

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**October 16, 2017**

**AGENDA**

1. **CALL TO ORDER:** The Board President will call the meeting to order.
  
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**  
 The Superintendent will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on April 7, 2017 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Jennifer Connolly (Saddle River Liaison)		
Kate Federer (Student Representative)		
Bridget Holle (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		<b>X</b>

4. **SPECIAL PRESENTATION**
  
5. **STUDENT REPRESENTATIVE REPORTS**
  
6. **COMMITTEE & LIAISON REPORTS**

## 7. PRINCIPAL'S REPORT

## 8. SUPERINTENDENT'S REPORT

## 9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS

10. ACTION ITEMS FOR Business Agenda for October 16, 2017, BOARD OF EDUCATION MEETING:

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-13** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

**B-1.** Approval of transfers, per attachment.

**B-2.** Approval of the Board Secretary and Treasurer's report for the month of September 2017.

**B-3.** Approval of current bills list (check register) from September 29 through October 11, 2017, per attachment.

**B-4.** Approval of minutes, October 2, 2017, Board of Education meeting, per attachment.

**B-5.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Mary Lardiere, Krista Carpino  
 What: AP College Board Workshop / Art History  
 Where: A. Philip Randolph HS, W. 135<sup>th</sup> Street, New York, NY  
 When: Tuesday, November 7, 2017  
 Costs: Registration - \$190 each, total \$380  
 Mileage: as per NJ OMB Guidelines

Who: Gail Trumbetti  
 What: NJSBA Delegate Assembly  
 Where: Mercer County Community College, West Windsor, NJ  
 When: Saturday, November 18, 2017  
 Costs: Registration: no cost  
 Mileage: as per NJ OMB Guidelines

Who: Susan Spencer  
 What: NJ Council for History Education Annual Conference  
 Where: Princeton University, Princeton, NJ  
 When: Friday, December 1, 2017  
 Costs: Registration: \$80  
 Mileage: as per NJ OMB Guidelines

- B-6.** Approval of Regular School year tuition (2017-2018) for a student (ID 6410) for the period September 1, 2017 – June 30, 2018 at BCSS – Career Crossroads Program, in the amount of \$14,940, as described in their IEP, per attachment.
- B-7.** Approval of Regular School year tuition (2017-2018) for a student (ID 6614) for the period September 1, 2017 – June 30, 2018 at BCSS – Career Crossroads Program, in the amount of \$14,940, as described in their IEP, per attachment.
- B-8.** Approval of Regular School year tuition (2017-2018) for a student (ID 7490) for the period September 1, 2017 – June 30, 2018 at BCSS – Visions Emerson Program, in the amount of \$59,400 as described in their IEP, per attachment.
- B-9. Submission of Comprehensive Maintenance Plan**  
**Whereas,** the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and  
**Whereas,** the required maintenance activities as listed in the attached document for the various school facilities of Northern Highlands Regional High School District are consistent with these requirements, and  
**Whereas,** all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,  
**Now Therefore Be It Resolved,** that the Northern Highlands Regional High School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Northern Highlands Regional High School District in compliance with Department of Education requirements.
- B-10.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a 2018 Ford Super Duty F-250 truck through Educational Services Commission of NJ (Co-Op # 65MCECCPS) in the total amount of \$28,942.63 per attachment.
- B-11.** RESOLVED, that the Northern Highlands Regional High School Board of Education approves the submission of a Synthetic Turf Replacement project at the Northern Highlands High School (State Project # 3700-050-17-3000) by Environetics to the State of New Jersey, Department of Education. The Long Range Facility Plan (LRFP) has been amended and this project has been added to the district’s LRFP.
- B-12.** Approval to accept proposal from Environetics for architecture / engineering services pertaining to track resurfacing, per attachment. Two (2) quotes were obtained.
- B-13.** RESOLVED, that the Northern Highlands Regional High School Board of Education approves the submission of a Track Resurfacing project at the Northern Highlands High School (State Project # 3700-050-18-1000) by Environetics to the State of New Jersey, Department of Education. The Long Range Facility Plan (LRFP) has been amended and this project has been added to the district’s LRFP.

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for October 16, 2017 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-9**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

**E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.

**E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.

**E-3.** Approve the second reading of the following Job Descriptions, per attachment.

1. Accounts Payable Clerk
2. Activity Advisor
3. Administrative Assistant – Confidential
4. Administrative Assistant – NHEA
5. Affirmative Action Officer
6. Anti-Bullying Coordinator
7. Anti-Bullying Specialist
8. Assistant Coach
9. Assistant Principal
10. Director of Athletics and Student Activities
11. Athletic Trainer
12. Bus Driver
13. Business Administrator/Board Secretary
14. Campus Receptionist
15. Campus Security
16. Computer Technician
17. Custodian
18. Database Coordinator
19. Director of Special Education
20. District Technology Manager
21. Early Learning Center Coordinator
22. Executive Director of Technology for Quad Districts
23. Executive Director of Curriculum, Instruction and Assessment
24. Facilities Manager
25. Financial Assistant to the Business Administrator
26. Food Service Cashier
27. Food Service Cook
28. Food Service Director
29. Food Service Manager
30. Food Service Team Member
31. Head Coach
32. K-12 Regional Curriculum Coordinator
33. Learning Disabilities Teacher Consultant
34. Media Specialist
35. School Nurse

36. Planetarium Supervisor
37. Principal
38. School Counselor
39. School Psychologist
40. Secretary – NHEA
41. Social Worker
42. Special Education Aide
43. Speech-Language Specialist
44. Student Assistant Counselor
45. Student Coordinator
46. Substitute Coverage Coordinator
47. Chief School Administrator (Superintendent)
48. Supervisor
49. Teacher
50. Title I After School Homework Support -All Subject Areas
51. Title I Coordinator and Parent Liaison
52. Title IX Compliance Officer
53. Volunteer Coach

**E-4.** Approve a Seasonal Stipend position (Fall, Winter and Spring), Group 3, and Job Description for a Strength and Conditioning Coach, for the 2017-2018 school year, effective as of the Winter Season.

**E-5.** Approve the following field trips/overnight field trips for the 2017-2018 school year.

- a.) Varsity Debate League: Debate Tournament
  - Pascack Valley High School, Hillsdale NJ: 11/16/17
  - Paramus High School, Paramus NJ: 12/14/17
  - Glen Rock High School, Glen Rock NJ: 1/9/18
  - Ramsey High School, Ramsey NJ: 2/8/18
  - Ramapo High School, Franklin Lakes NJ: 3/5/18
  - Pascack Hills High School, Montvale NJ: 3/22/18
- b.) JV Debate League: Debate Tournament
  - Pascack Hills High School, Montvale NJ: 11/1/17
  - Pascack Valley High School, Hillsdale NJ: 12/7/17
  - Ramapo High School, Franklin Lakes NJ: 2/13/18
  - Ramsey High School, Ramsey NJ: 3/14/18
- c.) Italian Club: Italian Cuisine and Culture
  - A Mano Ristorante, Ridgewood NJ: 10/30/17
- d.) Choir: Masterclass with Broadway Cast Members
  - NHRHS/Room131, Allendale NJ: 11/14/17 (12:30-4:30 p.m.)
  - Longacre Theatre, NYC: 11/14/17 (4:30 until end)
- e.) Music Department Trip: Performance and Workshop at Music Festival (Overnight Trip)
  - Various Locations, Washington DC: 3/16/18 - 3/18/18
- f.) A Cappella: Perform and Compete at ICHSA Competition (Overnight Trip)
  - Town Hall Theatre, NYC: 4/20/18 - 4/21/18
- g.) A Cappella: Perform and Compete at National A Cappella Convention (Overnight Trip)
  - Briarcrest Performing Arts, Memphis TN: 4/26/18 - 4/29/18
- h.) Baseball Team: Team Training (Overnight Trip)

- Disney Wide World of Sports, Orlando FL: 3/9/18 - 3/14/18
- i.) Fishing Club: Skills and Techniques
  - Gambler Fishing Charters, Point Pleasant Beach NJ: 11/5/17 and 5/6/18
- j.) Honors Dynamics of Health Care Class: Demonstration on Medical Surgery
  - Liberty Science Center, Jersey City NJ: 12/5/17
- k.) Boomerang Project: Winter Retreat (Overnight Trip)
  - Ocean Place, Long Branch NJ: 1/13/18 - 1/14/18
- l.) Track Team: Penn Relays (Overnight Trip)
  - University of Pennsylvania, Philadelphia PA: 4/25/18 - 4/28/18
- m.) Track Team: Group Meet Tournament (Overnight Trip)
  - Northern Burlington County Regional HS, Columbus NJ: 6/1/18 - 6/2/18
- n.) S.A.D.D.: Student Presentation for Red Ribbon Week
  - Cavallini Middle School, Upper Saddle River NJ: 10/25/17

**E-6.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
ANN BAUMANN	Varsity Debate	11/16/17 12/14/17 1/9/18 2/8/18 3/5/18 3/22/18	No cost to district
JOSEPH INTERMAGGIO	Varsity Debate	11/16/17 12/14/17 1/9/18 2/8/18 3/5/18 3/22/18	No cost to district
ANN BAUMANN	JV Debate	11/1/17 12/7/17 2/13/18 3/14/18	No cost to district
JOSEPH INTERMAGGIO	JV Debate	11/1/17 12/7/17 2/13/18 3/14/18	No cost to district
LAURA ASTORINA	Italian Club	10/30/17	No cost to district
ENZA SARDELLA	Italian Club	10/30/17	No cost to district
AGOSTINA ANDRADE	Italian Club	10/30/17	No cost to district
THOMAS PASTER	Choir	11/14/17	No cost to district
TEDDI SOTIROPOULOS	Choir	11/14/17	No cost to district
THOMAS PASTER	Music Dept. Trip	3/16-18/18	No cost to district
TEDDI SOTIROPOULOS	Music Dept. Trip	3/16-18/18	No cost to district
TBD	Music Dept. Trip	3/16-18/18	No cost to district
THOMAS PASTER	A Cappella /NYC	4/20-21/18	No cost to district
TEDDI SOTIROPOULOS	A Cappella /NYC	4/20-21/18	No cost to district
THOMAS PASTER	A Cappella /TN	4/26-29/18	No cost to district
TEDDI SOTIROPOULOS	A Cappella /TN	4/26-29/18	No cost to district
ALEXANDRA FALCONE	A Cappella/TN	4/26-29/18	No cost to district
IRENE LAHR	A Cappella/ TN	4/26-29/18	No cost to district
PAUL ALBARELLA	Baseball Team	3/9-14/18	No cost to district
TONY LAROCCA	Baseball Team	3/9-14/18	No cost to district
ROBERT MERRILEES	Baseball Team	3/9-14/18	No cost to district

MATT KRZYSIK	Fishing Club	11/5/17 5/6/18	No cost to district
PETER KOENIGES	Fishing Club	11/5/17 5/6/18	No cost to district
PATRICK BRENNAN	Fishing Club	11/5/17 5/6/18	No cost to district
FRANK GILLI	Fishing Club	11/5/17 5/6/18	No cost to district
PAUL SCHAEFER	Fishing Club	11/5/17 5/6/18	No cost to district
RAY MEIZYS	Fishing Club	11/5/17 5/6/18	No cost to district
STEVEN SIMONETTI	Honors Dynamics of Health Care Class	12/5/17	\$11 cost of admission
PETER KOENIGES	Honors Dynamics of Health Care Class	12/5/17	\$11 cost of admission
JOEL DESTASO	Honors Dynamics of Health Care Class	12/5/17	\$11 cost of admission
BRENNAN HEFFERNAN	Boomerang Project	1/13-14/18	No cost to district
BRIAN BELLUZZI	Boomerang Project	1/13-14/18	No cost to district
MARY LARDIERE	Boomerang Project	1/13-14/18	No cost to district
SARA BELGIOVINE	Boomerang Project	1/13-14/18	No cost to district
JOHN BEATTY	Boomerang Project	1/13-14/18	No cost to district
DEAN RAYSIDE	Boomerang Project	1/13-14/18	No cost to district
JENNIFER LEDERMAN	Boomerang Project	1/13-14/18	No cost to district
TOM VISCARDI	Track Team	4/25-28/18	No cost to district
KURT ROGERS	Track Team	4/25-28/18	No cost to district
JOHN QUINN	Track Team	4/25-28/18	No cost to district
DOMINICK RAGUSEO	Track Team	4/25-28/18	No cost to district
KATIE HINCHEN	Track Team	4/25-28/18	No cost to district
TOM VISCARDI	Track Team	6/1-2/18	No cost to district
KURT ROGERS	Track Team	6/1-2/18	No cost to district
JOHN QUINN	Track Team	6/1-2/18	No cost to district
DOMINICK RAGUSEO	Track Team	6/1-2/18	No cost to district
KATIE HINCHEN	Track Team	6/1-2/18	No cost to district
KRISTEN SCHUMACHER	S.A.D.D.	10/25/17	No cost to district

**E-7.** Recission of the following Athletic/Co-Curricular assignment for the 2017-2018 school year.

1. DOUG FRIEDMAN as Volunteer Boys Lacrosse Coach
2. WILL ESPOSITO as Assistant Wrestling Coach (Group 2a \$7,204)

**E-8.** Approve the following Athletic/Co-Curricular assignments for the 2017-2018 school year.

1. JUSTIN DEFEO as Assistant Boys Basketball Coach (Group 2a \$7,204)
2. SCOTT GROSSMAN as Assistant Ice Hockey (Change from ½ Group 4a \$3,394.50 to Full Group 4a \$6,789)
3. ADAM RUSCH as Assistant Wrestling Coach (Group 2a \$7,204)
4. CHRIS VIOLE as Volunteer Ice Hockey Coach
5. BRUCE EMRA as Volunteer Advisor for Students Against Violence (Replacement for K. Hayes)

**E-9.** Approve the following staff as Light and Sound Tech Crew at campus events, for the 2017-2018 school year, at the NHEA rate.

PATRICK BRENNAN, FRANK GILLI, LAURA ROKOSZAK, JOSEPH KIELY, JOSE MADHAVASSERIL, PAUL EMPORELLIS and JOHN MCADAMS

Roll Call:

**12. BOARD PRESIDENT’S REPORT**

**13. OLD BUSINESS**

**14. NEW BUSINESS**

**15. OPEN TO THE PUBLIC**

**16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_