

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting Agenda**

**February 23, 2015**

**AGENDA**

- 1. CALL TO ORDER:** The Board President will call the meeting to order.
  
- 2. PUBLIC MEETINGS STATEMENT:**  
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 9, 2015 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.
  
- 3. PLEDGE OF ALLEGIANCE**
  
- 4. ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Julia Corrison (Student Representative)		<b>X</b>
Josh Greenberg (Student Representative)		<b>X</b>
Thomas Hart (Student Council)		
Mr. John J. Petrelli, Interim Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

- 5. SPECIAL PRESENTATION:** Ms. Laura Florez, World Language Department.

6. **STUDENT REPRESENTATIVE REPORTS**
7. **COMMITTEE & LIAISON REPORTS**
8. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
9. **ACTION ITEMS FOR Business Agenda for February 23, 2015, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-7** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Interim Superintendent and Business Administrator:

- B-1.** Approval of transfers as per attached document.
- B-2.** The Board Secretary and Treasurer's Reports for the month of January 2015 will be approved at the March 9, 2015 Board of Education meeting.
- B-3.** Approval of current bills list (check register) from January 29, 2015 through February 18, 2015, per attachment.
- B-4.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Rosemarie Malloy, Caryn Schanstine, Lynsey Bradley  
 What: Good Ideas in Teaching Precalculus and more  
 Where: Rutgers University, New Brunswick, NJ  
 When: Friday, March 20, 2015  
 Costs: Registration: \$165 each, total \$495  
 Mileage: as per NJ OMB Guidelines

Who: James Davis  
 What: NJASBO Conference  
 Where: Borgata Hotel, Atlantic City, NJ  
 When: Wednesday, June 3 – Friday, June 5, 2015  
 Costs: Registration: \$150  
 Hotel: \$200 for 2 nights,  
 Mileage: as per NJ OMB Guidelines

- B-5.** BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education does hereby approve an agreement with the **Region 1/Mahwah Board of Education**, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the **2015 / 2016** school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this resolution.

- B-6.** Approval of licensing and maintenance fee for Educational Data Services, Inc. for the 2015 - 2016 school year in the amount of \$5,600, per attachment.
- B-7.** **WHEREAS**, on February 10, 2015, the Northern Highlands Regional High School District accepted bids for roof replacement work at Northern Highlands Regional High School; and **WHEREAS**, the low bidder on the base bid was Northeast Roof Maintenance; and **WHEREAS**, Northeast Roof Maintenance requested an opportunity to withdraw its bid due to an arithmetical error; and **WHEREAS**, Chris Anderson Roofing had listed the amount of “\$50,000.00” on alternate #1 for the bid in its bid package, but it failed to specify whether that amount an “add” or a “deduct” for alternate #1; and **WHEREAS**, District representatives immediately contacted representatives of Chris Anderson Roofing to request that they specify on their bid whether their alternate #1 was an “add” or a “deduct”; and **WHEREAS**, Chris Anderson Roofing specified that their bid submission for alternate #1 was intended to be a deduct; and **WHEREAS**, at the time this clarification was received by Chris Anderson Roofing, had no knowledge of the amount of any of the other bidders’ base bids or bids on alternates; and **WHEREAS**, by crediting Chris Anderson Roofing’s alternate #1 bid as a deduct of \$50,000.00, accepting the alternate #3 deduct of \$74,000.00, Chris Anderson Roofing becomes the low bidder on the project (base bid and alternates) with a bid award of \$1,278,000.00; and **WHEREAS**, it is the recommendation of the Superintendent of Schools and the School Business Administrator, based in turn on the recommendations of the construction professionals employed by the Board for this project as well as the Board Attorney, that the roof replacement work be awarded as a “base bid plus alternates number 1 and 3” package; and **RESOLVED**, that the Northern Highlands Regional High School Board of Education hereby awards the Northern Highlands roof replacement project (base bid plus alternates #1 and #3) to Chris Anderson Roofing of Hopelawn, New Jersey, in the amount of \$1,278,000.00; and it is further **RESOLVED**, that the Interim Superintendent of Schools and School Business Administrator take the steps necessary to notify Chris Anderson Roofing of this award, arrange for the execution of an appropriate contract for the performance of this work.

Roll Call:

**10. ACTION ITEMS FOR the Education Agenda for February 23, 2015 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

**RESOLVED:** That the Board of Education approve/accept the following Education items, **E-1** through **E-5**, upon the recommendation of the Interim Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Approve the following Athletic/Co-Curricular Assignments, per attachments:
- Approve SARA SCHEESE as Full Time Spring Assistant Track Coach (Group 2A)
  - Approve LINDSEY PARENT as Full Time Spring Assistant Track Coach (Group 2A)
  - Approve KRISTEN SCHUMACHER as SADD Advisor (50% Group 4)
  - Approve CHRISTIAN SCHAARE as Volunteer Boys Lacrosse Coach
  - Approve KEVIN MAIN as Volunteer Boys Lacrosse Coach
  - Approve DYLAN CREAN as Volunteer Boys Lacrosse Coach
- E-2.** Approve KAITLYN SCHAMBER for pre-service classroom observations in Math Department during the month of February 2015, per attachment.
- E-3.** Approve EMILY HARMON for field experience in Math Department from February 2015 through May 2015, per attachment.
- E-4.** Approve JANICE PILLON-MINGIONE as a Substitute Teacher for 2014-2015 school year, per attachment.
- E-5.** Approve four (4) new out of district Tuition Students for the 2015-2016 school year, per attachment.

Roll Call:

- 11. PRINCIPAL'S REPORT**
- 12. INTERIM SUPERINTENDENT'S REPORT**
- 13. BOARD PRESIDENT'S REPORT**
- 14. OLD BUSINESS**
- 15. NEW BUSINESS**

Motion to review and discuss the following business items:

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

**B-8.** Improvement of portable athletic field lighting.

- 16. OPEN TO THE PUBLIC**
- 17. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- CSA Search
- Student residency issues
- Personnel – Administrative Assistant

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**18. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_