

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

April 8, 2019

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 5, 2019 in The Record and January 11, 2019 in The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

| NAME | PRESENT | ABSENT |
|---|---------|--------|
| Mrs. Christine Ferrarie | | |
| Mrs. Barbara Garand | | |
| Mrs. Anne Goddard | | |
| Mr. James Mulanaphy | | |
| Mrs. Ann Pagano | | |
| Mrs. Gail Trumbetti | | X |
| Ms. Ellen Marie Walsh | | |
| Mrs. Lisa Jill Webb | | |
| Mr. Robert C. Wei | | |
| Dr. Sheila Yallowitz | | |
| Mrs. Emily Kaufman (Saddle River Liaison) | | |
| | | |
| Katherine Murray (Student Representative) | | |
| Caroline Ryan (Student Representative) | | |
| | | |
| Dr. Scot Beckerman, Superintendent | | |
| Mr. James Davis, Business Administrator/Board Secretary | | |

4. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- Personnel - Non-tenured and Non-aligned staff review

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board moves into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

5. SPECIAL PRESENTATION

6. STUDENT REPRESENTATIVE REPORTS

7. COMMITTEE & LIAISON REPORTS

8. PRINCIPAL'S REPORT

9. SUPERINTENDENT'S REPORT

10. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS

11. ACTION ITEMS FOR Business Agenda for April 8, 2019, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-13** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of current bills list (check register) from March 8 through March 28, 2019, per attachment.

B-2. Approval of minutes, March 11 and March 18, 2019 Board of Education meetings and executive session, per attachments.

B-3. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: James Davis
 What: CDK – EOY Accounting Meeting
 Where: Hawk Pointe Golf Club, Washington, NJ
 When: Thursday, May 2, 2019
 Costs: Registration – no cost
 Mileage: as per NJ OMB Guidelines

Who: Maggie Ely, Sara Belgiovine-Capone
What: 2nd Annual Bergen County Mental Health Symposium
Where: Conference Center at BCC, Lyndhurst, NJ
When: Wednesday, May 8, 2019
Costs: Registration – no cost
Mileage: as per NJ OMB Guidelines

Who: Michael Stone
What: Campus Tours & Info Sessions – Fairfield, Sacred Heart, Univ. of New Haven
Where: Fairfield, CT and West Haven, CT
When: Thursday, May 9 – Friday, May 10, 2019
Costs: Registration – no cost
Hotel – not needed
Mileage: as per NJ OMB Guidelines

Who: Ryan Fanelli
What: AP Summer Institute - Environmental Science
Where: Taft Educational Center, Watertown, CT
When: Monday, June 24 – Friday, June 28, 2019
Costs: Registration – \$950
Housing - \$200 for week
Mileage: as per NJ OMB Guidelines

Who: Katie Hinchey
What: AP Summer Institute - Chemistry
Where: Taft Educational Center, Watertown, CT
When: Monday, June 24 – Friday, July 5, 2019
Costs: Registration – \$1,900
Housing - \$400 for 2 weeks
Mileage: as per NJ OMB Guidelines

Who: Kim Hayes
What: AP Coordinator Workshop – Parts 1 and 2
Where: Rutgers University, New Brunswick, NJ
When: Tuesday, July 30, 2019
Costs: Registration – no cost
Mileage: as per NJ OMB Guidelines

Who: Kelly Peterfriend
What: NACAC Conference & College Tour
Where: Louisville, KY
When: Tuesday, September 24 – Saturday, September 28, 2019
Costs: Registration – \$325
RT Airfare not to exceed \$300
Hotel - \$199+tax per night for 4 nights, totaling approx. \$923.92
Mileage: as per NJ OMB Guidelines

- B-4.** Approval of Regular School year (2018-2019) tuition for a student (ID 21600) for the period April 4, 2019 – June 20, 2019 at Bergenfield Alternative High School, in the pro-rated amount of \$9,120, as described in the student’s IEP, per attachment.
- B-5.** Approval of settlement agreement for placement of a student (ID 21274), per attachment.
- B-6.** Approval to accept the donation of an HP DesignJet 500 plotter printer for our STEM department from Mrs. Barbara Booth with an approximate value of \$750, per attachment.
- B-7.** Approval to accept proposal from LAN Associates for architecture / engineering services for New Door Locksets (Phase 2) in the total amount of \$4,800, per attachment.
- B-8.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of ten (10) window A/C units from Derby Appliances at a total cost of \$6,500. Four (4) quotes were obtained.
- B-9.** RESOLVED, that the Northern Highlands Board of Education accept a proposal from Belacon, LLC for the electrical work needed (electrical outlet and conduit relocations) to install window A/C units in 21 rooms at a total cost of \$12,435. Three (3) quotes were obtained.
- B-10.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of Three (3) metal picnic tables and five (5) benches from Leisure Craft Inc. at a total cost of \$7,060.41. Two (2) quotes were obtained and this purchase is funded by the Cafeteria Fund.
- B-11.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of one hundred (100) Plumes, Shako hats and Gauntlets from Fred J. Miller Inc. at a total cost of \$8,950. Two (2) quotes were obtained.
- B-12.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of fifty (50) each Surface 4 Pro and HP chargers from CDW Government LLC per # ESCNJ18/19-03 in the total amount of \$6, 654.50, and this purchase is funded by the Insurance Fund.
- B-13.** The Northern Highlands Regional High School Board of Education approves the submission of the replacement of door locksets project (Phase 2), **State Project #3700-050-19-1000**, by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking State funding for this project as part of the submission.

Roll Call:

12. ACTION ITEMS FOR the Education Agenda for April 8, 2019 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-6**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation and Bullying Investigation report, per attachment.

- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Approve the following field trips/overnight field trips for the 2018-2019 school year.
- a.) STEM Club: NJ STEM League Competition
 - Jonathan Dayton High School, Springfield Township NJ: 4/30/19
 - b.) Chinese Honors Class: Chinese Cuisine and Culture
 - House Malaysian Restaurant, Cliffside Park NJ: 5/19/19
 - c.) DECA: Piper Jaffray Panel Presentation
 - The Pierre Hotel, NYC: 6/6/19
 - d.) Highlands Voices: International Championship Finals (Overnight trip)
 - Marriott Hotel and Town Hall Theater, NYC: 4/26/19 -4/27/19
 - e.) Highlands Belles: International Championship Finals (Overnight trip)
 - Marriott Hotel and Town Hall Theater, NYC: 4/26/19 -4/27/19
 - c.) Physics Classes: Study of Force and Equations
 - Great Adventure, Jackson NJ: 6/5/19
- E-4.** Approve the following list of advisors/chaperones/school nurse, as listed below.

| NAME | EVENT | DATE(S) | AMOUNT TO BE PAID |
|-------------------|----------------------|-------------|---------------------|
| AL MUGNO | STEM Club | 4/30/19 | Substitute Cost |
| GINA REYNOLDS | STEM Club | 4/30/19 | Substitute Cost |
| XIN CAI | Chinese Honors Class | 5/19/19 | No Cost to District |
| GEORGE CARBONE | DECA | 6/6/19 | Substitute Cost |
| THOMAS PASTER | Highlands Voices | 4/26 -27/19 | No Cost to District |
| ALEXANDRA FALCONE | Highlands Belles | 4/26 -27/19 | Substitute Cost |

- E-5.** Approve the following new textbook, per attachment.
- The Developing Child, Author: Holly Brisbane, Publisher: McGraw Hill Education, Copyright Date: 2016, Course: Child Development Course
- E-6.** Approve the receipt of two (2) out of district Tuition Students for the 2019-2020 school year, per attachment.

- 13. BOARD PRESIDENT'S REPORT**
- 14. OLD BUSINESS**
- 15. NEW BUSINESS**
- 16. OPEN TO THE PUBLIC**
- 17. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- **Legal Matters**
- **Personnel**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

18. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____