

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting Agenda**

**March 23, 2015**

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**AGENDA**

**1. CALL TO ORDER:** The Board President will call the meeting to order.

**2. PUBLIC MEETINGS STATEMENT:**

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 9, 2015 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. PLEDGE OF ALLEGIANCE**

**4. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Julia Corrison (Student Representative)		
Josh Greenberg (Student Representative)		
Mr. John J. Petrelli, Interim Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

**5. SPECIAL PRESENTATION: NONE**

**6. STUDENT REPRESENTATIVE REPORTS**

**7. COMMITTEE & LIAISON REPORTS****8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****9. ACTION ITEMS FOR Business Agenda for March 23, 2015, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-8** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Interim Superintendent and Business Administrator:

**B-1.** Approval of transfers as per attached document.

**B-2.** Approval of the Board Secretary and Treasurer's Reports for the month of February, 2015.

**B-3.** Approval of current bills list (check register) from March 4, 2015 through March 17, 2015, per attachment.

**B-4.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Kelly Peterfriend  
 What: Vanderbilt Counselor Conference & Fly-In  
 Where: Vanderbilt University, Nashville, TN  
 When: Thursday, April 16 - Friday, April 17, 2015  
 Costs: Registration: No cost  
 Airfare: approx. \$150, (\$375 is covered by Vanderbilt)  
 Mileage: as per NJ OMB Guidelines

Who: Ann Pagano  
 What: NJSBA Meeting  
 Where: New Milford High School, New Milford, NJ  
 When: Tuesday, March 24, 2015  
 Costs: Registration: No cost  
 Mileage: as per NJ OMB Guidelines

Who: Rosemarie Malloy  
 What: TCNJ Education Interviews  
 Where: TCNJ, Ewing, NJ  
 When: Friday, April 24, 2015  
 Costs: Registration: \$100  
 Mileage: as per NJ OMB Guidelines

Who: Robert Petrosino  
 What: Communication Workshop  
 Where: Princeton, NJ  
 When: Monday, April 13, 2015

Costs: Registration: \$182.65  
Mileage: as per NJ OMB Guidelines

- B-5.** BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education does hereby approve an agreement with the **South Bergen Jointure Commission**, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period **2015 / 2016** school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.  
BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.
- B-6.** WHEREAS, the Northern Highlands Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7:29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the state by the Division of Purchase and Property in the Department of the Treasury; and  
WHEREAS, the Northern Highlands Board of Education intends to enter into such a contract with EXTEL Communications, Inc. (Contract # 88737 under NJ State Contract T2989) through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now therefore, be it  
RESOLVED, the Northern Highlands Board of Education authorizes the Purchasing Agent to enter into such a contract for Communications Wiring Services with EXTEL Communications, Inc. in the amount of \$146,500.
- B-7.** Approval of service upgrade to internet service agreement with Cablevision Lightpath, Inc. for Internet Voice Bundle, commencing July 1, 2015 in the amount of \$941.00 per month, per attachment, resulting in an annual savings of approximately \$ 7,500 per year as compared with our present provider Xtel Communications.
- B-8.** WHEREAS, The Northern Highlands Regional High School District requested RFP's (Request for Proposals) from financial institutions; and  
WHEREAS, the School Business Administrator reviewed and evaluated the RFP's from four (4) financial institutions; and  
WHEREAS, the School Business Administrator has determined that due to increased services offered by Valley National Bank namely: online banking services, a Remote Deposit Capture Scanner, the payment of interest at a rate (floor) of .25% for three years resulting in \$15,000 estimated annual interest earned, and an overall saving of approximately \$22,000 to the Northern Highlands Regional High School District as compared to our current banking institution (Bank of America); and  
NOW THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education approves the recommendation of the School Business Administrator to approve Valley National Bank of Wayne New Jersey as our primary financial institution; and be it  
FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education grants the authority to James Davis, School Business Administrator, to take the necessary steps to transfer our banking relationship from Bank of America to Valley National Bank as soon as is practicable.

- B-9.** It is hereby RESOLVED this 23<sup>rd</sup> day of March, 2015, that the Northern Highlands Regional High School Board of Education hereby accepts with gratitude the gift of portable lights from the Northern Highlands Sports Association. Upon receipt of this gift, the portable lights will become the property of the Board of Education.

Roll Call:

**10. ACTION ITEMS FOR the Education Agenda for March 23, 2015 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-8**, upon the recommendation of the Interim Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Approve revision of the 2014-2015 school calendar to reduce the number of instructional days by 1, from 182 to 181, per attachment.
- E-3.** Approve the following new textbook, per attachment:
- Pearson Chemistry, Author: Wilbraham, Staley, Matta, Waterman, Publisher: Pearson, Copyright Date: Not given, Course: Chemistry/Lab, Grade Levels: 10
  - Introduction to Marine Biology, Author: Karleskint, George, Publisher: Cengage Learning, Copyright Date: 1/1/2013, Course: Ocean and Space, Grade Levels: 11 and 12
- E-4.** Approve Affirmative Action and Comprehensive Equity Plan for academic years 2013-2016, per attachment.
- E-5.** Approve Job Descriptions, as follows, per attachment.
1. Superintendent
  2. Principal
  3. Assistant Principal
- E-6.** Abolish the following Board of Education Policies, Regulations and By-Laws:
1. Policy - By-Law 0147, 0147A
  2. Policy 1522
  3. Program 2421, 2440
  4. Regulation R2421, R2460.05, R2460.07, R2461-R2461.12
- E-7.** Approve the first reading of the following Board of Education Policies, Regulations and By-Laws:
1. Policy / By-Laws 0000  
0110, 0120, 0131, 0132, 0133, 0134, 0135, 0141.2, 0142, 0142.1, 0143, 0143.2, 0144, 0144.1, 0145, 0146, 0148, 0151, 0152, 0153, 0154, 0155, 0157, 0161, 0162, 0163, 0164, 0165, 0166, 0167, 0168, 0169, 0171, 0172, 0173, 0174, 0175, 0177, 0210, 0230

2. Policy / Administration 1000  
1100, 1110, 1120, 1140, 1210, 1220, 1230, 1240, 1310, 1320, 1330, 1400, 1510, 1523, 1530, 1540, 1550, 1570, 1581, 1620, 1631
3. Policy / Program 2000  
2110, 2132, 2200, 2201, 2210, 2220, 2230, 2240, 2260, 2270, 2310, 2312, 2320, 2321, 2330, 2340, 2361, 2362, 2363, 2411, 2412, 2415, 2415.02, 2415.03, 2415.05, 2415.06, 2415.20, 2416, 2417, 2418, 2422, 2423, 2425, 2428.11, 2430, 2431, 2431.3, 2431.4, 2432, 2435, 2460, 2464, 2467, 2481, 2510, 2520, 2530, 2537, 2560, 2610, 2622, 2624, 2631, 2700
4. Regulations / Administration R1000  
R1240, R1330, R1400, R1510, R1530, R1550, R1570
5. Regulations / Program R2000  
R2200, R2210, R2220, R2230, R2260, R2330, R2340, R2360, R2361, R2411, R2412, R2415, R2415.2, R2417, R2423, R2423.1, R2430, R2431.1, R2431.2, R2431.4, R2432, R2460, R2460.1, R2460.8, R2460.16, R2464, R2481, R2510, R2530, R2531, R2560, R2624, R2624.1

**E-8.** Approve DANIEL FRANCESS and ETHAN PILTZ as Substitute Teachers for the 2014 – 2015 school year, per attachment.

Roll Call:

11. **PRINCIPAL'S REPORT**
12. **INTERIM SUPERINTENDENT'S REPORT**
13. **BOARD PRESIDENT'S REPORT**
14. **OLD / NEW BUSINESS**
15. **OPEN TO THE PUBLIC**
16. **EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- CSA Contract
- Personnel – Employee disciplinary matter
- Legal Matter – Former employee settlement

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. NEW BUSINESS**

RESOLVED: That the Board of Education approve/accept the following Business item:

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

**B-10.** It is hereby RESOLVED this 23<sup>rd</sup> day of March, 2015, that the Northern Highlands Regional Board of Education hereby accepts and agrees to the Settlement Agreement attached as Exhibit A hereto; and it is FURTHER RESOLVED that the Board hereby authorizes the BOE President to execute the Agreement on behalf of the Board and the Board Secretary to take all actions necessary to effectuate the settlement.

**18. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_