

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

November 6, 2017

AGENDA

- 1. CALL TO ORDER:** The Board President will call the meeting to order.

- 2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
 The Superintendent will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on April 7, 2017 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Jennifer Connolly (Saddle River Liaison)		
Kate Federer (Student Representative)		
Bridget Holle (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		X

- 4. SPECIAL PRESENTATION:** Dan Cazes, Quad District Executive Director of Technology and Jose Madhavasseril, District Technology Manager: How to use Google Drive and Google Forms

- 5. STUDENT REPRESENTATIVE REPORTS**

6. COMMITTEE & LIAISON REPORTS
7. PRINCIPAL'S REPORT
8. SUPERINTENDENT'S REPORT
9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS
10. ACTION ITEMS FOR Business Agenda for November 6, 2017, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-7**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from October 12, 2017 through November 2, 2017, per attachment.
- B-2.** Approval of minutes, October 16, 2017, Board of Education meeting, per attachment.
- B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Brad Siegel, Tiffany Cohen, Gina Reynolds, Michael Menzella,
Rosemarie Malloy, Tony LaRocca and Doreen Albano
What: STEM Steering Committee Meeting
Where: NYC Friends of the High Line Park, New York, NY
When: Wednesday, November 1, 2017
Costs: no cost
Mileage: as per NJ OMB Guidelines

Who: Michael Koth
What: Critical Asset Risk Management Workshop
Where: Garfield Middle School, Garfield, NJ
When: Thursday, November 9, 2017
Costs: no cost
Mileage: as per NJ OMB Guidelines

Who: Laura Astorina, Enza Sardella
What: SUPA ITA 201 Fall Seminar
Where: Joseph Lubin House, E. 61st Street, New York, NY
When: Friday, November 17, 2017
Costs: no cost
Mileage: as per NJ OMB Guidelines

Who: Barbara Garand
What: Bergen County SBA Meeting
Where: Holiday Inn, Hasbrouck Heights, NJ
When: Wednesday, November 29, 2017
Costs: no cost
Mileage: as per NJ OMB Guidelines

Who: Scot Beckerman, Bruce Emra
What: English Language Learners Superintendent Institute
Where: Howell Middle School, Farmingdale, NJ
When: Monday, December 4, 2017
Costs: no cost
Mileage: as per NJ OMB Guidelines

Who: Tiffany Cohen
What: NGSS Implementation Roundtable for Administrators
Where: Montclair State University, Montclair, NJ
When: Wednesday, December 13, 2017
Costs: Registration - \$30
Mileage: as per NJ OMB Guidelines

Who: Peter Koeniges
What: Eastern Athletic Trainers Association Meeting
Where: Sheraton Hotel, Boston, MA
When: Friday, January 5 – Monday, January 8, 2018
Costs: Registration - \$285
Hotel - \$159/night for 3 nights, totaling approximately \$477 plus tax & fees
Mileage: as per NJ OMB Guidelines

Who: Cathy Berberian
What: A Walk through Grief: What to Expect and How to Work with the Bereaved
Where: Rutgers School of Social Work, New Brunswick, NJ
When: Thursday, February 8, 2018
Costs: Registration - \$129
Mileage: as per NJ OMB Guidelines

- B-4.** Approval of addendum for Program Book Set-up and Indirect Programming to the Program Coordination service agreement received from Above and Beyond Learning Group, LLC for a student (ID 21367) for the period October 26, 2017 through June 30, 2018, totaling approximately \$3,100, per attachment.
- B-5.** Approval to accept the donation of 30 Android smart phones for our computer science classes from 911 Cell Phone Bank, Ocala, FL with an approximate value of \$1,480, per attachment.
- B-6.** RESOLVED, that the Northern Highlands Board of Education accepts the reports of the mandatory Bus Evacuation Drills performed during the month of October and organized and conducted by the Principal, Mr. Joseph Occhino and the Vice-Principal, Mr. Michael Koth, with the assistance of the following staff members, Mr. Paul Albarella, Ms. Cathy Berberian and Mr.

Steve Simonetti. Allendale and Upper Saddle River Police departments were made aware of the drill and invited to observe.

Drills were conducted during each physical education class on October 17, 18 and 20, 2017 in the side parking lot and front circle.

- B-7.** WHEREAS, the Northern Highlands Regional High School District is the owner of certain surplus property which is no longer needed for public use; and
WHEREAS, the Northern Highlands Regional High School District Board of Education are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Northern Highlands Regional High School District Board of Education of Northern Highlands Regional High School District in Allendale, New Jersey authorizes the sale of a 2003 Ford F250 Truck, VIN # 1FTNF21L83EA32002, via GovDeals with a total value of approximately \$3,000; per attachment.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for November 6, 2017 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-12**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Approve the first reading of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.
- | | |
|---------|---|
| P&R5530 | Substance Abuse (M) |
| P&R5533 | Smoking (M) |
| P7434 | Smoking in School Buildings and on School Grounds (M) |
- E-4.** Approve the submission of the Teacher/Principal Practice Instrument Providers, Technical Proposal - Modification Application, per attachment.
- E-5.** Approve the submission to the Department of Education/Interim County Superintendent of Schools, of one *revised* Quantitative Merit Goal (3.33% or \$5,817.15) for SCOT BECKERMAN, Superintendent, in accord with the Superintendent’s 2017-2018 employment contract, per attachment.
- E-6.** Approve the Rescission of the following Athletic/Co-Curricular assignments for the 2017-2018 school year.
- CHRIS BROKING as Assistant Girls Basketball Coach (Group 2a \$7,204)
 - KATIE HINCHEN as Assistant Winter Track Coach (Group 3a \$6,259)

- E-7.** Approve the following Athletic/Co-Curricular assignments for the 2017-2018 school year.
1. ALYSSA DOUMA as Assistant Winter Track Coach (Group 3a \$6,259)
 2. WILLIAM (BUCKY) REHAIN as Assistant Wrestling Coach (1/2 of Group 2a \$3,602)
 3. JONATHAN SCHMITT as Volunteer Basketball Coach
 4. LAUREN MORGAN as Volunteer Swim Coach
 5. WILL ESPOSITO as Part Time Volunteer Wrestling Guest Instructor
- E-8.** Approve the following field trips/overnight field trips for the 2017-2018 school year.
- a.) Highlands Heroes Club: Outreach program
 - Cavallini Middle School, USR NJ: 12/14/17
 - Brookside Middle School, Allendale NJ: 12/15/17
 - Ho-Ho-Kus Middle School, Ho-Ho-Kus NJ: 12/15/17
 - b.) CAD2: Engineering Application and Study
 - Triangle Manufacturing, USR NJ: 1/9/18 and 1/11/18
 - c.) STEM: League Competition
 - Bloomfield High School, Bloomfield NJ: 2/22/18
 - d.) Quiz Bowl: North Jersey Academic Championship
 - Leonia High School, Leonia NJ: 12/9/17
 - e.) AP Art History Class: Study of Sculpture and Design
 - Metropolitan Museum of Art, NYC: 12/13/17
 - f.) U Penn Model Congress: Conference for High School Students (Overnight trip)
 - University of Pennsylvania, Philadelphia PA: 3/22-25/18
 - g.) JHU Model UN: Conference for High School Students (Overnight trip)
 - Johns Hopkins University, Baltimore MD: 2/8-11/18
- E-9.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE	AMOUNT TO BE PAID
JENNIFER FERENTZ	Highlands Heroes Club	12/14/17 12/15/17	No cost to district
AL MUGNO	CAD2 Classes	1/9/18 & 1/11/18	No cost to district
AL MUGNO	STEM	2/22/18	No cost to district
GREG DELORENZO	STEM	2/22/18	No cost to district
JOHN GORNELL	Quiz Bowl	12/9/17	No cost to district
MARY LARDIERE	AP Art History Class	12/13/17	\$10 cost of admission
JESSICA THOMPSON	AP Art History Class	12/13/17	\$10 cost of admission
MEREDITH SKLAR	AP Art History Class	12/13/17	\$10 cost of admission
JEFFREY D'ELIA	U Penn Model Congress	3/22-25/18	No cost to district
JOHN KAMINSKI	JHU Model UN	2/8-11/18	No cost to district
ANTHONY PIZZUTO	Interior Architect Design Exploration Class	10/27/17	\$90

- E-10.** Approve the appointment of ROBYN JAFFE, VERONICA O'NEILL, STEPHEN WELLS, VINCENT FEDE and ALEXANDRA DUCH as Substitute Teacher(s) and/or Homebound Instructor(s)/Tutor(s) for the 2017-2018 school year, per attachment.
- E-11.** Approve the appointment of GREG HERMO, JANA REICHERT and ELLIE RYAN to maintain the message board located at the entrance to the school at a stipend of \$5.00 for every update.
- E-12.** Approve the receipt of one (1) out of district Tuition Student for the 2018-2019 school year, per attachment.

Roll Call:

12. BOARD PRESIDENT’S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____