

# Northern Highlands Regional High School

## School Counseling Department

Hillside Avenue, Allendale, NJ 07401

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*Kelly Peterfriend, Director of Guidance*

*Maureen Menakis, Administrative Assistant*

*Linda Roberto, Secretary*

*Lori Geimke, Secretary*

### **PARENT/GUARDIAN/STUDENT CONSENT FOR RECORD RELEASE FORM**

#### **A. RECORDS REQUESTED FROM:**

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(Name of School Transferring From)

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(School Address) (Phone #)

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(City, State and Zip Code)

#### **B. STUDENT DATA**

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(Student's Name) (Grade)

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(Present Address)

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(New Address if applicable) (effective date)

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(Home phone# - present and new if available) (parent work phone)

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(Age) (D.O.B.)

#### **C. SPECIFIC RECORDS/DATA TO BE RELEASED:**

State Student ID#  
All grades as of day of withdrawal  
Psychological Report, if any  
Individualized Education Plan (I.E.P.)  
504 Plan  
Discipline Records  
Health Records (PLEASE FORWARD REQUEST TO SCHOOL NURSE)  
Immigration and Naturalization Forms (if applicable)

#### **D. SIGNATURE TO RELEASE RECORDS:**

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Signature of Parent/Guardian (\*Student may sign if 18 years of age or older)

Date Sent \_\_\_\_\_ by \_\_\_\_\_

Date Received \_\_\_\_\_ by \_\_\_\_\_