

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

December 9, 2019

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 5, 2019 in The Record and January 11, 2019 in The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Katie Corren (Student Representative)		
Megan Cromie (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **SPECIAL PRESENTATION:** BOE Recognitions: Ann Pagano and Ellen Marie Walsh
Retirement Recognition: James Davis, BA/Board Secretary
5. **STUDENT REPRESENTATIVE REPORTS**

6. COMMITTEE & LIAISON REPORTS
7. PRINCIPAL'S REPORT
8. SUPERINTENDENT'S REPORT
9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS
10. ACTION ITEMS FOR Business Agenda for December 9, 2019, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-12** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** The Board Secretary and Treasurer's Report for the month of November 2019 will be approved at the January 6, 2020 Board of Education meeting.
- B-3.** Approval of current bills list (check register) from November 15, 2019 through December 5, 2019, per attachment.
- B-4.** Approval of minutes, November 18, 2019, Board of Education meeting, per attachment.
- B-5.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Paul Emporellis, Jose Madhavasseril
 What: TechSpo 2020
 Where: Harrah's Resort, Atlantic City, NJ
 When: Thursday, January 30 – Friday, January 31, 2020
 Costs: Registration - \$475 each, totaling \$950
 Hotel: \$97/night each plus fees, 1 night (DOE waiver), totaling approx. \$225
 Mileage: as per NJ OMB Guidelines

Who: Kelly Peterfriend
 What: Mental Health First Aid Instructor Certification Training for Youth
 Where: Washington, DC
 When: Monday, February 3 – Friday, February 7, 2020
 Costs: Registration - \$2,200
 Hotel: not to exceed \$200/night for 5 nights, totaling approx. \$1,000
 Mileage: as per NJ OMB Guidelines

- B-6.** Approval of the appointment of ANDREINA VILORIO HERRERA as a Part-time Bus Driver / Custodian (not to exceed 24.5 hours/week for 10 months) for the 2019-2020 school year, effective January 1, 2020, to be paid at the hourly rate of \$ 28.00, per attachment.

- B-7.** Approval of three year contract (2020-2023) with Lors Photography as Official Photographer with services provided as per attachment.
- B-8.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase and installation of a new Cafeteria Audio System through Keyboard Consultants at a total cost of \$ 11,714.72 through HCESC CAT-19-06. This purchase is funded by the Cafeteria account.
- B-9.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of transportation for the DECA State competition at Atlantic City in March 2020 from Panorama Tours, Inc. at a total cost of \$ 7,410. Three (3) quotes were obtained.
- B-10.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of lumber for the woodshop classes from Kuiken Brothers Company, Inc. at a total cost of \$ **7,834**. Two (2) quotes were obtained.
- B-11.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase and installation of window roller shades for the Science Wing from S&M Interiors, LLC in the amount of \$ 19,650. Two quotes were obtained.
- B-12. Transfer of Capital Projects Fund Balance to Capital Reserve:**
 WHEREAS, NJSA 18A:24-54 permits a Board of Education to transfer the proceeds of a capital project when the project is completed, and such funds are no longer necessary for the original purpose or any other authorized purpose; and
- WHEREAS, the aforementioned statute authorizes the Board of Education to determine whether to apply such funds to either the general fund or the debt service fund of the district; and
- WHEREAS, the Northern Highlands Regional High School Board of Education has determined that \$ 10,978.75 is available for such transfer;
- NOW THEREFORE BE IT RESOLVED by the Northern Highlands Regional High School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer to the Capital Reserve fund consistent with all applicable laws and regulations.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for December 9, 2019 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-19**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.

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- E-3.** Accept and affirm the Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff, for the 2019-2020 school year, per attachment.
- E-4.** Accept and affirm the Statement of Assurance Regarding the Health and Safety Evaluation of School Buildings Checklist, for the 2019-2020 school year, per attachment.
- E-5.** Approve the School Calendar for the 2020 -2021 school year, per attachment.
- E-6.** Approve the following Performance Evaluation, effective for the 2020-2021 school year, per attachment.
1. Paraprofessional Evaluation
- E-7.** Approve the following new positions, effective for the 2020-2021 school year.
1. Instructional Coach (10 month)
 2. District Network Manager
- E-8.** Approve the following Job Descriptions, effective for the 2020-2021 school year, per attachment.
1. Instructional Coach (10 month)
 2. District Network Manager
- E-9.** Approve a Leave of Absence for ELIZABETH ZUSHMA, Teacher of Science, from December 11, 2019 to March 11, 2020, per attachment.
- E-10.** Approve sixth assignments for Teacher of Science (Leave Replacement) with the following faculty members: ALEXANDRA CHICHERCHIA at a rate of \$54.01 per day, ANDREA PASCALE at a rate of \$64.17 per day, SARA MAGRETTO at a rate of \$64.17 per day and Lab/Class Coverage with the following faculty members: JOHN BEATTY at a rate of \$55.64 per day, JOEL DESTASO at a rate of \$64.17 per day, JUSTIN TRALONGO at a rate of \$64.17 per day, CATHERINE HINCHEN at a rate of \$54.49 per day, TRACI VOGEL at a rate of \$64.17 per day, JACLYN NELSON at a rate of \$52.62 per day, SHAWNA LAGAN at a rate of \$64.17 per day, effective December 11, 2019 to March 11, 2020.
- E-11.** Approve sixth assignments for Teacher of Mathematics (Leave of Replacement) with the following faculty members: HALLIE HAMMEL at a rate of \$64.17 per day, ALEXANDRA FALCONE at a rate of \$52.62 per day, JOHN QUINN at a rate of \$64.17 per day, DANIELLE FERRANTE at a rate of \$60.84 per day, ADAM RUSCH at a rate of \$51.23 per day, effective March 30, 2019 or sooner to June 24, 2020.
- E-12.** Approve and adopt a new Student Activity Club “Armed Forces Club” operated on a volunteer/non-financial support basis, effective for the 2019-2020 school year.
- E-13.** Approve the following Athletic/Co-Curricular assignments for the 2019-2020 school year.
- THOMAS WALSH as Volunteer Advisor for Armed Forces Club
 - JOSHUA SWITALA as Volunteer for Spring Musical

- E-14.** Approve TIMOTHY KUNZ for William Paterson University Clinical Practice and Experience placement for Physical Education/Health (student teaching/practicum) for the 2019-2020 school year, from January 27, 2020 to May 8, 2020, per attachment.
- E-15.** Approve MADELINE HAWKINS for Fairleigh Dickinson University QUEST Field Experience placement for Social Studies (observe classroom teaching) for the 2019-2020 school year, from January 2, 2020 to January 17, 2020, per attachment.
- E-16.** Approve the following field trips/overnight field trips for the 2019-2020 school year.
- a.) Interior Architecture Design Classes: Tour of the Development of Future Workspace for Leaders
 - The Spiral at Hudson Yards, NYC: 3/27/20
 - b.) Mathematics Department: Mathematics Contests
 - NHRHS/Cafeteria: 12/11/19 and 1/30/20
 - c.) Quiz Bowl - Academic Team: Tournament
 - Leonia High School, Leonia NJ: 12/14/19
 - d.) Highlands Voices: Invitation to perform at the NJ Education Convention
 - Atlantic City Convention Center, Atlantic City NJ: 2/21/20
 - e.) AP Spanish Class: Spanish Market and Culture
 - The Vessel at Hudson Yards, NYC: 1/17/20
 - f.) Highlands Heroes Club: Outreach Program
 - Cavallini Middle School, USR NJ: 1/31/20
- E-17.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
GINA REYNOLDS	Interior Architecture Design Classes	3/27/20	No cost to district
AL MUGNO	Interior Architecture Design Classes	3/27/20	No cost to district
ROSEMARIE MALLOY	Mathematics Department	12/11/19, 1/30/20	No cost to district
TBD	Mathematics Department	12/11/19, 1/30/20	No cost to district
TBD	Mathematics Department	12/11/19, 1/30/20	No cost to district
JOHN GORNELL	Quiz Bowl- Academic Team	12/14/19	No cost to district
THOMAS PASTER	Highlands Voices	2/21/20	No cost to district
YAMILETH ANTIGUA	AP Spanish Class	1/17/20	No cost to district
JENNIFER FERENTZ	Highlands Heroes	1/31/20	No cost to district
STEVE SIMONETTI	Music Department	12/19/19	No cost to district

- E-18.** Approve RICH DUBEE as event worker, as necessary, at the NHEA rate, for all Athletic competitions for the 2019-2020 school year.
- E-19.** Approve the appointment of JOSHUA SWITALA as Substitute Teacher for the 2019-2020 school year, per attachment.

Roll Call:

- 12. BOARD PRESIDENT'S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- **No executive session scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____