

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**April 27, 2020**

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**AGENDA**

1. **CALL TO ORDER:** The Board President will call the meeting to order.
  
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**  
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 10, 2020 in The Record and The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Lisa Halperin		
Ms. Amy Langevin		
Mrs. Gail Trumbetti		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Katie Corren (Student Representative)		<b>X</b>
Megan Cromie (Student Representative)		<b>X</b>
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin./Board Secretary		

4. **SPECIAL PRESENTATION:**  
Presentation of the Budget, Scot Beckerman, Superintendent
  
5. **STUDENT REPRESENTATIVE REPORTS: NONE**

6. COMMITTEE & LIAISON REPORTS
7. PRINCIPAL'S REPORT
8. SUPERINTENDENT'S REPORT
9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS
10. ACTION ITEMS FOR Business Agenda for April 27, 2020, BOARD OF EDUCATION MEETING:

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-11** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** Approval of the Board Secretary and Treasurer's report for the month of March, 2020.
- B-3.** Approval of current bills list (check register) from April 3 through April 23, 2020, per attachment.
- B-4.** Approval of minutes, April 13, 2020 Board of Education meeting, per attachment.
- B-5.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Michael Koth, Robin Knutelsky, Christine Rabadan, Jessica Verdicchio  
 What: Character Strong Educator Training  
 Where: Online training  
 When: Thursday May 7 OR 14, 2020  
 Costs: Registration – \$49 each, totaling \$196 (paid from Wellness account)  
 Mileage: as per NJ OMB Guidelines

- B-6.** BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby adopt the budget for the 2020-2021 school year as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$ 32,791,375	\$ 22,942,968
Special Revenue Fund	\$ 312,853	0
Debt Service Fund	\$ 1,551,500	\$ 1,433,137
Totals	\$ 34,655,728	\$ 24,376,105

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects is \$ 1,446,350 for other capital costs related to Site Improvements including tennis court improvements, Room 223 renovations, the final phase of door lock project and bathroom renovations. The total cost of these projects is \$ 1,446,350 which represents

expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

- B-7.** Approval of registration for a student, (ID 20034), to attend Pony Power for Winter and Spring 2020 programs as described in their IEP, in the total amount of \$510.00, per attachment.
- B-8.** Approval of submission of the Statement of Assurance of the District's compliance with Alyssa's Law, per attachment.
- B-9.** Approval of renewal with Delta Dental (PPO + Premier + Advantage Plan) for one year starting July 1, 2020 at a 0% increase over the current rate.
- B-10.** Approval of The Pomptonian, Inc., Fairfield, NJ as the Food Service Management company for the 2020 - 2021 school year, including the following terms and conditions:
- The Pomptonian Inc. shall receive, in addition to the costs of operation, a fee of \$0.0235 for each \$1.00 of sales to compensate the food service management company for administrative and management costs.
  - This fee shall be billed monthly as a cost of operation.
  - Northern Highlands Regional High School guarantees the payment of such costs and fee to The Pomptonian Inc.
  - The Pomptonian Inc. guarantees the Northern Highlands Regional High School a minimum profit of \$25,000 for school year 2020-2021.

**B-11. Construction Project Bid Award**

**WHEREAS**, on April 15, 2020 the Northern Highlands Regional High School Board of Education conducted a public bid opening for the award of a Change in Use for Classroom 223 Project, which yielded the following six (6) bids for consideration:

<b>Contractor</b>	<b>Base Bid</b>	<b>Add Alternate #1</b>	<b>Total</b>
Pisa Inc.	\$149,500	\$54,500	\$204,000
Triplex Industries Inc.	\$173,000	\$61,000	\$234,000
Wallkill Group Inc.	\$183,000	\$49,000	\$232,000
GL Group	\$147,000	\$56,500	\$203,500
Salazar & Associates Inc.	\$139,000	\$44,000	\$183,000
Northeastern Interior Services LLC	\$148,000	\$57,000	\$205,000

and;

**WHEREAS**, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

**NOW, THEREFORE BE IT RESOLVED**, that the Northern Highlands Regional High School Board of Education, pending review and approval from LAN Associates and the Board Attorney, awards the contract for the Change in Use for Classroom 223 Project to Salazar & Associates. in the total contract lump sum of \$ 183,000.

**BE IT FURTHER RESOLVED**, that the Northern Highlands Regional High School Board of Education grants the authority to Sue Anne Mather, Business Administrator, to sign a contract with Salazar & Associates, Inc.

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for April 27, 2020 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-26**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

**E-1.** Accept and affirm the Harassment, Intimidation and Bullying Investigation report, per attachment.

**E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.

**E-3.** Approve the second reading of the following Board of Education Policies, Regulations and By-Laws:

P 0152	Board Officers (Revised)
P 1581	Domestic Violence (M) (Revised)
R 1581	Domestic Violence (M) (New)
P 2422	Health and Physical Education (M) (Revised)
P 3421.13	Postnatal Accommodations (New)
P 4421.13	Postnatal Accommodations (New)
P & R 5330	Administration of Medication (M) (Revised)
P 7243	Supervision of Construction (M) (Revised)
P 8210	School Year (Revised)
P 8220	School Day (M) (Revised)
R 8220	School Closings (Revised)
P 8462	Reporting Potentially Missing or Abused Children (M) (Revised)

**E-4.** Approve the Revised School Calendar for the 2019-2020 school year, per attachment.

**E-5.** Approve the Revised Public Health-Related School Closure Preparedness Plan for the New Jersey Department of Education, "Home Instruction", per attachment.

**E-6.** Approve the reappointment of the following Administrators, for the 2020-2021 school year, effective July 1, 2020, per attachment.

Superintendent - SCOT BECKERMAN  
 Business Administrator/Board Secretary - SUE ANNE MATHER  
 Principal - JOSEPH OCCHINO  
 Assistant Principal - MICHAEL KOTH  
 Athletic Director - ROBERT WILLIAMS

- E-7.** Approve the reappointment of the following Director, for the 2020-2021 school year, effective July 1, 2020, per attachment.

KELLY PETERFRIEND - Director of Guidance

- E-8.** Approve the reappointment of the following tenured Supervisors, for the 2020-2021 school year, effective July 1, 2020, per attachment. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the Northern Highlands Supervisors' Association.

TIFFANY COHEN, ROSEMARIE MALLOY, ROBERT PETROSINO

- E-9.** Approve the reappointment of the following tenured Certificated Staff to include full time staff and part time staff for the 2020-2021 school year, effective September 1, 2020, as follows.

LAURIE AJALAT, ALBERT ALBANESE, DOREEN ALBANO, PAUL ALBARELLA, CRISTIAN ALDEA, DANIELLE ALDEA, YAMILETH ANTIGUA, LAURA AZEVEDO, GARY BACH, JOHN BEATTY, LINDSEY BEATTY, LYLE BECOURTNEY, SARA BELGIOVINE CAPONE, , CATHY BERBERIAN, LYNSEY BRADLEY, CHRISTOPHER BROKING, SARA BUCHBAUM, ROBIN BURTON, ANNE CANZANI (.8), GEORGE CARBONE, KRISTA CARPINO, STEVEN CERELLI, LISA CHIANG, ALEXANDRA CHICHERCHIA , LIZA CIOFFI (.833 to Full time) , ROBERT CLIFTON, JEFFREY D'ELIA, JOEL DESTASO, DIANE DEVOE, VALERIE DINALLO, RYAN FANELLI, JENNIFER FERENTZ, CHRISTINA FITZGERALD, JULIE GOLDBERG, JOHN GORNELL, JASON GRABELSKY, HALLIE HAMMEL, BRENNAN HEFFERNAN, JOSEPH INTERMAGGIO, STEPHEN JOCHUM, SAMANTHA JUDGE, JOHN KAMINSKI, KIMBERLY KENDER, JOSEPH KIELY, PETER KOENIGES, MATTHEW KRZYSIK, JOHN KUZIAN, SHAWNA LAGAN , STACEY LAMOTTA, MARY LARDIERE, TONY LAROCCA, JENNIFER LEDERMAN, PHILIP LEIB, CHRISTOPHER LOCURTO, TARA MADIGAN, SARA MAGRETTO, MICHAEL MCCABE, RAYMUND MEIZYS, JESSICA MENZELLA, MICHAEL MENZELLA, JENNIFER MONAHAN, AL MUGNO, DANIEL O'KANE, CARLY ORDEN, ANDREA PASCALE, THOMAS PASTER, MERYL PERLMAN, AMY PIERRET, JOHN QUINN, CHRISTINE RABADAN, EILEEN RAKOWSKI, DEAN RAYSIDE, GINA REYNOLDS, LAURA ROKOSZAK, ANNE RUTKOWSKI, VINCENZA SARDELLA (.8), CARYN SCHANSTINE, JILLIAN SCHESCHUK, KRISTEN SCHUMACHER, DONNA SCRIVANICH, MEREDITH SKLAR, SUSAN SPENCER, MICHAEL STONE, DENISE TALOTTA, JESSICA THOMPSON, KERRI THORNE, SUAD TORRES, JUSTIN TRALONGO, AGOSTINA TRASS, THOMAS VISCARDI, TRACI VOGEL, CAROL VOLPE, DANIELLE WALSH, THOMAS WALSH, LISA WHALEN (.8), THOMAS WITKOWSKI, JOHN WODNICK, LAUREN ZUCKER, MICHELE ZUNGOLI, ELIZABETH ZUSHMA

- E-10.** Approve the reappointment of the following non-tenured Certificated Staff to a tenured contract to include full time staff and part time staff for the 2020-2021 school year, effective September 1, 2020, as follows.

ELIZABETH DUCH- Teacher of Family and Consumer Science  
ALEXANDRA FALCONE - Teacher of Mathematics  
ANTHONY SAGLIOCCA - Teacher of Business Education

- E-11.** Approve the reappointment of the following non-tenured Certificated Staff to include full time staff and part time staff for the 2020-2021 school year, effective September 1, 2020, as follows.

KATIE BELLINI - School Counselor  
NATASHA COLLOVA - Teacher of Science  
MELISSA DIBARTOLO - School Psychologist  
MAGGIE ELY - School Counselor  
ALLISON FAASSE - LDTC (.4 Special Education Teacher / .6 LDTC to Full time LDTC)  
KRISTY FULLER - Teacher of Sign Language (.8)  
CATHERINE HINCHEN - Teacher of Science  
KARLA IDUNATE - Teacher of World Languages  
JOSHUA KIM - Teacher of Mathematics  
SIDONIE KING - Teacher of World Languages  
KYLE KUBICKI - Teacher of Music  
ANNA MAZZOCOLI - Teacher of Business Education (.6)  
MARY MCKINLEY - Teacher of Special Education  
JUSTIN NADAL - Teacher of TV Production (.9 to Full Time)  
CELINA POGGIOGALLE - Teacher of World Languages  
ADAM RUSCH - Teacher of Mathematics  
JENNIFER SIMONE - Teacher of Social Studies  
ZACHARY STEPHENS - Teacher of English  
SHAINA STRANG-WOLF - Teacher of English  
KYLE WENGERTER - Teacher of Social Studies

- E-12.** Approve the reappointment of the following tenured and non-tenured Non-Aligned Staff for the 2020-2021 school year, effective July 1, 2020, per attachment.

Director of Curriculum, Instruction and Assessment - ROBIN KNUTELSKY  
Director of Special Education - THOMAS BUONO  
Option 2 Coordinator - KIMBERLY HAYES  
District Technology Administrator - JOSE MADHAVASSERIL  
District Network Manager - PAUL EMPORELLIS  
Computer Technicians - CHRISTOPHER DJURIN, JOHN MCADAMS  
Financial Assistant to Business Administrator - JOANNE FRANKEL  
Administrative Assistant to Superintendent - PAMELA FREY  
Administrative Assistant to BA/Board Secretary - DEBORAH SAUNDERS  
Quad Secretary - ALISON CROWLEY  
Facilities Manager - JAMIE ATCHISON

- E-13.** Approve the reappointment of the following Non-Aligned Staff for the 2020-2021 school year, effective September 1, 2020, per attachment.

Campus Aides/Front Desk (.5) - MARIANN GARDNER, EILEEN O'CONNOR  
Campus Aides/Security (.5) - NICK CASASANTA, FRANK MILLER

- E-14.** Approve the reappointment of the following tenured Support Staff Members for the 2020-2021 School year, effective July 1, 2020 as follows.

Administrative Assistants - JUDITH JEWETT, BERNADETTE RICCA, BETHANY SCHUBERT

Secretaries - JOANNE DEBIASI, LORIANN GEIMKE, LINDA ROBERTO

Accounts Payable Clerk - CHRISTINE MCNEIL

- E-15.** Approve the reappointment of the following non-tenured Support Staff Members for the 2020-2021 school year, effective July 1, 2020, as follows.

Administrative Assistant - RONALD MALIN, MAUREEN MENAKIS, CHRISTINE SHIREY

Secretary - TARA HEYER, AMI SHAH

- E-16.** Approve the reappointment of the following non-tenured Support Staff Member to a tenured contract, for the 2020-2021 school year, effective September 1, 2020, as follows.

Secretary (.6) - TARA WEISS

- E-17.** Approve the reappointment of the following Paraprofessionals for the 2020-2021 school year, effective September 1, 2020, per attachment.

Classroom Aides - KAREN CASH, CLIFFORD SINGER, CHRISTINE TURANCHIK, BARBARA ZAHOR

- E-18.** Approve the appointment of RICHARD MICALLEF, Teacher of Physical Education/Health (.5), for the 2020-2021 school year, effective September 1, 2020 to June 30, 2021, at a total salary of \$59,995 (BA, Step 2) prorated to \$29,998, per attachment.

- E-19.** Approve the appointment of CAITLIN SHURMINSKY, Teacher of Mathematics, for the 2020-2021 school year, effective September 1, 2020 to June 30, 2021, at a total salary of \$59,495 (BA, Step 1), per attachment.

- E-20.** Approve a revised Leave of Absence for SARA BELGIOVINE CAPONE, Teacher of English, with an anticipated date of May 18, 2020 or sooner to June 24, 2020 in which 5 or more sick days before and 20 sick days after will be used. Then effective September 1, 2020 to October 13, 2020 in which a Family Leave of Absence will take effect, per attachment.

- E-21.** Approve one sixth assignment, for Teacher of English, with the following faculty members: EVAN BARANOWSKI at a rate of \$50.83 per day, KRISTEN SCHUMACHER at a rate of \$64.17 per day, LAURA ROKOSZAK at a rate of \$64.17 per day, LISA CHIANG at a rate of \$64.17 per day, and JOHN KAMINSKI at a rate of \$64.17 per day, for the 2019 -2020 school year, effective May 18, 2020 or sooner to May 29, 2020.

- E-22.** Approve one sixth assignment, for Teacher of Applied Technologies (Woodworking), with the following faculty member: ALBERT ALBANESE, at a rate of \$12,000, for the 2020-2021 school year, effective September 2, 2020 to June 22, 2021.

- E-23.** Approve one sixth assignment, for Teacher of Family and Consumer Science, with the following faculty members: ELIZABETH DUCH, at a rate of \$12,000 and MERYL PERLMAN, at a rate of \$12,000, for the 2020-2021 school year, effective September 2, 2020 to June 22, 2021.
- E-24.** Approve one sixth assignment, for Teacher of Social Studies (Sociology), with the following faculty member: SUSAN SPENCER, at a rate of \$12,000, for the 2020-2021 school year, effective September 2, 2020 to June 22, 2021.
- E-25.** Approve one sixth assignment, for Teacher of Mathematics (Computer Science), with the following faculty member: TONY LAROCCA, at a rate of \$12,000, for the 2020-2021 school year, effective September 2, 2020 to June 22, 2021.
- E-26.** Approve two sixth assignments, for PETER KOENIGES, Athletic Trainer, for the 2020-2021 school year. Honors Dynamics of Healthcare and Honors Medical Terminology/Both Rutgers Courses (One semester each) and one section of Physical Education at a rate of \$24,000, effective September 2, 2020 to June 22, 2021.

Roll Call:

- 12. BOARD PRESIDENT’S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- No Executive Session Scheduled

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

- 17. ADJOURNMENT**



\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME:

All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_