

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

April 28, 2014

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. PUBLIC MEETINGS STATEMENT:

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 10, 2014 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Sohil Khanna (Student Representative)		
Yash Rao (Student Representative)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		
Mr. James Plosia, Board Attorney		

4. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Personnel**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: _____ All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: _____ All in Favor: _____ Opposed: _____

5. SPECIAL PRESENTATION: Budget Presentation / Technology Shared Services – James Davis

6. STUDENT REPRESENTATIVE REPORTS

7. COMMITTEE & LIAISON REPORTS

8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS

9. ACTION ITEMS FOR Business Agenda for April 28, 2014, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-15**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of transfers, per attachment.

B-2. Approval of the Board Secretary and Treasurer's report for the month of March, 2014.

B-3. Approval of current bills list (check register) from April 1, 2014 through, April 17, 2014, per attachment.

B-4. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Ann Pagano, Anne Goddard
 What: Bergen County NJSBA Meeting
 Where: Maggiano's, Hackensack, NJ
 When: Tuesday, May 6, 2014
 Costs: Registration: no cost
 Mileage: as per NJ OMB Guidelines

Who: Kelly Peterfriend
 What: Supervision Seminar
 Where: Parsippany, NJ
 When: Thursday, June 12, 2014

Costs: Registration: \$119 if register before May 2, \$149 after
Mileage: as per NJ OMB Guidelines

Who: Jennifer Ferentz
What: NJACAC Annual Conference
Where: Long Branch, NJ
When: Monday June 2, 2014

Costs: Registration: \$150 if register before May 12, \$165 after
Mileage: as per NJ OMB Guidelines

Who: James Davis
What: NJ LERA Program
Where: Edison, NJ
When: Monday May 12, 2014
Costs: Registration: \$50
Mileage: as per NJ OMB Guidelines

- B-5.** Approval to accept proposal from LAN Associates for architecture / engineering services for the preparation of the land acquisition application for the property at 300 Hillside Avenue, Allendale, NJ to the New Jersey Department of Education, per attachment.
- B-6.** Approval to accept proposal from LAN Associates for performing a Phase 1 Environmental Site Assessment for the property located at 300 Hillside Avenue, Allendale, NJ, per attachment.
- B-7.** Approval to accept proposal from Environetics Group Architects for architecture / engineering services for the restoration of the tennis courts, per attachment. A second quote for this was obtained from LAN Associates.
- B-8.** Approval of payment of the application fee in the amount of \$500 for a student (ID 6006), per attachment.
- B-9.** Approval of a contract agreement for Summer 2014 Extended School year tuition with Bergen County Special Services for students (ID4606, 6712 and 5389), for the period July 1 – July 24, 2014, in the amount of approximately \$4,300 per student, per attachment.
- B-10.** WHEREAS N.J.S.A. 18A:18A-5 permits school districts to contract for certain professional services without competitive bidding and WHEREAS, the Northern Highlands Regional High School has need for said professional services, NOW, THEREFORE BE IT RESOLVED by the Board of Education of Northern Highlands Regional High School to approve the proposals/contracts with LAN Associates in respect of the projects listed below.

Project Number	Scope	Cost of Services
3700-050-13-6002	Valve Replacement and Water Softener Installation	\$20,900
3700-050-14-1004	Drainage Improvements	\$15,100
3700-050-14-1006	Security System Upgrades	\$8,800
3700-050-14-1008	Science Wing HVAC Upgrades	\$68,300

- B-11.** The Northern Highlands Regional High School Board of Education approves the submission of lighting upgrades project at the Northern Highlands High School (State Project #3700-050-14-4000) by LAN Associates to the State of New Jersey, Department of Education. This project is not in the current Long Range Facilities Plan and the plan needs to be amended.
- B-12.** Approval to accept proposal from LAN Associates for architecture / engineering services for upgrades to the female coaches' office space at the cost of \$15,400, per attachment.
- B-13.** The Northern Highlands Regional High School Board of Education approves the submission of female coaches' area project at the Northern Highlands High School (State Project #3700-050-14-5000) by LAN Associates to the State of New Jersey, Department of Education. This project is not in the current Long Range Facilities Plan and the plan needs to be amended.
- B-14.** Approval to accept proposal from LAN associates for Environmental Consulting Services to finalize issues arising from the underground storage tank (UST) removal in 2004 at the cost of \$11,500, per attachment. A second quote for this work was obtained from RK Environmental.
- B-15. Construction Project Bid Award**

WHEREAS, on April 16, 2014 the Northern Highlands Regional High School Board of Education conducted a public bid opening for the award of a Roof Project Summer 2014 which yielded the following two bids for consideration:

Contractor	Base Bid	Alternate #1	Alternate #3	Alternate # 4	Total Bid
	<i>80 Mil TPO</i>	<i>80 Mil PVC</i>	<i>Deletion of nailed base sheet</i>	<i>Deletion of raised divider wall curbs</i>	
Chris Anderson Roofing Co. Inc.	\$1,398,000	Deduct \$60,000	Deduct \$76, 000	Deduct \$4,000	\$1,258,000
USA General Contractors Corp.	\$1,543,000	Add \$52,000	Deduct \$70,000	Deduct \$3,500	\$1,521,500

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education, with review and approval from ARMM Associates and the Board Attorney, awards the contract for the Roof Project Summer 2014 to Chris Anderson Roofing Co. Inc. in the total contract lump sum of \$1,258,000.

BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education grants the authority to James Davis, Business Administrator, to sign a contract with Chris Anderson Roofing Co. Inc.

Roll Call:

10. ACTION ITEMS FOR the Education Agenda for April 28, 2014 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-4**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Approve the appointment of ROBERT COUNCILOR .5 Teacher of Health and Wellness from April 10 through June 6, 2014 at a total salary of 57,455, pro-rated.
- E-3.** Approve a leave of absence for CHRISTINA FITZGERALD, Teacher of Health and Wellness from September 1, 2014 through June 30, 2015, per attached.
- E-4.** Approve the Marshall Evaluation Summative Rubric for Athletics and Activities and Technology, per attachment.

Roll Call:

- 11. PRINCIPAL’S REPORT**
- 12. SUPERINTENDENT’S REPORT**
- 13. BOARD PRESIDENT’S REPORT**
- 14. OLD BUSINESS**
- 15. NEW BUSINESS**
- 16. OPEN TO THE PUBLIC**
- 17. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Personnel**
- **Legal Issues**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

18. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____