

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Workshop Meeting**

**February 5, 2018**

**AGENDA**

**1. CALL TO ORDER:** The Board President will call the meeting to order.

**2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**

The Superintendent will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 5, 2018 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Jennifer Connolly (Saddle River Liaison)		
Kate Federer (Student Representative)		
Bridget Holle (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		<b>X</b>

**4. SPECIAL PRESENTATION:** Mr. Joseph Occhino - Teacher of the Year Recognition: Mr. Thomas Witkowski

Dr. Bradley Siegel - School Performance Report and District State Testing Calendar

5. **STUDENT REPRESENTATIVE REPORTS**
6. **COMMITTEE & LIAISON REPORTS**
7. **PRINCIPAL'S REPORT**
8. **SUPERINTENDENT'S REPORT:** District Goals / Strategic Plan Update
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR Business Agenda for February 5, 2018, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-5** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from January 19 through January 31, 2018, per attachment.
- B-2.** Approval of minutes, January 22, 2018 Board of Education meeting and executive session, per attachments.
- B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Jill Webb, Anne Goddard  
 What: NJSBA Workshop: CSA Evaluation Process  
 Where: Montville Twp. High School, Montville, NJ  
 When: Saturday, February 3, 2018  
 Costs: Registration – no cost  
 Mileage: as per NJ OMB Guidelines

Who: Alexandra Chicherchia, Eileen Rakowski  
 What: Next Generation Science Standards Conference  
 Where: Rutgers University, New Brunswick, NJ  
 When: Monday, March 12, 2018  
 Costs: Registration - \$259 each, total \$518  
 Mileage: as per NJ OMB Guidelines

Who: Brad Siegel, Thomas Buono  
 What: Gang Awareness Training  
 Where: Bergen County Office Learning Center, Hackensack NJ  
 When: Wednesday, March 21, 2018  
 Costs: Registration – No cost  
 Mileage: as per NJ OMB Guidelines

Who: Denise Talotta  
 What: Counselor Open House  
 Where: High Point University, High Point, NC  
 When: Wednesday, April 4 – Friday, April 6, 2018  
 Costs: No cost  
 Mileage: as per NJ OMB Guidelines

Who: Jennifer Ferentz  
 What: Arizona State University CACTUS Tour  
 Where: Phoenix, AZ  
 When: Wednesday, April 18 – Saturday, April 21, 2018  
 Costs: No cost  
 Mileage: as per NJ OMB Guidelines

Who: John Gornell  
 What: AP Summer Institute: Human Geography  
 Where: St. Johnsbury Academy, St. Johnsbury, VT  
 When: Sunday, July 8 – Friday, July 18, 2018  
 Costs: Registration: \$1,495  
 Mileage: as per NJ OMB Guidelines

**B-4.** Approval to accept a donation of \$2,000 for the Model UN Class from T.E.E.E.M. Inc.

**B-5.** Approval of Budget Calendar for 2018-19, per attachment.

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for February 5, 2018 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-17**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

**E-1.** Accept and affirm the Harassment, Intimidation and Bullying Investigation report, per attachment.

**E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.

**E-3.** Approve the **second reading** of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.

P 0169.02 Board Member Use of Social Networks (New)  
 P 3437 Military Leave (Revised)  
 P 4437 Military Leave (Revised)  
 R 5460.1 High School Transcripts (M) (Revised)  
 P 5516.01 Student Tracking Devices (New)  
 R 7101 Educational Adequacy of Capital Projects (Revised)  
 P 7425 Lead Testing of Water in Schools (New)

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P & R 7440	School District Security (M) (Revised)
P & R 7441	Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
P 8507	Breakfast Offer versus Serve (M) (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 9242	Use of Electronic Signatures (New)

- E-4.** Approve the following Job Description, per attachment.
1. Option 2 Coordinator
- E-5.** Accept with regret, the retirement of THEODORA SOTIROPOULOS, Teacher of Music/ Director of Bands, effective June 30, 2018, per attachment.
- E-6.** Accept with regret, the retirement of MARY FLORIO, Teacher of English, effective June 30, 2018, per attachment.
- E-7.** Accept with regret, the retirement of ANN BAUMANN, Teacher of Social Studies, effective June 30, 2018, per attachment.
- E-8.** Approve an additional assignment for JOHN QUINN at a rate of \$64.17 per day, DANIELLE FERRANTE at a rate of \$57.75 per day, LINDSEY PARENT at a rate of \$56.26 per day, JILLIAN SCHESCHUK at a rate of \$52.51 per day and CARYN SCHANSTINE at a rate of \$64.17 per day, for the purpose of Leave Replacement Teacher of Mathematics from May 7, 2018 to June 21, 2018.
- E-9.** Approve additional case management coverage, as necessary, for LYLE BECOURTNEY, CATHY BERBERIAN, ROBIN BURTON, TRACY LAROCCA and JESSICA VERDICCHIO at a rate of \$45 per hour from February 22, 2018 to March 23, 2018.
- E-10.** Approve the rescission of the following Athletic/Co-Curricular assignments for the 2017- 2018 school year.
1. KURT ROGERS as Assistant Spring Track Coach (Full Group 2a \$7,204)
  2. DEANNA FRIEDLAND as Freshman Class Advisor (1/4 Group 5 \$418.25)
- E-11.** Approve the following Athletic/Co-Curricular assignments for the 2017-2018 school year.
1. ADAM RUSCH as Volunteer Girls Lacrosse Coach
  2. DEAN PORTAS as Volunteer Ice Hockey Coach
  3. AMANDA LENTINO as Assistant Spring Track Coach (Full Group 2a \$7,204)
  4. KURT ROGERS as Assistant Spring Track Coach (1/2 Group 2a \$3,602 each)
  5. THOMAS WALSH as Assistant Spring Track Coach (1/2 Group 2a \$3,602 each)
  6. JENNIFER KUO as Freshman Class Advisor (1/4 Group 5 \$418.25)
- E-12.** Approve the following field trips/overnight field trips for the 2017-2018 school year.
- a.) Fed Challenge: Student Orientation
    - Federal Reserve Bank of NY and Goldman Sachs, NYC: 2/6/18
  - b.) Band and Choir: Music Competition
    - Hershey Park, Hershey PA: 5/4/18

- c.) Wind Ensemble: NY Invitational Music Festival
  - Carnegie Hall, NYC: 4/4/18
- d.) Wind Ensemble: Concert Performance
  - West Side Presbyterian Church, Ridgewood NJ: 4/13/18
- e.) AP Studio Art Class: Contemporary and Modern Art Exhibit
  - The Museum of Modern Art, NYC: 3/2/18

**E-13.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
DONNA SCRIVANICH	Fed Challenge	2/6/18	No cost to district
THEODORA SOTIROPOULOS	Band and Choir	5/4/18	No cost to district
THOMAS PASTER	Band and Choir	5/4/18	No cost to district
THEODORA SOTIROPOULOS	Wind Ensemble	4/4/18	No cost to district
THOMAS PASTER	Wind Ensemble	4/4/18	No cost to district
THEODORA SOTIROPOULOS	Wind Ensemble	4/13/18	No cost to district
THOMAS PASTER	Wind Ensemble	4/13/18	No cost to district
MARY LARDIERE	AP Studio Art Class	3/2/18	No cost to district
MEREDITH SKLAR	AP Studio Art Class	3/2/18	No cost to district

**E-14.** Approve a change in degree status for LAURA ASTORINA, Teacher of World Languages, from MA+30 to MA+60, retroactive to February 1, 2018.

**E-15.** Approve STEPHEN PELLEGRINI as Substitute Teacher for the 2017-2018 school year, per attachment.

**E-16.** Approve EMILY BURNS and RAUL FERREIRA for Montclair State University Student Athletic Trainers Internship for the 2018 Spring Semester, per attachment.

**E-17.** Approve the receipt of one (1) Out of District Tuition Student for the 2018-2019 school year, per attachment.

Roll Call:

**12. BOARD PRESIDENT'S REPORT**

**13. OLD BUSINESS**

**14. NEW BUSINESS**

**15. OPEN TO THE PUBLIC**

**16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- **Personnel**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_