

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

February 8, 2016

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.

2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 8, 2016 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Brian O'Connor (Student Representative)		
Grace Travers (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **SPECIAL PRESENTATION:** Mr. Michael Koth – HIB and Semi-Annual District Report of Violence and Vandalism.

5. **STUDENT REPRESENTATIVE REPORTS**

6. **COMMITTEE & LIAISON REPORTS**
7. **PRINCIPAL'S REPORT**
8. **SUPERINTENDENT'S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR Business Agenda for February 8, 2016, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-9**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from January 13, 2016 through February 2, 2016, per attachment.
- B-2.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Michael Koth
 What: Workshop: Understanding the Real Role of the School Safety Team
 Where: NJSPA/FEA, Monroe Township, NJ
 When: Tuesday, February 23, 2016
 Costs: Registration: \$149
 Mileage: as per NJ OMB Guidelines

Who: Brad Siegel
 What: Presenting at the American Educational Research Association Annual Meeting
 Where: Washington, DC
 When: Conference is Friday, April 8 - Tuesday, April 12, 2016 (absence not to exceed 2 school days and depends on date of presentation)
 Costs: Registration \$430
 Train Fare: \$98 (RT)
 Hotel: \$285 plus tax for 3 nights, total \$855 plus tax
 Mileage: as per NJ OMB Guidelines

Who: Tiffany Cohen
 What: Presenting at the National Science Teachers Conference
 Where: Nashville, TN
 When: Thursday, March 31 - Saturday, April 2, 2016
 Costs: Registration \$285
 Air Fare: \$445.20
 Hotel: \$159 plus tax for 3 nights, total \$477 plus tax
 Mileage: as per NJ OMB Guidelines

Who: Bob Williams
What: NIAAA/NHFS National Conference for Athletic Directors
Where: Nashville, TN
When: Friday, December 9 – Tuesday, December 13, 2016
Costs: Registration \$245 (early reg. rate) / \$345 (2015 rates)
Air Fare: \$450
Hotel: \$180 plus tax for 4 nights, total \$720 plus tax (conference hotel)
Mileage: as per NJ OMB Guidelines

- B-3.** Approval to accept the donation of telescopes for Northern Highlands astronomy classes from the Konvit family with an approximate value of \$271, per attachment.
- B-4.** Approval of the addendum (to correct Schedule C-2) to the contract between the Northern Highlands Regional High School Board of Education and the Northern Highlands Education Association, per attachment.
- B-5.** The Northern Highlands Regional High School Board of Education approves the submission a project application for auditorium upgrades at the Northern Highlands High School (**State Project #3700-050-16-1000**) by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project is not in the current Long Range Facility Plan and the plan needs to be amended.
- B-6.** RESOLVED, that the Northern Highlands Regional High School Board of Education accept the professional services proposal from Hodulik & Morrison, P.A. related to the regionalization analysis project in the total amount of \$8,100, half of which (\$4,050) will be reimbursed by the Ho-Ho-Kus Board of Education, per attachment.
- B-7.** Approval of service upgrade to internet service agreement with Cablevision Lightpath, Inc. for increasing band width from 300 MB to 500 MB, commencing July 1, 2016 in the amount of \$2,936.00 per month (a decrease of \$564 on current monthly cost), per attachment,
- B-8.** WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2016-2017 school year, and
WHEREAS, the Northern Highlands Regional High School Board of Education desires to apply for this waiver due to the fact that it is projected to have twelve (12) eligible students, which is less than the minimum threshold of forty (40) Special Education Medicaid eligible students, and is therefore not eligible to or required to participate in SEMI.
NOW THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2016-2017 school year, per attachment.
- B-9. RESOLUTION TO CONTINUE MEMBERSHIP IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP (NESBIG)**

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A-.18B and;

WHEREAS, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Northern Highlands Regional High School has determined that membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Northern Highlands Regional High School does hereby agree to renew membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2016 to June 30, 2019.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for February 8, 2016 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-16**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Accept and affirm the 2015-2016 Semi-Annual District Report of Violence and Vandalism, per attachment.
- E-3.** Approve the **second and final reading** of the following Board of Education Policies and Regulation updates, per attachment.

Policy 1240	Evaluation of Superintendent
Policy 3221	Evaluation of Teachers
Policy 3222	Evaluation of (Non) Teaching Staff Members, Excluding Teachers and Administrators

Policy 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
Policy 3224	Evaluation of Principals, Assistant Principals, and Executive Director of Curriculum and Instruction
Policy 3431.1	Family Leave
Policy 4431.1	Family Leave
Policy 5337	Service Animals
Regulation R1240	Evaluation of Superintendent
Regulation R3221	Evaluation of Teachers
Regulation R3222	Evaluation of (Non) Teaching Staff Members, Excluding Teachers and Administrators
Regulation R3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
Regulation R3224	Evaluation of Principals, Assistant Principals, and Executive Director of Curriculum and Instruction

- E-4.** Approve and authorize the submission of the proposed Comprehensive Equity Plan for academic years 2016 - 2019, per attachment.
- E-5.** Accept the resignation of STEPHEN CHELSTOWSKI, Part-time Campus Security Aide effective January 22, 2016, per attachment.
- E-6.** Approve a leave of absence for DEANNA FRIEDLAND, School Social Worker from January 25, 2016 to April 29, 2016, per attachment.
- E-7.** Approve the appointment of MARIA ADE, Long Term Leave Replacement School Social Worker from February 9, 2016 to May 2, 2016 at a total salary of \$ 82,858 (MA+30, Step 13) prorated.
- E-8.** Approve the appointment of EDWARD MAHON, Part-time Campus Security Aide from March 1, 2016 or sooner, to June 30, 2016 at a rate of \$12.50 per hour, not to exceed 24.5 per week. (Pending fingerprint/medical clearance)
- E-9.** Approve the appointment of ROBIN BURTON as Title 1 Coordinator and Parent Liaison from February 1, 2016 to June 30, 2016 at a rate of \$3,167.50 (1/2 Group 1, Stipend position).
- E-10.** Approve the appointment of JENNIFER LEDERMAN as Transition Project Advisor from February 1, 2016 to June 30, 2016 at a rate of \$ 1,898.50 (1/2 Group 3, Stipend Position).
- E-11.** Approve the appointment of JESSICA VERDICCHIO as PARCC Testing Assistant from February 1, 2016 to June 30, 2016 at a rate of \$1,430.50 (1/2 Group 4, Stipend Position).
- E-12.** Approve the following field trips/ overnight field trips for the 2015-2016 school year as follows:
- a.) Highlands Voices: Performance for NJ Music Educators Association by Special Invitation
 - Hilton Hotel, East Brunswick NJ: 2/19/16
 - b.) Chinese Language Competition for NJ
 - Rutgers, New Brunswick: 3/12/16

- c.) Model Congress: Overnight Trip
 - University of Pennsylvania, PA: 3/31 -4/3/16
- d.) English 9 Classes
 - Barrymore Theatre, NYC: 4/6/16
- e.) Chess Club: NJ High School Championship
 - Union City VoTech School, Scotch Plains: 3/12/16, 3/13/16
- f.) Italian Club
 - Mia Chef Gelateria, NYC: 4/21/16
- g.) DECA
 - Oasis, Paterson: 2/22/16
- h.) Fling Student Staff: Columbia University Scholastic Press Association Conference
 - 116th & Broadway, NYC: 3/16/16, 3/17/16, 3/18/16

- E-13.** Approve the following list of advisors/chaperones/school nurse for the State DECA Conference, on February 24 -26, 2016 in Cherry Hill, NJ as follows:

Advisors: DIANE DEVOE, LOIS FARESE, JENNIFER LEDERMAN, VICTORIA SOSANIE, GEORGE CARBONE

Chaperones: PAM CARLONI, MERYL PERLMAN, DONNA SCRIVANICH, JOHN BEATTY, ZACH LISELLA, BOB MERRILEES, KURT ROGERS, KYLE WENGERTER

School Nurse: ANTOINETTE MARTIN

- E-14.** Approve the following Athletic/Co-Curricular appointments for the 2015- 2016 school year as follows:

1. BRENNAN HEFFERNAN as Assistant Boys Tennis Coach, (Group 5a \$5,192)
2. STEVE CERELLI as Assistant Golf Coach (Group 5a \$5,192)
3. KYLE WENGERTER as Volunteer Boys Baseball Coach
4. ALAN ANNAZONE as Volunteer Boys Lacrosse Coach
5. DAVE HOBSON as Volunteer Boys Lacrosse Coach
6. JOHN BARNEY as Volunteer Boys Lacrosse Coach
7. DOUG FREIDMAN as Volunteer Boys Lacrosse Coach
8. KATIE HINCHEN as Assistant Spring Track Coach (Full Group 2a \$6,817)
9. SARA MAGRETTO as Assistant Spring Track Coach (Full Group 2a \$6,817)
10. LAURA FLOREZ as Assistant Spring Track Coach (1/2 Group 2a \$3,408.50)
11. ELLIS MCGOVERN as Assistant Spring Track Coach (1/2 Group 2a \$3,408.50)
12. SAMANTHA JUDGE as Assistant JV Softball Coach (1/2 Group 3a \$2,961.50)
13. MARY LARDIERE as Assistant JV Softball Coach (1/2 Group 3a \$2,961.50)

- E-15.** Approve KYLE LINARES and DOUG FREIDMAN as Substitute Teachers for the 2015-2016 school year, per attachment.

- E-16.** Approve the receipt of two out of district Tuition Students for the 2016-2017 school year, per attachment.

Roll Call:

12. BOARD PRESIDENT’S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Negotiations – Board Attorney**
- **Negotiations – Sending District**
- **Legal – Pending Field Lights Litigation**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____