

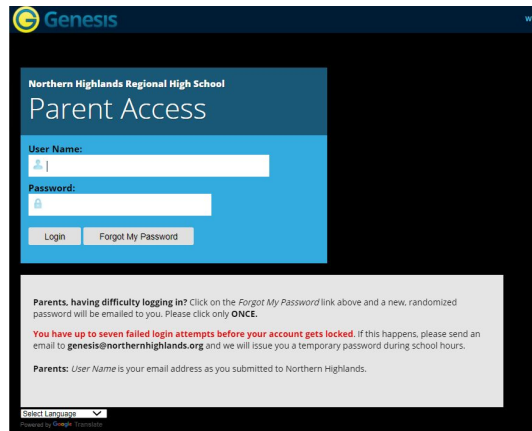
Instructions for Uploading the Health History Questionnaire and Pre-Participation Physical Evaluation Forms into the Genesis Parent Portal

STEP 1: Download & complete the Health History Questionnaire and Pre-Participation Evaluation form, which can be found under [Athletics](#) on the Northern Highlands website.

STEP 2: Scan the completed forms and save them as a **PDF**.

Note: **Each form must be saved as an individual PDF file.**

STEP 3: Log into the [Genesis Parent Portal](#).



STEP 4: Select “Student Data” tab and then “Forms” tab.

Forms Library
Today is 1/26/2021

FORM	SUBMITTED ON	SUBMITTED BY	FILLABLE FROM	FILLABLE THRU	FOR	REQUIRED FOR ACCESS
1. Upload the Preparticipation Physical Evaluation (PPE Form) 2020-21 School Year	Not Yet Submitted				<input type="checkbox"/>	No
2. Upload SPRING Health History Update Questionnaire	Not Yet Submitted				<input type="checkbox"/>	No

STEP 5: Select the hyperlink form that you would like to upload from the list on your students screen, either the Health History Questionnaire for the appropriate season or the Pre-Participation Physical Evaluation for the current school year.

Genesis Parent Resources

MESSAGE CENTER STUDENT DATA CONTACTS SETTINGS LOGOUT

Summary Assessments Attendance Discipline Fees And Fines Documents Forms Conferences Letters School Information

SELECT STUDENT: Student Name

FORMS LIBRARY

Please note that Gradebook and Grading modules are closed for maintenance. It will reopen on February 12, 2021 at 4 PM.

Tuesday, 1/26/2021 6:40PM

Hide Message

Please email scheduling@northernhighlands.org with any issues concerning your schedule. Please note the schedule change policies outlined in the 2019-2020 Curriculum Guide prior to reaching out as these guidelines will be **strictly** followed.

Genesis will open sometime after August 20, 2020. If you are unable to access your schedule it is because you have a fine or have failed to provide residency documents. Please contact the appropriate office to take of your fine.

Genesis Gradebook is closed to begin the year. It will open officially on or around October 7.

Forms Library
Today is 1/26/2021

FORM	SUBMITTED ON	SUBMITTED BY	FILLABLE FROM	FILLABLE THRU	FOR	REQUIRED FOR ACCESS
1. Upload the Preparticipation Physical Evaluation (PPE Form) 2020-21 School Year	Not Yet Submitted					No
2. Upload SPRING Health History Update Questionnaire	Not Yet Submitted					No

STEP 6: Select “Choose File”

Forms Library

Upload SPRING Health History Update Questionnaire for Student Name

SPRING Sports Health History Update Questionnaire

If you are going to participate in athletics during the **SPRING** season you must complete and upload the Health History Update Questionnaire. The questionnaire can be found on the [Athletics Page](#) at the Northern Highlands Website.

Page 1:

Questions marked with an * are required.

STEP 7: Select the PDF file you want to upload from your device, then select “Open,” and then select “Upload File.”

Forms Library

Upload SPRING Health History Update Questionnaire for

SPRING Sports Health History Update Questionnaire

If you are going to participate in athletics during the **SPRING** season you must complete and upload the Health History Update Questionnaire. The questionnaire can be found on the [Athletics Page](#) at the Northern Highlands Website.

Page 1:

Questions marked with an * are required.

STEP8: Finally select “Update Answers.”

Forms Library

Upload SPRING Health History Update Questionnaire for

SPRING Sports Health History Update Questionnaire

If you are going to participate in athletics during the **SPRING** season you must complete and upload the Health History Update Questionnaire. The questionnaire can be found on the [Athletics Page](#) at the Northern Highlands Website.

Page 1:

Questions marked with an * are required.

STEP8: Repeat for any additional forms you need to upload.