

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

February 4, 2013

WORKSHOP AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. PLEDGE OF ALLEGIANCE:

The Board Secretary will read the following:

This is the Workshop Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the date, time, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on January 11, 2013 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Lindsay Bishop (Student Representative)		
Justin DeParis (Student Representative)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **School Safety Plans**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

5. STUDENT REPRESENTATIVE REPORTS**6. SPECIAL PRESENTATION – School Wellness Goal: Mr. Steve Simonetti****7. COMMITTEE & LIASON REPORTS****8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****9. ACTION ITEMS FOR Business Agenda for February 4, 2013, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-9** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of current bills list (check register) from January 15, 2013 through January 29, 2013 per attachment.

B-2. Approval of minutes, January 21, 2012, Board of Education meeting and executive session, per attachment.

B-3. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Albert Mugno
 What: NJTEA Annual Conference
 Where: Montclair State University, Montclair, NJ
 When: Friday, May 10, 2013
 Costs: Registration: \$170.00
 Mileage: as per GSA Guidelines

Who: Thomas Buono
What: NJSEEA Conference: Creating Behaviorally Sound Schools
Where: Bergen Community College
When: Friday, March 22, 2013
Costs: Registration: \$75.00
Mileage: as per GSA Guidelines

Who: Denise Alfano
What: Mandatory SUPA Forensics Training Seminar
Where: Syracuse University Minnowbrook Conference Ctr., Blue Mountain Lake, NY
When: Friday, April 26- Sunday, April 28, 2013
Costs: Registration: \$290.00 (includes accommodation)
Mileage: as per GSA Guidelines

Who: Kelly Peterfriend
What: Flight Team Training Workshop
Where: Glen Rock, NJ
When: Saturday, February 5, 2013
Costs: Registration: \$30.00
Mileage: as per GSA Guidelines

Who: Danielle Ferrante
What: 2013 AMTNJ Statistics Institute
Where: Parsippany, NJ
When: Saturday, March 9, 2013
Costs: Registration: \$90.00
Mileage: as per GSA Guidelines

- B-4.** Approval of On-Site Education Instruction Services in the amount of \$810 for services performed during the 2012-13 school year for student ID 5748 at St. Clare's Hospital, per attachment.
- B-5.** Approval of contract with Lora Photography as Official Photographer for the 2013-14 school year obtained using the RFP process (3 proposals received) with services provided as per attachment.
- B-6.** Approval of tutorial services in the amount of \$54 per hour for 10 hours of instruction per week for student ID 6223 at Four Winds Hospital, per attachment.
- B-7.** Approval of Contract with Xerox Corporation for an amount not to exceed \$10,600.00 per year (excluding copy overage charges) to enter into a five year lease for the upgrade of three Xerox copiers for which the leases are due to expire, per attachment. All proposed Xerox machines are part of New Jersey Term Contract # T2075 GSA/FSS; Xerox Corporation Award # A51145; GSA Pass Through contract # 072610900 Lease.
- B-8.** Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2013-2014 school year, and

Whereas, the Northern Highlands Regional High School Board of Education desires to apply for this waiver due to the fact that it is projected to have only seven Special Education Medicaid eligible students and is therefore not eligible to or required to participate in SEMI.

Now Therefore Be It Resolved, that the Northern Highlands Regional High School Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2013-2014 school year, per attachment.

- B-9.** Approval of Regular School tuition for student ID 5541 for the period February 4, 2013 – June 30, 2013, in the amount of \$17,160.00 at Barnstable Academy, per attachment.

Roll Call:

10. ACTION ITEMS FOR the Education Agenda for February 4, 2013 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-10**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.

- E-2.** Approve the first reading of the following Board of Education Policies and Regulations:

0132 – Executive Authority (Revised Policy)

2415 – No Child Left behind Programs (Revised Policy)

2431 – Athletic Competition (Revised Policy)

R2431.1 – Emergency Procedures for Athletic Practices and Competitions (Revised Regulation)

R2431.2 – Medical Examination to Determine Fitness for Participation in Athletics (Revised Regulation)

3230 – Outside Activities (Revised Policy)

R3230 – Outside Activities (Revised Regulation)

3281 – Inappropriate Staff Conduct (Revised Policy)

R3281 – Inappropriate Staff Conduct (Revised Regulation)

4281 – Inappropriate Staff Conduct (Revised Policy)

R4281 – Inappropriate Staff Conduct (Revised Regulation)

4230 – Outside Activities (Revised Policy)

R4230 – Outside Activities (Revised Regulation)

4281 – Inappropriate Staff Conduct (Revised Policy)

R4281 – Inappropriate Staff Conduct (Revised Regulation)

8505 – School Nutrition (Revised Policy)

- E-3.** Approve the Semi-Annual District Violence and Vandalism Report, per attachment.

- E-4.** Approve the appointment of MICHAEL BLAHUT as .8 Replacement Teacher of Business, effective March 25, 2013 (or sooner) to June 30, 2013, at a total annual salary of \$65,589 pro-rated (MA, Step 7), which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.
- E-5.** Approve the appointment of HOWARD SIMS as .6 Replacement Teacher of Business, effective March 18, 2013 (or sooner) to June 30, 2013, at a total annual salary of \$65,589 pro-rated (MA, Step 7), which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.
- E-6.** Approve a change in status for DIANE DEVOE from .6 to full time effective March 18, 2013 to June 30, 2013.
- E-7.** Approve JOE ROBERTIELLO as the participating Montclair State Student Athletic Trainer for Spring 2013, as per attachment.
- E-8.** Approve the following Co-Curricular/Athletic appointments for the 2012-2013 school year, effective immediately upon completion of required certification and documentation.
- a) Approve MARY LARDIERE as Assistant Spring Softball Coach (Group 3a, Step 3).
 - b) Approve ALEX BRAUNSTEIN as Para- Professional Boys Lacrosse Coach.
 - c) Approve MARK JENKINS as Set Constructor for the Spring Musical (Group 5, Step 1).
 - d) Approve ERIN O'BRIEN as Technical Director for the Spring Musical (Group 4, Step 3).
 - e) Approve DENISE REGAN as Volunteer Assistant Director.
 - f) Approve ERIN HERBERT as Spring Musical Designer/Painter (Group 4, Step 3).
 - g) Approve SARAH BROWN as a Volunteer Assistant Choreographer.
- E-9.** Approve KEVIN O'SHEA as Substitute Teacher for the 2012–1013 school year.
- E-10.** Approve SARA BELGIOVINE as Substitute Teacher for the 2012-2013 school year.

Roll Call:

- 11. PRINCIPAL'S REPORT**
- 12. SUPERINTENDENT'S REPORT**
- 13. BOARD PRESIDENT'S REPORT**
- 14. OLD BUSINESS**
- 15. NEW BUSINESS**

16. OPEN TO THE PUBLIC

15. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____