

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

December 9, 2013

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 11, 2013 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Sohil Khanna (Student Representative)		
Yash Rao (Student Representative)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. SPECIAL PRESENTATIONS:

Mr. Occhino, Principal: NJ State Department of Education 2013 Exemplary Secondary Educator recognitions of Brian Belluzzi, Dean Rayside and Susan Spencer.

Ms. Dansky-Danziger, Bergen County School Boards Association President.

5. **STUDENT REPRESENTATIVE REPORTS:**
6. **COMMITTEE & LIASON REPORTS**
7. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
8. **ACTION ITEMS FOR Business Agenda for December 9, 2013, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-8** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** The Board Secretary and Treasurer's reports for the month of November 2013 will be approved at the January 6, 2014 Board of Education meeting.
- B-3.** Approval of current bills list (check register) from November 20, 2013 through December 3, 2013, per attachment.
- B-4.** Approval of minutes, November 25, 2013 Board of Education meeting and executive session, per attachment.
- B-5.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*
 - Who: Ann Pagano
 - What: Bergen County Meeting, NJSBA
 - Where: Fair Lawn High School, NJ
 - When: Tuesday, December 3, 2013
 - Costs: Registration: no cost
 - Mileage: as per NJ OMB Guidelines
 - Who: Ann Pagano
 - What: Bergen County Meeting, NJSBA: Student Achievement PARCC
 - Where: Carlstadt Public School, NJ
 - When: Tuesday, February 4, 2014
 - Costs: Registration: no cost
 - Mileage: as per NJ OMB Guidelines
 - Who: Ann Pagano
 - What: Passaic County Meeting, NJSBA: Student Achievement STEM
 - Where: Washington Park School, Totowa, NJ
 - When: Tuesday, March 31, 2014
 - Costs: Registration: no cost
 - Mileage: as per NJ OMB Guidelines

Who: Ann Pagano
What: Bergen County Meeting, NJSBA
Where: Maggiano's, Hackensack, NJ
When: Tuesday, March 4 and May 6, 2014
Costs: Registration: no cost
Mileage: as per NJ OMB Guidelines

Who: Anne Canzani, Laurie Ajalat
What: IED Seminar: Using Technology Tools in the Social Studies Classroom
Where: New Providence, NJ
When: Wednesday, January 22, 2014
Costs: Registration: \$229 each, total \$458
Mileage: as per NJ OMB Guidelines

Who: Cathy Berberian
What: CBT with Anxiety Disorders
Where: New Brunswick, NJ
When: Thursday, December 5, 2013
Costs: Registration: \$129
Mileage: as per NJ OMB Guidelines

B-6. RESOLUTION TO SUPPORT SCHOOL FUNDING FORMULA BASED UPON ENROLLMENT NOT ATTENDANCE FOR THE 2014-2015 BUDGET

WHEREAS, the School funding Reform Act of 2008 provides that the funding formula for school aid shall be based on the "enrollment" of resident district children, and
WHEREAS, the State Legislature, through budget adoption language over the past two years, has modified the funding formula to provide that funding be adjusted based upon the "attendance" of resident children, and
WHEREAS, the Department of Education has determined that an appropriate average daily attendance rate of 96% shall be the level of attendance for all New Jersey school districts, and districts that demonstrate an attendance rate of less than 96% shall suffer a loss of school aid, and
WHEREAS, a 96% attendance rate is equal to a child being absent from school no more than seven days in one school year, and
WHEREAS, it is the opinion of the Northern Highlands Regional High School Board of Education that a 96% attendance rate is an arbitrary standard to apply to all New Jersey School Districts and is contrary to the history of funding in this State and the School Funding Reform Act of 2008, and
WHEREAS, New Jersey school districts must staff, equip, feed, and transport our children based upon the enrollment of students, and we do not send teachers home, or stop the buses, or turn off the lights, or sell their textbooks when a child is absent for health or other family reasons, and
WHEREAS, a loss of state aid due to average daily attendance simply shifts the burden to support a thorough and efficient education to the local taxpayer,
NOW THEREFORE BE IT RESOLVED that the Northern Highlands Regional High School Board of Education hereby urges the Department of Education and the New Jersey State Legislature to fully fund the School Funding Reform Act of 2008 and to avoid modifying the formula in such a way as to penalize districts based on the attendance of children and to recognize that districts provide staff and resources for an adequate public education for all "enrolled" resident children, and

BE IT FURTHER RESOLVED that the Northern Highlands Regional High School Board of Education directs the School Business Administrator to distribute a copy of this resolution to local legislators, the Commissioner of Education, the New Jersey School Boards Association, and the New Jersey Association of School Business Administrators.

- B-7.** Approval of agreement for Continuing Disclosure and Financial Advisory Services with Phoenix Advisors, LLC effective immediately through June 30, 2014, per attachment.
- B-8.** Approval of agreement with McManimon, Scotland & Baumann for Professional Services in connection with the capital program and the authorization and the issuance of obligations of the school district, per attachment. This contract is awarded without competitive bidding in accordance with Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1).

Roll Call:

9. ACTION ITEMS FOR the Education Agenda for December 9, 2013 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-6**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Accept, with regret, the resignation of JANICE PILLON-MINGIONE, Teacher of Mathematics, effective June 30, 2014, for the purpose of retirement.
- E-3.** Approve BIANCA BRAVO as Substitute Teacher for the 2013 – 2014 school year, per attachment.
- E-4.** Approve the following Athletic Assignments:
a.) Approve PATRICK LAWLER as an Assistant Boys Basketball Coach – group 2a.
b.) Approve TODD GREEN as a part-time Volunteer Assistant Boys Basketball Coach.
- E-5. RESOLUTION RE: PARTICIPATION IN N.J. TEXTBOOK LEASE PROGRAM PURSUANT TO CHAPTER 55, P.L. 1998 AND THE APPOINTMENT OF A FINANCIAL ADVISOR FOR THE SAME**
WHEREAS, the New Jersey Senate and Assembly both passed by unanimous vote a bill relative to the sale and lease back of textbooks, and
WHEREAS, the Governor signed said bill into law as Chapter 55, Public Laws of 1998 on July 10th, 1998, said law amending N.J.S 18A:20-4.2 and N.J.S. 18A: 18A-42, and amending and supplementing P.L. 1996, c. 138, and
WHEREAS, the concept was evaluated and supported by the Commissioner of Education, the New Jersey School Boards Association, the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Principals and Supervisors Association, and
WHEREAS, the Superintendent of Schools of Northern Highland Regional High School District has reviewed said statute, and

WHEREAS the lease of new textbook adoptions and the sale and lease back of existing textbook inventories will afford the school district a financial alternative for the acquisition of a non-consumable capital asset with the cost of said asset distributed over its useful life, and WHEREAS, said process necessitates the preparation of a complete and detailed inventory of all existing textbooks to include titles, publishers, ISBN numbers, copyright dates and the number of textbooks on hand for both student additions as well as teacher editions, and WHEREAS, after the preparation of said inventory a certified estimate of the total valuation of said inventory must be prepared for approval by the collateral officials of financial institutions offering to fund said lease, and WHEREAS, the administration has reviewed information provided by E.E.F, Inc., a consulting firm whose principal officer has prepared most of the textbook inventories and valuations executed in the state of New Jersey since the implementation of said statute, NOW THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School District Board of Education does hereby approve the participation in a sale and lease back program for both existing textbook inventories and new textbook acquisitions pursuant to Chapter 55, P.L. 1998, and BE IT FURTHER RESOLVED, that the Northern Highlands Regional High school District Board of Education does hereby award a contract to the firm of E.E.F., Inc. as Program Manager for the preparation and valuation of the district textbook inventories based upon their extensive experience in this type of program, and BE IT FURTHER RESOLVED, that the fee shall be fixed at 1.5% of the total amount of the lease in with a minimum fee of \$8,500.00, and BE IT FURTHER RESOLVED, that the financing of said lease shall be administered by the district administration in a manner to be determined after consultation with district counsel and at a time to be approved by the Northern Highlands Regional High school District Board of Education so as to make available for the aforementioned acquisition of a non-consumable capital asset, and BE IT FINALLY RESOLVED, that this resolution shall take effect immediately.

- E-6.** Approve the dates of the revised dates of the overnight field trip; Lyman Holiday Wrestling Tournament, Lyman Florida (December 18 – December 22, 2013).

Roll Call:

- 10. PRINCIPAL'S REPORT**
- 11. SUPERINTENDENT'S REPORT**
- 12. BOARD PRESIDENT'S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. ADJOURNMENT**

_____ moved, and _____ seconded that the meeting be adjourned.

TIME:

All in Favor: _____ Opposed: _____