

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Workshop Meeting**

**February 4, 2019**

---

**AGENDA**

1. **CALL TO ORDER:** The Board President will call the meeting to order.
  
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**  
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 5, 2019 in The Record and January 11, 2019 in The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Katherine Murray (Student Representative)		
Caroline Ryan (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **SPECIAL PRESENTATION:** Mr. Joseph Occhino - Teacher of the Year Recognition: Mrs. Sara Magretto
  
5. **STUDENT REPRESENTATIVE REPORTS**

**6. COMMITTEE & LIAISON REPORTS****7. PRINCIPAL'S REPORT****8. SUPERINTENDENT'S REPORT: District Goals / Strategic Plan Update, School Performance Report and District State Testing Calendar**

Boomerang Project: Winter Retreat /Overnight Trip – Reschedule dates from January 19-20, 2019 to January 27-28, 2019 due to Weather/State of Emergency. Original dates were board approved at the October 1, 2018 Board meeting. No change in location.

**9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****10. ACTION ITEMS FOR Business Agenda for February 4, 2019, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-7** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from January 11 through January 31, 2019, per attachment.
- B-2.** Approval of minutes, January 2 and January 14, 2019 Board of Education meetings and executive session, per attachments.
- B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Laura Azevedo  
 What: Rutgers Conference: Language as Communication and Literacy  
 Where: Hyatt Regency, New Brunswick, NJ  
 When: Friday, February 1, 2019  
 Costs: Registration – No cost  
 Mileage: as per NJ OMB Guidelines

Who: Kyle Kubicki, Thomas Paster  
 What: New Jersey Music Educators Conference  
 Where: Hilton, East Brunswick, NJ  
 When: Thursday, February 21 – Friday, February 22, 2019  
 Costs: Registration – \$370 for both  
 Mileage: as per NJ OMB Guidelines

Who: Jenn Lederman, Joe Kiely  
 What: Link Crew Basic Training for Boomerang Project  
 Where: Skytop Lodge, Skytop, PA  
 When: Sunday, February 24 – Wednesday, February 27, 2019

Costs: Registration – no cost to district (paid for by donation to Boomerang Project)  
 Mileage: as per NJ OMB Guidelines

Who: Kelly Peterfriend  
 What: NJSPA/FEA Legal One – Transgender Student Rights – New Guidance  
 Where: FEA Conference Center, Monroe Township, NJ  
 When: Monday, February 25, 2019  
 Costs: Registration – \$150  
 Mileage: as per NJ OMB Guidelines

Who: Jason Grabelsky  
 What: Association of Student Assistance Professionals Conference  
 Where: Ocean Resort & Casino, Atlantic City, NJ  
 When: Wednesday, February 27 – Friday, March 1, 2019  
 Costs: Registration – \$325  
 Hotel – Ocean Resort \$110 for 1 night (has DOE waiver)  
 Mileage: as per NJ OMB Guidelines

Who: Joanna Petritsis  
 What: Conference on Teaching about the United Nations  
 Where: United Nations HQ, New York, NY  
 When: Friday, April 5, 2019  
 Costs: Registration – \$65  
 Mileage: as per NJ OMB Guidelines

Who: Kelly Peterfriend  
 What: NJSPA/FEA Legal One – Attendance, Residency & Homeless Issues  
 Where: FEA Conference Center, Monroe Township, NJ  
 When: Tuesday, May 7, 2019  
 Costs: Registration – \$150  
 Mileage: as per NJ OMB Guidelines

- B-4.** WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2019-2020 school year, and WHEREAS, the Northern Highlands Regional High School Board of Education desires to apply for this waiver due to the fact that it is projected to have thirteen (13) eligible students, which is less than the minimum threshold of forty (40) Special Education Medicaid eligible students, and is therefore not eligible to or required to participate in SEMI. NOW THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2019-2020 school year, per attachment.

**B-5. RESOLUTION TO CONTINUE MEMBERSHIP IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP (NESBIG)**

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A-.18B and;

WHEREAS, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Northern Highlands Regional High School has determined that membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Northern Highlands Regional High School does hereby agree to renew membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2019 to June 30, 2022.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.

- B-6.** Approval of The Pomptonian, Inc., Fairfield, NJ as the Food Service Management company for the 2019 - 2020 school year, including the following terms and conditions:
- The Pomptonian Inc. shall receive, in addition to the costs of operation, a fee of \$0.0231 for each \$1.00 of sales to compensate the food service management company for administrative and management costs.
  - This fee shall be billed monthly as a cost of operation.
  - Northern Highlands Regional High School guarantees the payment of such costs and fee to The Pomptonian Inc.
  - The Pomptonian Inc. guarantees the Northern Highlands Regional High School a minimum profit of \$25,000 for school year 2019-2020.
- B-7.** RESOLVED, that the Northern Highlands Board of Education authorize the supply and installation of a scoreboard from Nevco, Inc. at a total cost of \$6,964. Two (2) quotes were obtained.

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for February 4, 2019 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-13**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Approve the **first reading** of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.

- P 0141.1 Board Member and Term – Sending District (Revised)  
P 0141.2 Board Member and Term – Receiving District (Revised)  
P 2415.06 Unsafe School Choice Option (M) (Revised)  
P 2422 Health and Physical Education (M) (Revised)  
P 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)  
R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)  
P 2610 Educational Program Evaluation (M) (Revised)  
P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)  
P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)  
P 5330.04 Administering an Opioid Antidote (M) (Revised)  
R 5330.04 Administering an Opioid Antidote (M) (New)  
P 5337 Service Animals (Revised)  
R 5530 Substance Abuse (M) (Revised)  
P&R 5600 Student Discipline/Code of Conduct (M) (Revised)  
P&R 5611 Removal of Students for Firearms Offenses (M) (Revised)  
P&R 5612 Assaults on District Board of Education Members or Employees (M) (Revised)  
P&R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)  
P 5756 Transgender Students (M) (Revised)  
P&R 7440 School District Security (M) (Revised)  
P&R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)  
P 8860 Memorials (Revised)

- E-4.** Approve the following Quad District Faculty to teach Quad District Mini Courses during the 2018-2019 school year as follows:

Mini Course Instructors for Professional Development (\$550 per course, per person)  
COURTNEY DELOOF (HHK), VANESSA BURKE (HHK), CATHY DANAHY (ALL),  
JULIE GOLDBERG (NHRHS), and ELIZABETH ULLRICH (USR).

- E-5.** Approve the following Quad District Faculty as Quad District Presenters during the 2018-2019 school year as follows:

Presenters for Parent Wellness Evening Presentation (\$60 per hour, per person) KELLY PETERFRIEND (NHRHS) and JESSICA VERDICCHIO (NHRHS).

- E-6.** Approve an unpaid Leave of Absence for CHRISTINE MCNEIL, Accounts Payable Clerk effective January 22, 2019 to February 7, 2019.

- E-7.** Approve the recession of the following Athletic/Co-Curricular assignments for the 2018-2019 school year.
1. CHRIS BROKING as Head Softball Coach (Group 3, \$9,208)
  2. SAMANTHA JUDGE as Assistant Softball Coach (Group 3a, \$6,259)
  3. RAY MEIYZS as Head Boys Tennis Coach (Group 4, \$7,924)
  4. BRENNAN HEFFERNAN as Assistant Boys Tennis Coach (Group 5a, \$5,486)
- E-8.** Approve the following Athletic/Co-Curricular assignments for the 2018-2019 school year.
1. JACQUELINE FORTE as Head Softball Coach (Group 3, \$9,208)
  2. JACLYN PEENE as Assistant Softball Coach (Group 3a, \$6,259)
  3. CHRIS BROKING as Head Boys Tennis Coach (Group 4, \$7,924)
  4. MEREDITH SKLAR as Assistant Boys Tennis Coach (Group 5a, \$5,486)
  5. JENNIFER KUO as Volunteer Assistant Girls Lacrosse Coach
  6. NEIL BORTOLUS as Volunteer/Paraprofessional Assistant Boys Lacrosse Coach
  7. SAMANTHA JUDGE as Volunteer Softball Coach
- E-9.** Approve the following field trips/overnight field trips for the 2018-2019 school year.
- a.) Varsity Debate: Competition
    - Indian Hills High School, Oakland NJ: 2/28/2019
  - b.) Boys Lacrosse Team: Team building skills and Pre-Season Scrimmage (Overnight trip)
    - Hampton Inn, Fairfax VA, Patriot High School, Nokesville VA and Lake Braddock High School, Burke VA: March 8 -9, 2019
  - c.) Newspaper Club -The Highland Fling: Seminar
    - Columbia University (CSPA), NYC: March 20 -22, 2019
  - d.) Highlands Voices: Invitation to perform at the Acapocalypse Festival (Overnight trip)
    - Port Washington WI: March 29 -31, 2019
- E-10.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
JOSEPH INTERMAGGIO	Varsity Debate	2/28/19	Substitute Cost
KYLE OJAKIAN	Boys Lacrosse Team	3/8-9/19	No cost to district
JUSTIN TRALONGO	Boys Lacrosse Team	3/8-9/19	Substitute Cost
MATT KRZYSIK	Boys Lacrosse Team	3/8-9/19	Substitute Cost
ALAN ANNAZONE	Boys Lacrosse Team	3/8-9/19	No cost to district
JOHN KAMINSKI	Newspaper Club	3/20-22/19	Substitute Cost
SARA BELGIOVINE	Newspaper Club	3/20-22/19	Substitute Cost
TOM PASTER	Highland Voices	3/29-31/19	No cost to district
KYLE KUBICKI	Highland Voices	3/29-31/19	Substitute Cost
TIFFANY COHEN	Interior Architecture Class	3/29/19	No cost to district

- E-11.** Approve a change in degree status for JOSEPH KIELY, Teacher of English, from BA to MA, retroactive to February 1, 2019.
- E-12.** Approve TIMOTHY MORRIS and ALEX GROSSMAN for William Paterson University Clinical Experience assignments for Physical Education/Health (student teaching/practicum) for the 2018-2019 school year, from February 5, 2019 to May 17, 2019, per attachment.

**E-13.** Approve NINA NAVAZIO as Substitute Teacher for the 2018-2019 school year, per attachment.

Roll Call:

**12. BOARD PRESIDENT’S REPORT**

**13. OLD BUSINESS**

**14. NEW BUSINESS**

**15. OPEN TO THE PUBLIC**

**16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_