

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

March 15, 2021

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.

2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 8, 2021 in The Record and The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mr. Matthew Hernandez		
Ms. Amy Langevin		
Mrs. Rachel Milston		
Mr. James Mulanaphy		
Dr. Andrew Prince		
Mrs. Gail Trumbetti		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Michelle Bechtel (Student Representative)		
Christina Hughes (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

4. **EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- **Legal Matters**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

5. SPECIAL PRESENTATION:

6. STUDENT REPRESENTATIVE REPORTS:

7. COMMITTEE & LIAISON REPORTS:

8. PRINCIPAL'S REPORT:

9. SUPERINTENDENT'S REPORT:

10. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS

11. ACTION ITEMS FOR Business Agenda for March 15, 2021, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-8** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of current bills list (check register) from February 18 through March 11, 2021, per attachment.

B-2. Approval of minutes, February 22, 2021 Board of Education meeting, per attachment.

B-3. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Ann Rutkowski
 What: School Health Protocols during a Pandemic
 Where: Virtual Workshop
 When: Friday, March 5, 2021
 Costs: Registration – \$73
 Mileage: n/a

Who: Sue Anne Mather
 What: NJDOE/NJASBO: Overview of Coronavirus Response & Relief Supplemental Appropriations
 Where: Virtual Workshop
 When: Tuesday, April 13, 2021
 Costs: Registration – \$25
 Mileage: n/a

Who: Kayla Consalvo
 What: AP Reader Training
 Where: Virtual Workshop
 When: Friday, June 11, 2021
 Costs: Registration – no cost
 Mileage: n/a

Who: Eileen Rakowski
 What: ETS Training for AP Grading
 Where: Virtual Workshop
 When: Tuesday, June 15, 2021
 Costs: Registration – no cost
 Mileage: n/a

Who: Julie Goldberg
 What: AP Capstone – Required training for teaching AP Seminar
 Where: Online through University of Texas at Arlington
 When: Monday, June 21 – Friday, June 25, 2021
 Costs: Registration – \$1,075
 Mileage: n/a

Who: John Kaminski
 What: Syracuse Summer Institute 2021
 Where: Virtual training
 When: Monday, July 19 – Friday, July 23, 2021
 Costs: Registration – no cost
 Mileage: n/a

B-4. Approval of agreement with Educational Services Commission of New Jersey to provide onsite hospital educational services to a student (ID 20092) at the rate of \$69/hour, 10 hours/week for a period up to 4 weeks, per attachment.

B-5. Approve the Use of Banked Cap for the 2021-2022 Budget Year:

WHEREAS, in accordance with N.J.A.C. 6A:23A-10.3(b)1, a district can request use of banked cap only after it has fully exhausted all eligible statutory spending authority in the budget year; and

WHEREAS, banked cap from the earliest budget year must be used before the amount from a more recent year; and

NOW THEREFORE BE IT RESOLVED that the Northern Highlands Regional High School Board of Education has fully exhausted all eligible statutory spending authority for the 2021-

2022 budget year and has determined the need for banked cap for the 2021-2022 budget year as follows:

Need	Amount
Additional staffing – Science teacher, PT trainer, PT Nurse	\$ 143,975

This need must be completed by the end of the 2021-2022 budget year and cannot be deferred or incrementally completed over a longer period of time.

- B-6.** BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby approves a preliminary budget for the 2021-2022 school year as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$ 32,730,932	\$ 23,545,802
Special Revenue Fund	\$ 1,493,245	0
Debt Service Fund	\$ 1,557,975	\$ 1,436,671
Totals	\$ 35,782,152	\$ 24,982,473

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects is \$ 720,200 for other capital costs related to Site Improvements including paving various (\$185,000), bathroom renovations (\$35,200), ductless split A/C units (\$20,000) and field lighting (\$480,000). The total cost of these projects is \$720,200 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

BE IT FURTHER RESOLVED that the Board Secretary is hereby authorized to advertise said budget, in accordance with state regulation and prior to the annual public hearing on the budget which will be held on April 26, 2021.

- B-7.** WHEREAS, the Northern Highlands Regional High School Board of Education policy and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2020-2021 school year.

WHEREAS, the Northern Highlands Regional High School Board of Education appropriated \$54,100 during the 2020-2021 school year and has spent \$3,428.90 as of February 10, 2021.

NOW THEREFORE BE IT RESOLVED that the Northern Highlands Regional High School Board of Education hereby establishes the school district travel maximum for the 2021-2022 school year at the sum of \$60,000 and

BE IT RESOLVED that the School Business Administrator shall track and record these costs to ensure that the amount is not exceeded.

- B-8. Resolution Authorizing Disposal of Surplus Property**

WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain wireless devices which are no longer needed for public use; and

WHEREAS, the Board is desirous of disposing of said surplus property using Firefly IT Asset Recovery Inc.

NOW THEREFORE, be it RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, that the “Board” disposes of the devices listed on the attachment using the services of Firefly IT Asset Recovery, Inc.

Roll Call:

12. ACTION ITEMS FOR the Education Agenda for March 15, 2021 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-18**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

E-1. Accept and affirm the Harassment, Intimidation and Bullying Investigation report, per attachment.

E-2. Accept and affirm the Monthly Student Suspension report, per attachment.

E-3. Approve the first reading of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.

P 0145	Board Member Resignation and Removal (M) (Revised)
P 0164.6	Remote Public Board Meetings During a Declared Emergency (M) (New)
R 1642	Earned Sick Leave Law (M) (Revised)
P 1643	Family Leave (M) (New)
P 2415	Every Student Succeeds Act (M) (Revised)
P 2415.02	Title I – Fiscal Responsibilities (M) (Revised)
P 2415.05	Student Surveys, Analysis, and/or Evaluations (M) (Revised)
P & R 2415.20	Every Student Succeeds Act Complaints (M) (Revised)
P 4125	Employment of Support Staff Members (M) (Revised)
P & R 5330.01	Administration of Medical Cannabis (M) (Revised)
P 6360	Political Contributions (M) (Revised)
P 7425	Lead Testing of Water in Schools (M) (Revised)
R 7425	Lead Testing of Water in Schools (M) (New)
P 8330	Student Records (M) (Revised)
P 9713	Recruitment by Special Interest Groups (M) (Revised)

E-4. Approve to abolish the following Board of Education Policies, Regulations and Bylaw updates, as follows.

P 2415.01	Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
P 2415.03	Highly Qualified Teachers (M) (Abolished)
P 3431.1	Family Leave (M) (Abolished)
P 4431.1	Family Leave (M) (Abolished)
P 3431.3	New Jersey Family Leave Insurance Program (Abolished)
P 4431.3	New Jersey Family Leave Insurance Program (Abolished)

P & R 7430 School Safety (M) (Abolished)

- E-5.** Approve the appointment of RICHARD HEISSLER, Teacher of Woodworking, for the 2021-2022 school year, effective September 1, 2021 to June 30, 2022, at a total salary of \$81,985 (BA, Step 16), per attachment.
- E-6.** Approve a sixth assignment for Teacher of Woodworking with the following faculty member: RICHARD HEISSLER at a rate of \$12,000, for the 2021-2022 school year, effective September 2, 2021 to June 22, 2022.
- E-7.** Approve the appointment of AXELLE SANDT, Teacher of French, for the 2021-2022 school year, effective September 1, 2021 to June 30, 2022, at a total salary of \$72,105 (MA, Step 8), per attachment.
- E-8.** Approve a Leave of Absence, for ROBERT WILLIAMS, Athletic Director, effective immediately to May 28, 2021, per attachment.
- E-9.** Approve a stipend for Acting Athletic Director, for the 2020-2021 school year, effective March 16, 2021 to June 30, 2021, at a rate of \$8,000.
- E-10.** Approve a stipend for Support Specialist, for the 2020-2021 school year, effective March 16, 2021 to June 24, 2021, at a Group 1, Co-Curricular Stipend of \$6,335 not to exceed 150 hours.
- E-11.** Approve the appointment of MICHAEL KOTH as Acting Athletic Director, for the 2020-2021 school year, effective March 16, 2021 to June 30, 2021, at a rate of \$8,000.
- E-12.** Approve the appointment of ANTHONY SAGLIOCCA as Support Specialist, for the 2020-2021 school year, effective March 16, 2021 to June 24, 2021, at a rate of \$6,335 not to exceed 150 hours. (Group 1, Co-Curricular stipend)
- E-13.** Approve the following Co-Curricular assignment for the 2020-2021 school year.
 - 1. LAURA AZEVEDO as Spanish Club Advisor (1/3 of Full Group 5, \$1,673 or \$558)
 - 2. KYLE KUBICKI as Spring Musical Orchestra Director (Group 4, \$2,861)
 - 3. PHIL LEIB as Freshman Class Play Advisor (Group 3, \$3,797)
- E-14.** Approve the Spring Athletic assignments, for the 2020-2021 school year, per attachment.
- E-15.** Approve BRIAN O'CONNOR as Substitute Teacher(s) for the 2020-2021 school year, per attachment.
- E-16.** Approve the receipt of one (1) out of district Tuition Student for the 2020-2021 school year, per attachment.
- E-17.** Approve the implementation of the Highlands Academy Summer Program, from Monday, June 28, 2021 through Thursday, July 29, 2021, for enrollment of district students only, in Courses for Advancement, not to exceed \$950 per course or Courses for Learning Loss or Credit Recovery, at no cost to the student.
- E-18.** Accept and affirm the Title I Schoolwide Program Eligibility Waiver Request, per attachment.

Roll Call:

13. BOARD PRESIDENT’S REPORT:

14. OLD BUSINESS

15. NEW BUSINESS

16. OPEN TO THE PUBLIC

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting
be adjourned.

TIME: All in Favor: _____ Opposed: _____