

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Workshop Meeting**

**November 9, 2015**

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**AGENDA**

**1. CALL TO ORDER:** The Board President will call the meeting to order.

**2. PUBLIC MEETINGS STATEMENT:**

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 9, 2015 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Brian O'Connor (Student Representative)		
Grace Travers (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

**4. SPECIAL PRESENTATION: NONE**

**5. STUDENT REPRESENTATIVE REPORTS**

**6. COMMITTEE & LIAISON REPORTS****7. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****8. ACTION ITEMS FOR Business Agenda for November 9, 2015, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-9**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

**B-1.** Approval of current bills list (check register) from October 15, 2015 through November 3, 2015, per attachment.

**B-2.** Approval of minutes, October 12 and October 19, 2015, Board of Education meetings and executive sessions, per attachments.

**B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: James Davis, Joanne Frankel  
 What: NJASBO Workshop: ACA Reporting Requirements for BOE  
 Where: Hilton Garden Inn, Rockaway, NJ  
 When: Wednesday, December 2, 2015  
 Costs: Registration: \$50 each, \$100 total  
 Mileage: as per NJ OMB Guidelines

Who: Jennifer Ferentz  
 What: Campus tours & meeting with Admissions counselor  
 Where: Hilton Garden Inn, Rockaway, NJ  
 When: Thursday, November 5, 2015  
 Costs: Registration: no cost  
 Mileage: as per NJ OMB Guidelines

Who: Ileana Sing  
 What: BER Guided Math Conference  
 Where: Voorhees, NJ  
 When: Wednesday, December 2, 2015  
 Costs: Registration: \$249  
 Mileage: as per NJ OMB Guidelines

Who: Michael Stone  
 What: Campus visit to Drew University & Meet reps from Ohio Wesleyan  
 Where: Madison and Summit, NJ  
 When: Friday, November 13, 2015  
 Costs: Registration: no cost  
 Mileage: as per NJ OMB Guidelines

Who: Michael Menzella  
 What: National Lacrosse Convention  
 Where: Baltimore Convention Center, Baltimore, MD  
 When: Friday, January 22 – Sunday, January 24, 2016  
 Costs: Registration: \$90  
 Hotel: Hilton Baltimore (conference hotel) \$156/night for 2 nights, total \$312  
 Mileage: as per NJ OMB Guidelines

Who: Laura Vargo, Jennifer Kuo, Jennifer Ferentz & Kelly Peterfriend  
 What: Rutgers University BHC: 12<sup>th</sup> Annual Suicide Prevention Conference  
 Where: Radisson Hotel, Piscataway, NJ  
 When: Thursday, December 3, 2015  
 Costs: Registration: \$65 each, \$260 total  
 Mileage: as per NJ OMB Guidelines

Who: Joe Occhino, Jose Madhavasseril, Tiffany Cohen & Rosemarie Malloy  
 What: Techspo 2016  
 Where: Harrah's Resort, Atlantic City, NJ  
 When: Thursday, January 28 – Friday, January 29, 2016  
 Costs: Registration: \$420 each, \$1,680 total  
 Hotel: Harrah's Resort \$99 per person/night (Techspo has DOE waiver)  
 Mileage: as per NJ OMB Guidelines

- B-4.** RESOLVED, that the Northern Highlands Board of Education accepts the reports of the mandatory Bus Evacuation Drills performed during the month of October and organized and conducted by the Principal, Mr. Joseph Occhino and the Vice-Principal, Mr. Michael Koth, with the assistance of the following staff members, Mr. Paul Albarella, Ms. Cathy Berberian and Mr. Steve Simonetti.

Drills were conducted in the student parking lot and the front circle during each physical education class on October 15, 16 and 17, 2014 and October 21, 22 and 23, 2015.

- B-5.** Approval of Regular School year (2015-16) tuition for a student (ID 6268) for the period September 2, 2015 – June 23, 2016 at The Bridges 1 MCI Program (Fair Lawn Board of Education), in the amount of \$21,633 as described in the student's IEP, per attachment.

**B-6. Construction Project Change Order**

WHEREAS, on May 11, 2015 the Northern Highlands Board of Education awarded E.R. Barrett, Inc. the original bid for the Phase II Roof Renovation Project in the total contract sum of \$1,309,595.00; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Northern Highlands Board of Education approves the following change order to E.R. Barrett, Inc. in the amount of **deduct (credit) of \$1,300:**

#1	Deck replacements	Deduct \$13,950
#2	Monitoring overtime reimbursements	Deduct \$9,070
#3	Drain Installation	Add \$4,950
#4	Ladder Installation	Add \$4,990
#5	Roof drain replacement (girls' locker room)	Add \$3,630
#6	Roof drain replacement (Senior Café)	Add \$8,150

- B-7.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of technology equipment from Aspire Technology Partners per **New Jersey State Contract # 87720** as listed below, per attachment.
- Cisco UCS Mini servers - \$36,754.76
  - ACD VSphere 6ESSPL kit, 3 hosts - \$3,823.30
  - TOTAL - \$ 40,578.06
- B-8.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of technology equipment from Extel Communications, Inc. per **New Jersey State Contract # A88737** as listed below, per attachment.
- Data and Security Wiring (Phase 3) - \$62,897.00
- B-9.** Approval of Dr. Megan Laverty to provide professional consulting services in the amount of \$1,000, per attachment.

Roll Call:

**9. ACTION ITEMS FOR the Education Agenda for November 9, 2015 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-12**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation Report, per attachment.
- E-2.** Approve the revised 2016-2017 School Calendar, per attachment.
- E-3.** Accept with regret, the resignation of DIANE BROWN, Administrative Assistant to Building and Grounds and Student Activities effective January 30, 2016, per attachment.
- E-4.** Approve the following Athletic/Co-Curricular assignments for the 2015-2016 school year, per attachment.
1. KEN HERISHEN as Assistant Wrestling Coach (Group 2a - \$6,817)
  2. ZACHARY BASCIO as Volunteer Wrestling Coach
- E-5.** Approve the following job description, per attachment.
1. Administrative Assistant to Building and Grounds and Student Activities
- E-6.** Approve ALEXANDRA CAVALLO and KAYLA CONSALVO as Substitute Teachers for the 2015 - 2016 school year, per attachment.
- E-7.** Approve the following overnight field trips for the 2015 - 2016 school year, per attachment.
- a.) National A Cappella Convention
    - Memphis, TN: 4/22/2016 - 4/24/2016
  - b.) World Strides Festival
    - Washington, DC: 5/13/2016 - 5/15/2016

- c.) Model UN
  - Brown University, Providence, RI: 11/6/2015 - 11/8/2015
  - NAIMUN (Georgetown) Washington, DC: 2/11/2016 - 2/14/2016
- d.) Model Congress
  - University of Pennsylvania, Philadelphia, PA: 3/31/2016 - 4/3/2016
- e.) Baseball Team
  - Disney Wide World of Sports, Orlando, FL: 3/11/2016 - 3/16/2016
- f.) DECA
  - State Conference: Cherry Hill, NJ: 2/24/2016 - 2/26/2016
  - National Conference: Nashville, TN: 4/22/2016 - 4/27/2016
- g.) Transition Project - Winter Retreat
  - Long Branch, NJ: 1/16/2016 - 1/17/2016
- h.) Penn Relays- University of Penn
  - Philadelphia, PA: 4/27/2016 - 4/28/2016

- E-8.** Approve the following staff members to supervise the Wellness Center/Weight Room as needed, for afterschool hours for the 2015- 2016 school year, at a rate of \$21.00 per hour not to exceed a cost of \$3,900.

GINA MANGRAVITE, JENNIFER FERENTZ, SUE SPENCER, MEREDITH SKLAR, STEVE SIMONETTI, DINA SIMONETTI and ALEXANDRA CHICHERCHIA

- E-9.** Approve the following staff members to supervise the Library as needed, for morning and afterschool hours for the 2015-2016 school year, at a rate of \$21.00 per hour not to exceed a cost of \$8,700.

XIN CAI, JOHN GORNELL, MATTHEW KRZYSIK, SUE SPENCER, MEREDITH SKLAR, GINA MANGRAVITE, DIANE DEVOE, TOM PASTER, EDGAR GIRTAIN and NEWTON PARKS

- E-10.** Approve the following staff members to supervise the Cafeteria as needed, for morning hours for the 2015- 2016 school year, at a rate of \$30.00 per hour not to exceed a cost of \$5,500.

PAUL ALBARELLA and CATHY BERBERIAN

- E-11.** Approve the following staff member to supervise Detention for afterschool hours for the 2015-2016 school year, at a cost of \$5,600.

PAUL ALBARELLA

- E-12.** Approve the following staff members to supervise Detention as needed, for (16) Saturdays for the 2015-2106 school year, at a rate of \$25.00 per hour, for 4 hours, not to exceed a cost of \$1,600.

SUE SPENCER, MATTHEW KRZYSIK and FRANK GILLI

Roll Call:

## 10. PRINCIPAL'S REPORT

**11. SUPERINTENDENT’S REPORT**

**12. BOARD PRESIDENT’S REPORT**

**13. OLD BUSINESS**

**14. NEW BUSINESS**

**15. OPEN TO THE PUBLIC**

**16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- No executive session scheduled

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_