  
Al Annunziata - NJSBA  
Presentation of the Budget, James Davis, Business Administrator.
  
- 5. STUDENT REPRESENTATIVE REPORTS**

6. **COMMITTEE & LIAISON REPORTS**
7. **PRINCIPAL'S REPORT**
8. **SUPERINTENDENT'S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR Business Agenda for May 2, 2016, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-7**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from April 11, 2016 through April 27, 2016, per attachment.
- B-2.** Approval of minutes, April 4 and April 18, 2016 Board of Education meetings and executive sessions and March 23 Special meeting minutes, per attachments.
- B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Ileana Sing  
 What: Workshops on Tools of the Mind PreK Program  
 Where: Rutgers – Piscataway, Piscataway, NJ  
 When: June 13, June 14 and October 4, 2016  
 January 11, April 5, 2017  
 Costs: Registration: \$1,650  
 Mileage: as per NJ OMB Guidelines

Who: Michael Stone  
 What: NJ Association for College Admissions Counselling  
 Where: Atlantic City, NJ  
 When: Monday, June 6 – Tuesday, June 7, 2016  
 Costs: Registration: \$150  
 Hotel: Golden Nugget (conference hotel) \$112 for 1 night (has waiver)  
 Mileage: as per NJ OMB Guidelines

Who: Michael Koth  
 What: NJSBA: The Pressure of Perfection on Student Health & District Practice  
 Where: Union County College, Cranford, NJ  
 When: Thursday, May 12, 2016  
 Costs: Registration: \$40  
 Mileage: as per NJ OMB Guidelines

**B-4.** BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby adopt the budget for the 2016-2017 school year as follows:

|                      | <u>Budget</u> | <u>Local Tax Levy</u> |
|----------------------|---------------|-----------------------|
| General Fund         | \$28,270,239  | \$21,103,372          |
| Special Revenue Fund | \$ 265,000    | 0                     |
| Debt Service Fund    | \$ 1,522,354  | \$ 1,403,976          |
| Totals               | \$30,057,593  | \$22,507,348          |

Also included in the budget are use of the health adjustment in the amount of \$27,536 to offset health care costs and the use of \$117,464 Banked Cap.

The Banked Cap of \$117,464 is to help support the costs related to the District’s 1-1 technology initiative. The implementation of the program will be completed by the end of the budget year and will not be deferred or incrementally completed over a longer period of time.

**B-5.** RESOLVED, that the Northern Highlands Board of Education approves the purchase of Library Furniture and Charging Stations from Promedia Technology Services, Inc. through **Educational Data Services, Inc. # 7022** in the total amount of **\$69,404** as detailed below:

- Charging Stations for Cafeteria \$24,051
- Learning Commons Area \$22,942
- Agile Learning Space \$22,411

**B-6.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a subscription license / tracking software from **Shi International Corp.** in the amount of **\$18,345.60**, per attachment. Two (2) quotes were obtained.

**B-7.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of Steelcase Thread under carpet power distribution conduit for the Media Center from **Concepts Office Furnishing, Inc.** in the amount of **\$15,655**, per attachment. Two (2) quotes were obtained.

Roll Call:

**12. ACTION ITEMS FOR the Education Agenda for May 2, 2016 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-15**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

**E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.

**E-2.** Approve the reappointment of the following tenured Supervisors for the 2016-2017 school year, effective July 1, 2016, per attachment.

THOMAS BUONO, BRUCE EMRA, ROSEMARIE MALLOY, KELLY PETERFRIEND, ROBERT PETROSINO, STEVE SIMONETTI

- E-3.** Approve the reappointment of the following non-tenured Supervisor for the 2016-2017 school year, effective July 1, 2016, per attachment.

TIFFANY COHEN

- E-4.** Approve the reappointment of the following tenured certified staff to include full time staff, part time staff and staff that will change from their full time equivalent status for the 2016-2017 school year, effective September 1, 2016, as follows:

LAURIE AJALAT, ALBERT ALBANESE, DOREEN ALBANO, PAUL ALBARELLA, CRISTIAN ALDEA, ROSE AMATUZZI, YAMILETH ANTIGUA, LAURA ASTORINA, GARY BACH, SVEA BARRETT, ANN BAUMANN, JOHN BEATTY, LYLE BECOURTNEY, BRIAN BELLUZZI, CATHY BERBERIAN, PATRICK BRENNAN, CHRISTOPHER BROKING, SARA BUCHBAUM, ROBIN BURTON, ANNE CANZANI, GEORGE CARBONE, STEVEN CERELLI, LISA CHIANG, ALISON CILURZO, LIZA CIOFFI, ROBERT CLIFTON, CAROL D'ELIA (.8), GREG DELORENZO, JOEL DESTASO, VALERIE DINALLO, RYAN FANELLI, JENNIFER FERENTZ, DANIELLE FERRANTE, CHRISTINA FITZGERALD, LAURA FLOREZ, MARY FLORIO, DEANNA FRIEDLAND, FRANK GILLI, JULIE GOLDBERG, JOHN GORNELL, GEORGE GRANT, HALLIE HAMMEL, KIMBERLY HAYES, BRENNAN HEFFERNAN, JOSEPH INTERMAGGIO, STEPHEN JOCHUM, JOHN KAMINSKI, JOSEPH KIELY, PETER KOENIGES, MATTHEW KRZYSIK, JENNIFER KUO, JOHN KUZIAN, STACEY LAMOTTA, MARY LARDIERE, JENNIFER LEDERMAN, PHILIP LIEB, CHRISTOPHER LOCURTO, TARA MADIGAN, SARA MAGRETTO, MICHAEL MCCABE, RAYMUND MEIZYS, JESSICA MENZELLA, MICHAEL MENZELLA, ROBERT MERRILEES, JENNIFER MONAHAN, AL MUGNO, DANIEL O'KANE, ANDREA PASCALE, THOMAS PASTER, MERYL PERLMAN, JOANNA PETRITSIS, JOHN QUINN, CHRISTINE RABADAN, EILEEN RAKOWSKI, TRACY LAROCCA-RALPH (Full time), DEAN RAYSIDE, KURT ROGERS, LAURA ROKOSZAK, ELSY SANDHUSEN, VINCENZA SARDELLA (.8), CARYN SCHANSTINE, KRISTEN SCHUMACHER, DONNA SCRIVANICH, DINA SIMONETTI (.5), MEREDITH SKLAR, RICHARD SMITH, VICTORIA SOSANIE, THEODORA SOTIROPOULOS, SUSAN SPENCER, MICHAEL STONE, DENISE TALOTTA, JESSICA THOMPSON, KERRI THORNE, AMY TORCHIA, JUSTIN TRALONGO, JESSICA VERDICCHIO, THOMAS VISCARDI, TRACI VOGEL, DANIELLE WALSH, THOMAS WALSH, LISA WHALEN (.8), THOMAS WITKOWSKI, JOHN WODNICK, JUNE YOO, LAUREN ZUCKER, MICHELE ZUNGOLI, ELIZABETH ZUSHMA

- E-5.** Approve the reappointment of the following non-tenured certified staff to a tenured contract to include full time staff, part time staff and staff that will change from their full time equivalent status for the 2016-2017 school year, effective September 1, 2016, as follows:

AGOSTINA ANDRADE - Teacher of World Language  
DIANE DEVOE - Teacher of Business Education (.8 to Full time)  
LINDSEY PARENT - Teacher of Math

- E-6.** Approve the reappointment of the following non-tenured certified staff to include full time staff, part time staff and staff that will change from their full time equivalent status for the 2016-2017 school year, effective September 1, 2016, as follows:

SARA BELGIOVINE - Teacher of English (.8 to Full time)  
LYNSEY BRADLEY - Teacher of Math  
XIN CAI - Teacher of World Language (Full time to .8)  
KRISTA CARPINO - Teacher of Art  
ALEXANDRA CHICHERCHIA - Teacher of Science (.75)  
JEFFREY D'ELIA - Teacher of Social Studies  
PAULETTE GARERI - Teacher of Math  
JASON GRABELSKY - School Social Worker (SAC)  
SAMANTHA JUDGE - Teacher of Special Education  
KIMBERLY KENDER - Teacher of Special Education  
SHAWNA LAGAN - Teacher of Science  
TONY LAROCCA - Teacher of Math  
JOSEPH (JAY) LUCCI - Teacher of World Language (.8)  
CARLY ORDEN - Teacher of Math  
ANNE RUTKOWSKI - School Nurse  
JILLIAN SCHESCHUK - Teacher of Math  
GINA SICOLA - Teacher of Applied Technologies (.8 to Full time)  
SUAD TORRES - Teacher of World Language

- E-7.** Approve the reappointment of the following Support Staff Members for the 2016-2017 school year, effective September 1, 2016, as follows:

Classroom Aides - THOMAS ABSALOM, ROSEANN POLLIO, BARBARA ZAHOR

- E-8.** Accept with regret, the resignation of PAMELA CARLONI, Teacher of Business Education, effective June 30, 2016, per attachment.

- E-9.** Approve the appointment of the following Affirmative Action Officers and Affirmative Action Team for the 2016-2017 school year, as follows:

Affirmative Action Officers: KELLY PETERFRIEND, LYLE BECOURTNEY  
Affirmative Action Team: KELLY PETERFRIEND, JOSEPH OCCHINO, BRADLEY SIEGEL, MICHAEL KOTH, ANNE RUTKOWSKI, MAUREEN MENAKIS, MICHAEL STONE, TIFFANY COHEN, ROSEMARIE MALLOY, BRUCE EMRA

- E-10.** Approve the employment contract, reviewed and approved by the Interim County Superintendent of Schools for JAMES DAVIS, Business Administrator/Board Secretary, effective July 1, 2016 through June 30, 2017, per attachment.

- E-11.** Approve the following list of advisors/chaperones for Relay for Life 2016, on May 21-22, 2016 from 4 p.m.-6 a.m. at Northern Highlands Regional High School, at a cost not to exceed \$3,200, as follows:

Advisor: MICHAEL MCCABE

Chaperones: THEODORA SOTIROPOULOS, ELIZABETH ZUSHMA, TRACY LAROCCA, DANIEL O'KANE, COURTNEY ROJAS, SHAWNA LAGAN, KYLE WENGERTER, THOMAS PASTER, AMY TORCHIA, LINDSEY PARENT, SARA MAGRETTO, KIMBERLY HAYES, ELSY SANDHUSEN, MATTHEW KRYZSIK, JOHN BEATTY, JULIE GOLDBERG, JEFFREY D'ELIA, JENNIFER LEDERMAN, PAMELA CARLONI, ELLEN PALMIERI

- E-12.** Approve the following field trip for the 2015-2016 school year as follows:

- a.) Multicultural Task Force - Leadership Conference
  - Fairleigh Dickinson University, Hackensack NJ: 5/20/16
- b.) Café Francais - French Class
  - Imperial Theatre, NYC: 6/1/16

- E-13.** Approve the following field trip for the 2016-2017 school year as follows:

- a.) Girls Lacrosse Team - Overnight Trip
  - Walt Disney Wide World of Sports Complex, Orlando FL: 3/17-22/17

- E-14.** Approve the following list of advisors for the Girls Lacrosse Team Trip, on March 17-22, 2017 to Walt Disney Wide World of Sports Complex, Orlando FL, as follows:

Advisors: MICHAEL MENZELLA, MICHAEL MCCABE, KERRI THORNE

- E-15.** Approve KATHRYN FICCA as an unpaid Summer Intern for the Athletics Office and High School Office, from July 1, 2016 - August 30, 2016, per attachment.

Roll Call:

**13. BOARD PRESIDENT'S REPORT**

**14. OLD BUSINESS**

**15. NEW BUSINESS**

**16. OPEN TO THE PUBLIC**

**17. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**18. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_